

MINUTES OF THE COUNTY OF STETTLER NO. 6 COMMITTEE OF THE WHOLE HELD ON THURSDAY, FEBRUARY 22, 2024, COMMENCING AT 10:07 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA.

PRESENT: Reeve Larry Clarke
Councillor Les Stulberg
Councillor James Nibourg
Councillor Ernie Gendre
Councillor Paul McKay
Councillor Justin Stevens, via Zoom

Chief Administrative Officer Yvette Cassidy, via Zoom
Director of Communications Niki Thorsteinsson
Director of Municipal Services Andrew Brysiuk
Director of Operations Joe McCulloch
Manager of Agricultural Services Quinton Beaumont
Manager of Health & Safety Cara McKenzie
Manager of Regional Fire Services Ivan Dijkstra
Director of Planning and Development Craig Teal

ABSENT: Councillor Dave Grover

CALL TO ORDER

The meeting was called to order at 10:07 am, Thursday, February 22, 2024, by Reeve Clarke.

ADDITIONS TO THE AGENDA

10.02.22.24

Moved by Councillor Gendre

“that the agenda for the February 22, 2024, Committee of the Whole meeting be approved as presented.”

Carried Unanimously

COUNCIL’S REQUEST FOR INFORMATION

None

IN-CAMERA SESSION

None

REPORTS

Local Government Funding Formula Committee

The County of Stettler Chief Administrative Officer is sitting on the Local Government Funding Formula (LGFF) committee; both on the preparation and the working committees. This program will be the successor of the Municipality Sustainability Initiative (MSI) funding. Administration reviewed the changes and how it effects the County of Stettler going forward.

Councillor Nibourg joined the meeting at 10:15 am.

11.02.22.24

Moved by Councillor Gendre

“that the Local Government Funding Formula Committee agenda item be received for information.”

Carried Unanimously



DELEGATION

Health & Safety Program Update

Cara McKenzie, Manager of Health & Safety presented an update on the health and safety programming currently underway at the County of Stettler No. 6. During her presentation Ms. McKenzie reviewed the results of the 2023 health and safety management system audit and reported that the County had received an overall score of 84%. As a result of the audit an Action Plan has been developed that will address the deficiencies that were identified. Examples include improving documentation, practical demonstrations/training and competency testing. Ms. McKenzie provided a review of the Incident Trend Analysis that has been conducted based on the reported health and safety incidents of 2023 and the corrective actions that have been developed in an effort to interrupt those trends. Ms. McKenzie concluded her presentation by focusing on the goals that will lead the 2024 health and safety programming such as personal responsibility, relying on strong and visible leadership and leading with a contagious calm that will investigate, communicate, support and focus on social well being.

Ivan Dijkstra joined the meeting at 11:06 am.

Councillor Stulberg joined the meeting at 11:11 am.

BUSINESS ARISING FROM THE MINUTES

Rural Fire Update

- The County Fire Chief has been hired. He will be joining the County of Stettler staff on March 11, 2024.
- Currently, no additional information is available regarding the insurance claim on the damaged fire tender. Still waiting on decisions from the insurer and manufacturer.
- Discussion about the statuses of current municipal partnerships with neighbors. Some are more up in the air with the current status of their Councils.

LUNCH

The meeting recessed for lunch at 12:22 pm. Councillor McKay left the meeting.

Reeve Clarke reconvened the meeting at 1:04 pm.

NEW BUSINESS

Fire Permits

Council discussed the requirements surrounding Fire Permits currently in the County of Stettler. Ratepayers who get a fire permit are required to contact the Stettler Regional Fire Chief or other fire department staff to notify that they are beginning to burn. Once a fire is lit, monitoring is required to maintain safety and mitigate larger issues.

The County of Stettler follows provincial legislation in the Forest and Prairie Protection Act for all fire permitting.

Ivan Dijkstra left the meeting at 1:45 pm.

Craig Teal joined the meeting at 1:47 pm.

South Shore Traffic Study Discussion

The South Shore Traffic Study and its information and predictions for roadways along the south shore of Buffalo Lake. This study was designed as a tool for the County of Stettler and neighboring

municipalities for future planning. Administration presented an overview of the report to Council.

Participation in this study does not require any municipal partners to be a part of future infrastructure projects. It was purely to collect information.

Long Table Supper & Farm to Fork Tour

As a part of a recent Council decision, Administration no longer has representation on the Long Table Supper committee. The County of Stettler No. 6 has been a part of the annual Long Table Supper & Farm to Fork Tour for multiple years working with the Stettler Board of Trade. The County organizes and leads the Farm to Fork Tour, which showcases local agricultural operations within the County of Stettler.

Council directed Administration to continue to participate in the planning, and hosting of the Farm to Fork Tour, but step back from the Long Table Supper.

POLICY REVIEW

1. PW 2.04 – County Equipment Usage – Villages, Summer Villages and School Divisions
2. PW 2.22 – Disposal of Culverts
3. PW 2.23 – Disposal of Grader Blades
4. AF 6.04 – Records Retention and Disposition
5. AF 6.17 – Procurement, Disposition and Tendering
6. AF 6.23 – Community Investment Program

Council reviewed the above policies. These policies will be available for public comment on StettlerCounty.ca and be brought to the April 10, 2024 Council meeting for formal amendment.

NEXT MEETING

The next County of Stettler Committee of the Whole Meeting is scheduled for Thursday, March 28, 2024 at 10:00 am.


ADJOURNMENT

12.02.22.24

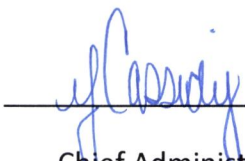
Moved by Councillor Stulberg

“that the County of Stettler No. 6 Committee of the Whole meeting be adjourned at 4:26 pm.”

Carried Unanimously



Reeve



Chief Administrative Officer