

**MINUTES OF THE COUNTY OF STETTLER NO. 6 COMMITTEE
OF THE WHOLE HELD ON THURSDAY, APRIL 25, 2024,
COMMENCING AT 10:06 A.M. IN THE COUNCIL CHAMBERS OF
THE COUNTY OF STETTLER NO. 6 ADMINISTRATION
BUILDING, STETTLER, ALBERTA.**

PRESENT: Reeve Larry Clarke
Councillor Les Stulberg
Councillor James Nibourg
Councillor Ernie Gendre
Councillor Paul McKay
Councillor Justin Stevens

Chief Administrative Officer Yvette Cassidy
Director of Communications Niki Thorsteinsson
Director of Municipal Services Andrew Brysiuk
Legislative Assistant Michelle Hoover
Tax and Assessment Clerk Sharon Larsen
Director of Operations Joe McCulloch

Judi Hilker, Buffalo Sands Residents Association
Mark Manning, Buffalo Sands Residents Association

ABSENT: Councillor Dave Grover

CALL TO ORDER

The meeting was called to order at 10:06 am, Thursday, April 25, 2024,
by Reeve Clarke.

ADDITIONS TO THE AGENDA

29.04.25.24

Moved by Councillor Nibourg

“that the agenda for the April 25, 2024, Committee of the Whole
meeting be approved as amended with the following:

- 4.1 Airport Request for Support (Councillor Nibourg)
- 4.2 Tax Incentive Bylaw Update (Councillor Stulberg)
- 4.3 Water Hook-Up (Councillor Nibourg)
- 4.4 Water Line Discussion (Reeve Clarke).”

Carried Unanimously

Judi Hilker and Mark Manning joined the meeting at 10:11 am.

DELEGATION

None

COUNCIL’S REQUEST FOR INFORMATION

Tax Incentive Bylaw Update

Council requested an update from Administration on the draft for a
County of Stettler Tax Incentive Bylaw. Administration is currently
working on many projects and could not offer a firm deadline. Council
discussed prioritizing this bylaw.

Niki Thorsteinsson left the meeting at 10:13 am.

30.04.25.24

Moved by Councillor Nibourg

“that Council directs Administration to prioritize the creation of a
County of Stettler No. 6 Tax Incentive Bylaw.”

Carried Unanimously

Introductions were completed.

NEW BUSINESS

Oil Company to Purchase Assets from the OWA

Council was presented with information regarding an oil company in receivership. This company was one that owes back-taxes to the County of Stettler. Information was provided regarding interest in the sale of some of the assets in the receivership. In order for a sale to occur the County of Stettler, along with other invested parties, would be required to forgive the taxes.

Councillor McKay joined the meeting at 10:36 am.

31.04.25.24

Moved by Councillor Nibourg

“that Council directs Administration to add Cancellation of Taxes to the agenda of the next Council meeting.”

Carried Unanimously

Airport Request for Support

Previously, Councillor Nibourg had forwarded a request for a letter of support from Mountainview County. Yesterday, the request was clarified to be a signature on their letter. Council discussed the changes and will contact the representative from Mountainview County to complete the request.

Sharon Larsen left the meeting at 10:41 am.

Water Hook-Up

Discussed the water hook-up outlook in the Trestle Estates subdivision. Council discussed the motion made during the April 10, 2024 Regular Council Meeting.

Water Line Discussion

Phase Seven of the Shirley McLellan Regional Water Services Commission, to the Villages of Bawlf and Rosalind, is in progress. Council was reminded to be aware of possible interest for water hook-ups along the Phase Seven path. Council suggested that the area Councillor should reach out to residents along the proposed extension.

POLICY REVIEW

Policy CN 1.07 – Council, Member-at-Large and Committee Member Use of County Vehicles

32.04.25.24

Moved by Councillor Nibourg

“that Council directs Administration to add Policy CN 1.07 – Council, Member-at-Large and Committee Member Use of County Vehicles to an upcoming Council meeting.”

Carried Unanimously

BUSINESS ARISING FROM THE MINUTES

Buffalo Lake Community Associations – Proposals

1. Buffalo Sands Residents Association brought forward a proposal for a Community Event Area. This included an event space, volleyball court and other elements on the Municipal Reserve land near the water station. The Residents Association is requesting approximately \$88,000.00 in funding from the County of Stettler Buffalo Lake South Shore Fund.

33.04.25.24

Moved by Councillor Stevens

“that Council directs Administration to bring back the Buffalo Sands Community Event Area proposal to a future Council meeting

and
that Council instructs Administration draft an updated Municipal Reserve lease agreement.”

