

**MINUTES OF THE COUNTY OF STETTLER NO. 6 REGULAR MEETING  
HELD ON WEDNESDAY, FEBRUARY 11, 2026 AT 10:00 AM. THE  
MEETING WAS HELD IN THE COUNTY OF STETTLER NO.6  
ADMINISTRATION BUILDING COUNCIL CHAMBERS IN STETTLER,  
ALBERTA AND ALSO VIA TELECONFERENCE**

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Present: Reeve Larry Clarke  
Deputy Reeve Allan Gano  
Councillor Wade Hunter  
Councillor Justin Stevens  
Councillor Janet Adam  
Councillor Clint Walker  
Councillor James Nibourg

Yvette Cassidy, Chief Administrative Officer (10:45 am)  
Andrew Brysiuk, Director of Municipal Services (10:45 am)  
Niki Thorsteinsson, Director of Communications  
Craig Teal, Director of Planning & Development (1:10 pm)  
Michelle Hoover, Legislative Assistant  
Cara McKenzie, Assistant Director of Operations

**CALL TO ORDER**

The County of Stettler No. 6 Council meeting was called to order at 10:02 am on Wednesday, February 11, 2026, by Reeve Clarke.

**AGENDA APPROVAL**

**46.02.11.26 Moved by Councillor Gano**

“that Council approve the County of Stettler No. 6 Council agenda for the Wednesday, February 11, 2026 meeting with the following additions:

- 6.2. Road Obstructions (Reeve Clarke & Councillor Hunter)
- 9.2. Meeting with K Division & Commanding Officer at Spring RMA
- 9.3. Meeting with Minister Ellis at Spring RMA
- 14.2. Planning & Development Update
- 14.3. Lake Encroachments
- 14.4. Botha Mercantile.”

In-Favour: Nibourg, Walker, Adam, Stevens,  
Hunter, Gano & Clarke

Opposed: None

Carried Unanimously

**MINUTE APPROVAL**

**47.02.11.26 Moved by Councillor Gano**

“that the draft minutes for the County of Stettler be approved with amendments as follows:

Regular Council Meeting - January 14, 2026

- Motion 21.02.11.26 was denoted as Councillor Steven’s motion.

Regular Council Meeting - January 28, 2026

- The spelling of Lila McKnight was corrected to Lylas McKnight.”

In-Favour: Nibourg, Walker, Adam, Stevens,  
Hunter, Gano & Clarke

Opposed: None

Carried Unanimously

**PUBLIC HEARING**

None

**DELEGATION**

None

**COUNCIL’S REQUEST FOR INFORMATION**

**Request for Additional Support – Stettler History Book (Reeve Clarke)**

Reeve Clarke shared a verbal request received from the Stettler History Book committee. They are seeking financial support of \$10,000.00 - \$20,000.00, through a grant or loan, to pre-order additional copies of the Stettler History Book. Due to the chosen printing process, only one print of the book will be possible, and thus, the committee is seeking financial support to buy additional books.

In 2021, the County of Stettler provided \$5,000.00 in funding for the Stettler History Book. The County also ordered two copies of the books.

Councillor Adam left the meeting at 10:20 am.

**48.02.11.26 Moved by Councillor Hunter**

“that the County of Stettler support the Stettler History Books by purchasing 25 sets of the collection for resale, at \$400.00 per set.”

In-Favour: Hunter & Clarke

Opposed: Nibourg, Walker, Stevens & Gano

Defeated

**Road Encroachments (Reeve Clarke & Councillor Hunter)**

Council discussed concerns shared with them, by ratepayers, regarding a large hole dug close to a County road. Both Councillor Hunter and Reeve Clarke went out to the site and viewed the location. Administration stated that all roadside excavation should follow the permitting processes of both the County’s Planning & Development department and Alberta Transportation.

**49.02.11.26 Moved by Councillor Stevens**

“that Council directs Administration to bring back options regarding setbacks for private and civic works or obstructions on our roadways, to a future Council meeting.”

In-Favour: Nibourg, Walker, Adam, Stevens, Hunter, Gano & Clarke

Opposed: None

Carried Unanimously

**NEW BUSINESS**

**Request for Decision**

**RE: Asphalt Rehabilitation Project**

**50.02.11.26 Moved by Councillor Stevens**

“that Council authorizes Administration to complete the asphalt rehabilitation of 5 Street, Erskine, for the estimated amount of \$173,500.00 (excluding GST) and that the 2025 LGFF Capital Grant be the funding source.”

