

**MINUTES OF THE COUNTY OF STETTLER NO. 6 COMMITTEE  
OF THE WHOLE HELD ON THURSDAY, JULY 26, 2024,  
COMMENCING AT 10:11 A.M. IN THE COUNCIL CHAMBERS OF  
THE COUNTY OF STETTLER NO. 6 ADMINISTRATION  
BUILDING, STETTLER, ALBERTA.**

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**PRESENT:** Reeve Larry Clarke  
Councillor Les Stulberg  
Councillor James Nibourg  
Councillor Ernie Gendre  
Councillor Paul McKay  
Councillor Justin Stevens  
Councillor Dave Grover

Chief Administrative Officer Yvette Cassidy  
Director of Communications Niki Thorsteinsson  
Director of Municipal Services Andrew Brysiuk  
Legislative Assistant Michelle Hoover  
Manager of Information Services Jarrett Kushner

Chris Dyer, RMA Insurance  
Jim Johnson, RMA Insurance  
Temi Alao, RMA Insurance

**CALL TO ORDER**

The meeting was called to order at 10:11 am, Thursday, July 25, 2024, by Reeve Clarke.

**ADDITIONS TO THE AGENDA**

**64.07.25.24**

**Moved by Councillor Nibourg**

“that the agenda for the July 25, 2024, Committee of the Whole meeting be approved with the following amendment:

4.1 ~~Water Hook-Up Request~~ County of Stettler Seed Cleaning Plant.”

Carried Unanimously

**MORNING SESSION – CYBER SECURITY**

**UPDATE TO DEVICE PROCESSES & CIRA CYBER AWARENESS TRAINING**

Administration updated Council on the processes for accessing agenda packages and other materials on their County of Stettler devices.

Council members also completed the required CIRA Cyber Awareness Training Courses.

Chris Dyer, Jim Johnson and Temi Alao joined the meeting at 10:50 am.

Yvette Cassidy and Andrew Brysiuk joined the meeting at 11:15 am.

**DELEGATION – RMA INSURANCE (11:30 AM)**

RMA Insurance representatives presented recent updates to the Cyber Policy to County Council. This presentation included a review to updated Policy requirements for municipalities, including the County of Stettler, to be in compliance with insurance requirements.

**LUNCH**

The meeting recessed for lunch at 12:03 pm. Reeve Clarke, Jarrett Kushner, Chris Dyer, Jim Johnson and Temi Alao left the meeting.

Deputy Reeve Stevens reconvened the meeting at 1:04 pm.

**AFTERNOON SESSION**

Rural Waterline Extension Projects

Administration requested direction from Council on multiple proposed extensions to the County of Stettler No. 6 rural waterlines. These projects included: Gadsby Rural Phase 2 and 3, Wolf Hill, Trestle Estates, Buffalo Sands, Gadsby Hutterite Colony and Liberal Road.

Council discussed the financial implications, as well as possibility for granting opportunities.

Reeve Clarke and Niki Thorsteinsson joined the meeting at 1:15 pm.

County of Stettler Seed Cleaning Plant

Administration presented Council with an update from the County of Stettler Seed Cleaning Plant. A new employee has been offered a contract. The Board has also requested assistance with mowing, weed control and bookkeeping.

**IN-CAMERA SESSION**

65.07.25.24

**Moved by Councillor Stevens**

“that the County of Stettler No. 6 Committee of the Whole Meeting enter into an in-camera session as designated under *Alberta Freedom of Information and Protection of Privacy Act* Section 19: *Confidential evaluation* at 2:54 pm.”

Carried Unanimously

Niki Thorsteinsson and Michelle Hoover left the meeting at 2:54 pm.

66.07.25.24

**Moved by Councillor Stevens**

“that the County of Stettler No. 6 Committee of the Whole Meeting exit the in-camera session at 3:24 pm.”

**NEXT MEETING**

The next County of Stettler Committee of the Whole meeting is scheduled for Thursday, August 22, 2024 at 10:00 am.

**ADJOURNMENT**

67.07.25.24

**Moved by Councillor Grover**

“that the County of Stettler No. 6 Committee of the Whole meeting be adjourned at 3:26 pm.”

  
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Reeve

  
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Chief Administrative Officer