Carried Unanimously

Andrew Brysiuk, Judi Hilker and Mark Manning left the meeting at 11:28 am.

2. Councillor Stevens also provided an update about the Scenic Sands Picnic Shelter. Council originally saw this proposal during the May 2023 Committee of the Whole meeting. Administration has been looking at concerns that Council had had during that meeting.

34.04.25.24 Moved by Councillor Stevens

“that Council directs Administration to review the updated Scenic Sands Picnic Shelter proposal
and
that the Scenic Sands Picnic Shelter proposal be added to the agenda of an upcoming Council meeting.”

Carried Unanimously

POLICY REVIEW

Policy CN 1.08 – Acceptance of Gifts by Members of Council

35.04.25.24 Moved by Councillor Nibourg

“that Council directs Administration to add Policy CN 1.08 – Acceptance of Gifts by Members of Council to an upcoming Council meeting.”

Carried Unanimously

Yvette Cassidy and Joe McCulloch joined the meeting at 11:42 am.

Policy PW 2.18 – Contract Gravel Operators

36.04.25.24 Moved by Councillor Nibourg

“that Council directs Administration to add Policy PW 2.18 – Contract Gravel Operators to an upcoming Council meeting.”

Carried Unanimously

Andrew Brysiuk rejoined the meeting at 11:49 am.

NEW BUSINESS

Dust Control Request (RR 19-3: north of HWY 12 Through TWP 39-2)

Administration has received requests from ratepayers along this stretch for the County for dust control. This is a roadway with heavy traffic volume and many heavy loads. Council was presented with the current information on the 2024 Dust Abatement program.

Ernie Gendre left the meeting at 11:58 am.

37.04.25.24 Moved by Councillor Stevens

“that Council directs Administration to add this Dust Control Request to an upcoming Council meeting.”

Carried Unanimously

Dust Control Request (Rochon Sands Estates Roadway with RR 19-3)

38.04.25.24 Moved by Councillor Nibourg

“that Council directs Administration to draft a maintenance plan for the Rochon Sands Estates Roadway intersection with Range Road 19-3

and
that Council directs Administration to send a response letter to the
landowner or ratepayer regarding the request, including some
information about the maintenance plan.”

Carried Unanimously

Councillor Gendre rejoined the meeting at 12:27 pm.

POLICY REVIEW CONT.

Policy CN 1.09 – Broadcasting and Recording of Public Meetings

39.04.25.24 Moved by Councillor Nibourg

“that Council directs Administration to add Policy CN 1.09 –
Broadcasting and Recording of Public Meetings to an upcoming Council
meeting.”

Carried Unanimously

LUNCH

The meeting was recessed at 12:35 pm.

Reeve Clarke reconvened the meeting at 1:16 pm.

NEW BUSINESS

Water Connection Policy/Bylaw Amendment

Following previous discussions, Administration requested clarification
on adding the following clauses to the County Water and Wastewater
Bylaw:

1. Water connection shut-off for non-payment; and
2. Water rationing.

40.04.25.24 Moved by Councillor Nibourg

“that Council receives the Water Connection Policy/Bylaw Amendment
agenda item for information.”

Carried Unanimously

Farm to Fork Tour & Long Table Supper/Stettler County Fair

The weekend of August 17, 2024 will be a busy one, as there are
multiple events in the area scheduled for Open Farm Days. The County
has been made aware of the Stettler Town and Country Museum, P&H
Elevator and Stettler Ag Society new events.

Council discussed how they would like to participate and/or support all
of these events.

Stettler Rotary Club (Farmer’s Night Guest Speaker)

Council discussed the opportunity to supply a speaker for this year’s
Farmer’s Night event. Administration will look into suggested speakers
and discuss details with the Rotary Club. A more formal decision be
made a later date.

BUSINESS ARISING FROM THE MINUTES

Fire Update

Administration discussed a request from the Town of Stettler and the
volunteer firefighters regarding the acceptance of some donated
equipment.

41.04.25.24 Moved by Councillor Stevens

“that Council directs Administration to bring the proposal to an
upcoming Council meeting.”

Carried Unanimously

UPCOMING EVENTS

Central Alberta Economic Partnership

RE: Business and Blue Jeans Event (June 12, 2024)

Council members are unable to attend. Administration will forward their regrets.

NEXT MEETING

The next County of Stettler Committee of the Whole meeting is scheduled for Thursday, May 23, 2024 at 10:00 am.

ADJOURNMENT

42.04.25.24

Moved by Councillor McKay

“that the County of Stettler No. 6 Committee of the Whole meeting be adjourned at 2:59 pm.”



Reeve



Chief Administrative Officer