In-Favour: Nibourg, Walker, Stevens, Gano & Clarke

Opposed: Hunter

Carried



**51.02.11.26 Moved by Councillor Stevens**

“that Council instructs Administration to bring back options to protect the upgrades to the 5 Street, Erskine, including contact with the neighbouring farmland owner.”

In-Favour: Nibourg, Walker,  
Stevens, Gano & Clarke  
Opposed: Hunter  
Carried

Yvette Cassidy and Andrew Brysiuk joined the meeting at 10: 45 am.

**OLD BUSINESS**

Memo

RE: Museum Funding

Council was presented with an increase in the funding request from the Stettler Town & Country Museum, during their January 28, 2025 delegation. Council discussed the increased request; including acknowledging the current funding levels of all museums within the County of Stettler. Council requested that the Museum, in the future, plan their delegations for the fall; when the County is traditionally going through their budget cycle.

Councillor Walker, the County’s Museum committee representative, had a separate conversation with museum staff. The museum would also appreciate additional funding or support for upcoming event programming.

**52.02.11.26 Moved by Councillor Stevens**

“that the County of Stettler maintains the funding level as allotted in the 2026 County Budget

and

that Council directs Administration to communicate to the Stettler Town & Country Museum, to book their next delegation for Fall 2026.”

In-Favour: Nibourg, Walker, Stevens,  
Hunter, Gano & Clarke  
Opposed: None  
Carried Unanimously

**AGENDA ITEMS**

Memo

RE: Quarterly Road Report

Some highlights of the Winter-Spring 2026 quarterly report include:

- The County spread over 86,000 tonnes of gravel spread in 2025.
- There are approximately 230 miles planned to receive gravel in 2026.
- The tenders are out for the dust control products. The tenders, once closed, will come back to Council for review and approval.
- One bridge-culvert, located on range road 17-0, is funded to be replaced in 2026.
- During the last few weeks, the graders have had the sanvic blades installed. The process to convert back to the regular blades is due process.
- With current processes, roads can be cleared in the entire County in three days.
- Still awaiting on the delivery of the new plow trucks.

**53.02.11.26 Moved by Councillor Nibourg**

“that Council receives the Winter-Spring 2026 Quarterly Road Report for information.”

In-Favour: Nibourg, Walker, Stevens,  
Hunter, Gano & Clarke  
Opposed: None  
Carried Unanimously

Memo

RE: Meeting with K Division & Commanding Officer at Spring RMA

The County of Stettler has received an invitation to meet with K Division during the upcoming Spring RMA Conference. Council and Administration discussed possible topics and the benefits of the meeting. Councillor Hunter, Councillor Walker and Councillor Gano will attend the meeting. Reeve Clarke will attend, time permitting.

Memo

RE: Meeting with Minister Ellis at Spring RMA

The County of Stettler has received an invitation for a half-hour meeting with Minister Ellis, Minister of Public Safety and Emergency Services. Council discussed topics of interest. Councillor Nibourg, Councillor Stevens, Councillor Hunter and Councillor Walker will attend along with Chief Administrative Officer Cassidy and Director of Municipal Services Andrew Brysiuk.

BYLAWS

None

REPORTS

Chief Administrative Officer's Report

**54.02.11.26 Moved by Councillor Nibourg**

“that the County of Stettler No. 6 Chief Administrative Officer's Report, dated for the February 11, 2026 meeting, be received for information.”

In-Favour: Nibourg, Walker, Stevens,  
Hunter, Gano & Clarke  
Opposed: None  
Carried Unanimously

Financial Reports

**55.02.11.26 Moved by Councillor Gano**

“that the following Financial Reports, dated for the February 11, 2026 meeting, be received for information:

- Bank Reconciliation, for the period ending on December 31, 2025, totalling \$14,484,824.77;
- Payment Register, for the period ending on January 31, 2026, totalling \$1,750,677.87.”

In-Favour: Nibourg, Walker, Stevens,  
Hunter, Gano & Clarke  
Opposed: None  
Carried Unanimously



Councillor Fee Sheets

**56.02.11.26 Moved by Councillor Nibourg**

“that Council approves the Councillor Fee Sheets, dated for the February 11, 2026 meeting, be approved with the following amendment:

- Councillor Hunter’s January timesheet was pulled incomplete, the correct version will be confirmed in March 2026.”

