

**MINUTES OF THE COUNTY OF STETTLER NO. 6 COMMITTEE
OF THE WHOLE HELD ON TUESDAY, NOVEMBER 26, 2024,
COMMENCING AT 10:04 A.M. IN THE COUNCIL CHAMBERS OF
THE COUNTY OF STETTLER NO. 6 ADMINISTRATION
BUILDING, STETTLER, ALBERTA.**

PRESENT: Reeve Clarke
Deputy Reeve Justin Stevens (via Zoom)
Councillor Les Stulberg
Councillor Ernie Gendre
Councillor Paul McKay
Councillor James Nibourg

Chief Administrative Officer Yvette Cassidy
Director of Communications Niki Thorsteinsson (via Zoom)
Director of Municipal Services Andrew Brysiuk
Director of Operations Gregory Jackson
Legislative Assistant Michelle Hoover
Tax and Assessment Clerk Sharon Larsen
Manager of Strategic Initiatives Kristie Vallet
Manager of Engineering Justin Caslor
Manager of Environmental Services Randy Chmelnik

ABSENT: Councillor Dave Grover

CALL TO ORDER

The meeting was called to order at 10:04 am on Tuesday, November 26, 2024, by Reeve Clarke.

ADDITIONS TO THE AGENDA

107.11.26.24

Moved by Councillor McKay

“that the agenda for the November 26, 2024, Committee of the Whole meeting be approved as amended with the following additions:

- 3.1 Administration Staff
 - RE: Gadsby Land Valuation
- 4.1 Snowplowing (Councillor Stulberg)
- 6.4 Physician Recruitment
- 6.5 School Resource Officer Update
- 6.6 Red Willow Sewer Lagoon Update
- 6.7 Gravel Pit Contract Update
- 6.8 Starland County Water Update.”

Carried Unanimously

DELEGATIONS

Administration Staff

RE: Gadsby Land Valuation

Administration presented options regarding three lots in the Hamlet of Gadsby following the partial road closure of Plan 153Z along Prairie Avenue. Council discussed sale options to landowners

108.11.26.24

Moved by Councillor Nibourg

“that Committee of the Whole recommend Council assign a market value to the three eastern most lots described as Plan 153Z; OT along Prairie Avenue at \$1.00/lot.”

Carried Unanimously



COUNCIL'S REQUEST FOR INFORMATION

Snowplowing (Councillor Stulberg)

Following the first large snowstorm of the season, Council discussed the grader operation schedule and plowing timeline.

Councillor Nibourg left the meeting at 10:51 am.

IN-CAMERA SESSION

None

BUSINESS ARISING FROM THE MINUTES

Physician Recruitment

The Physician Recruitment Agreement that was put into place this summer will be expiring on December 31, 2024. Administration is looking for clarification on extensions, costing and other updates.

109.11.26.24

Moved by Councillor McKay

“that Committee of the Whole recommend Council extends the Physician Recruitment Agreement and Policy with the Town of Stettler.”

Carried Unanimously

School Resource Officer Update

Update following the meeting on November 25, 2024 meeting with the Town of Stettler and Clearview School Division. The County of Stettler discussed the financial implications of the School Resource Officer.

110.11.26.24

Moved by Councillor Stulberg

“that Committee of the Whole directs Administration to draft an amendment to proposed payment structure of the School Resource Officer agreement with the Town of Stettler and Clearview School Division.”

Carried Unanimously

Paul Salvatore joined the meeting at 11:17 am.

Red Willow Sewer Lagoon Update

Administration received an updated design proposal that would repair drainage opportunity to the Red Willow Sewer Lagoon. This included updating Council on design implications, possible funding streams and other clarifying information.

111.11.26.24

Moved by Councillor McKay

“that Committee of the Whole directs Administration to apply for the Alberta Municipal Water/Wastewater Partnership and the Drought and Flood Protection Program for the Red Willow Sewer Lagoon drainage project.”

Carried Unanimously

Councillor Nibourg rejoined the meeting at 11:38 am.

DELEGATIONS CONT.

Paul Salvatore

RE: Municipal Experts Inc.

Municipal Experts Inc. presented to the County of Stettler Council about their services in increasing municipal economic developments.



Council asked questions on opportunities and value to the County of Stettler.

LUNCH

Reeve Clarke recessed the meeting for lunch at 12:08 pm. Paul Salvatore left the meeting.

The meeting reconvened at 1:02 pm.