In-Favour: Nibourg, Walker, Stevens,  
Hunter, Gano & Clarke  
Opposed: None  
Carried Unanimously

Councillor Committee Reports

1. ASB Provincial Convention (Councillor Gano)
2. Buffalo Lake Management Team (Councillor Stevens)
3. District 2 Directors’ Meeting: Rural Municipalities of Alberta (Reeve Clarke & Councillor Gano)
4. Health Professionals Attraction & Retention Committee (Reeve Clarke & Councillor Stevens)
5. Stettler & District FCSS (Councillor Adam & Councillor Nibourg)
6. Stettler Public Library Board (Councillor Adam)

**57.02.11.26 Moved by Councillor Gano**

“that Council receives the Councillor Committee Reports, dated for the February 11, 2026 meeting, for information.”

In-Favour: Nibourg, Walker, Stevens,  
Hunter, Gano & Clarke  
Opposed: None  
Carried Unanimously

CORRESPONDENCE

None

CONSENT AGENDA ITEMS

1. Wendi Campbell  
RE: Open Letter to the Premier of Alberta and All Albertans

**58.02.11.26 Moved by Councillor Nibourg**

“that Council receives the Consent Agenda Items for the February 11, 2026 Regular Council Meeting for information.”

In-Favour: Nibourg, Walker, Stevens,  
Hunter, Gano & Clarke  
Opposed: None  
Carried Unanimously

IN-CAMERA SESSION

**59.02.11.26 Moved by Councillor Hunter**

“that the County of Stettler No. 6 enter into an in-camera session, as designated in the Alberta Access to Information Act at 11:49 am, to discuss the following agenda items:

- Fire Update  
*ATIA Section 30: Disclosure harmful to economic and other interests of a public body*
- Planning and Development Update  
*ATIA Section 22: Confidential evaluations*
- Lake Encroachments  
*ATIA Section 23: Disclosure harmful to law enforcement*
- Botha Mercantile



*ATIA Section 23: Disclosure harmful to law enforcement."*

In-Favour: Nibourg, Walker, Stevens,  
Hunter, Gano & Clarke  
Opposed: None  
Carried Unanimously

Councillor Adam rejoined the meeting at 12:10 pm.

**LUNCH**

The meeting recessed for lunch at 12:31 pm.

Reeve Clarke reconvened the meeting at 1:10 pm. Craig Teal joined the meeting.

Reeve Clarke handed over chair of the meeting to Deputy Reeve Gano at 2:59 pm.

Reeve Clarke left the meeting at 3:00 pm.

**60.02.11.26 Moved by Councillor Nibourg**

"that the County of Stettler No. 6 Council exit the in-camera session at 3:40 pm."

In-Favour: Nibourg, Walker, Adam,  
Stevens, Hunter & Gano  
Opposed: None  
Carried Unanimously

**61.02.11.26 Moved by Councillor Stevens**

"that Council instructs Administration to bring back a bylaw regarding lake encroachments

And

That Council directs Administration to contact the identified landowners regarding enforcement matters."

In-Favour: Nibourg, Walker, Adam,  
Stevens, Hunter & Gano  
Opposed: None  
Carried Unanimously

**62.02.11.26 Moved by Councillor Nibourg**

"that Council instructs Administration to begin enforcement actions in regards to the Botha Mercantile property."

In-Favour: Nibourg, Walker, Adam,  
Stevens, Hunter & Gano  
Opposed: None  
Carried Unanimously

**NEXT MEETING**

The next Regular Council Meeting is scheduled for Wednesday, February 25, 2026 at 10:00 am.



**ADJOURNMENT**

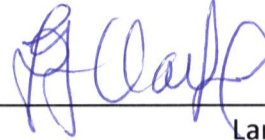
**63.02.11.26 Moved by Councillor Adam**

“that the Regular County of Stettler Council meeting on February 11, 2026, be adjourned at 3:41 pm.”

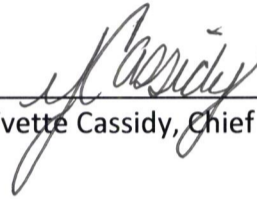
In-Favour: Nibourg, Walker, Adam,  
Stevens, Hunter & Gano

Opposed: None

Carried Unanimously



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Larry Clarke, Reeve



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Yvette Cassidy, Chief Administrative Officer