NEW BUSINESS

Bridge Update

Administration provided an update to the bridge inspections for 2024 which were completed by Bow Valley Bridge Inspection Services. Annual inspections are completed to update the County and Province of Alberta about bridge condition. There are multiple bridges and culverts that the County has to begin considering repairs and replacement.

112.11.26.24 Moved by Councillor Gendre

“that Committee of the Whole directs Administration to apply for Strategic Transportation Infrastructure Program (STIP) funding for bridge files BF 6719, BF 6976 and BF 75894;
and
that a bridge update be added to a future Council meeting.”

Carried Unanimously

Buffalo View Estates Curb Stops

Administration discussed options regarding accessibility and property access of curb stops in the Buffalo View Estates community. Council discussed options on moving curb stops, effects on future development and implications for utility employees.

113.11.26.24 Moved by Councillor Stulberg

“that Committee of the Whole directs Administration to include the review of curb stops in tandem with processing of development permits in Buffalo View Estates;
and
that Committee of the Whole directs Administration to send reoccurring correspondence to landowners regarding curb stop information.”

Carried Unanimously

Buffalo View Curb Stop Refund

A request was received by the County of Stettler Administration from a Buffalo View Estates ratepayer for reimbursement of costs in relocation of a curb stop.

114.11.26.24 Moved by Councillor Nibourg

“that Committee of the Whole directs Administration to send a response to the ratepayer declining to reimburse the costs of relocating the property’s curb step.”

Carried Unanimously

BUSINESS ARISING FROM THE MINUTES CONT.

Water and Wastewater Bylaw – Urban Connection Fee

115.11.26.24 Moved by Councillor Nibourg

“that Committee of the Whole table the Water and Wastewater Bylaw – Urban Connection Fee discussion to a future Committee of the Whole Meeting.”

Carried Unanimously

November Council Resolutions

Two Resolutions were brought back for further clarification following the November 13, 2024 Council meeting; RMA Oil and Gas and Decentralization. Council provided direction and requested a specific timeline.

116.11.26.24 Moved by Councillor Nibourg

“that Committee of the Whole directs Administration to add the RMA Oil and Gas Resolution to the December Council meeting for update.”

Carried Unanimously

FCM Discussion

Council further discussed the Federation of Canadian Municipalities (FCM) from the November Council meeting. Further discussion with neighboring municipalities were brought up, as well as not paying annual fees and boycotting the annual conference.

117.11.26.24 Moved by Councillor Nibourg

“that Committee of the Whole directs Administration to send a letter to the County of Stettler’s Federation of Canadian Municipalities regarding the County’s choice to withdraw from the organization and CC rural Albertan municipalities and Alberta Municipalities (AM).”

Carried Unanimously

Gravel Pit Contract Update

Administration provided a Council update regarding a recent tour and conversation with a gravel pit landowner. The County is currently crushing gravel at this site.

118.11.26.24 Moved by Councillor Stulberg

“that Committee of the Whole directs Administration to proceed with negotiating an amendment with the gravel pit owner.”

Carried Unanimously

Starland County Water Costing

Administration updated Council on recent communications with Starland County regarding agreements for water connection through the Henry Kroeger waterline. Starland County is charging the County of Stettler the same rate as Starland County ratepayers. A letter was sent to Starland County regarding the issue.

119.11.26.24 Moved by Councillor Stulberg

“that Committee of the Whole directs Administration to send a letter to Starland County Administration and Council regarding water rates.”

Carried Unanimously

NEW BUSINESS

ICF Request – Summer Village of White Sands

The County of Stettler received a letter requesting a meeting from the Summer Village of White Sands.

120.11.26.24

Moved by Councillor Nibourg

“that Committee of the Whole directs Administration to gain further clarification on the proposed agenda items and propose to schedule an Intermunicipal Collaborative Framework meeting with the Summer Village of White Sands in January 2025.”

Carried Unanimously

POLICY REVIEW

Policy AF 6.23 – Community Investment Program

121.11.26.24

Moved by Councillor Nibourg

“that Committee of the Whole directs Administration to forward Policy AF 6.23 – Community Investment Program into the County of Stettler Policy Review process.”

Carried Unanimously

NEXT MEETING

The next County of Stettler Committee of the Whole meeting is scheduled for Thursday, January 23, 2025 at 10:00 am.

ADJOURNMENT

122.11.26.24

Moved by Councillor Gendre

“that the County of Stettler No. 6 Committee of the Whole meeting be adjourned at 3:26 pm.”



Reeve



Chief Administrative Officer