



COUNCIL MEETING

Wednesday, January 14, 2026
10:00 AM

Join Us

In Person	County of Stettler No. 6 Administration Building
On YouTube	www.YouTube.com/StettlerCounty
By Zoom	www.StettlerCounty.ca/Zoom
By Phone	578-328-1099 Meeting ID: 237 185 7702 Passcode: 660244

In the spirit of Truth and Reconciliation, the County of Stettler No. 6 acknowledges that we gather, live, and work on Treaty 6 and 7 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

Thank you for respecting our commitment to Scent Reduction in the workplace.

1. Call to Order

2. Agenda Additions and Approval

3. Minute Approval

3.1 Regular Council Meeting Minutes - December 10, 2025 Page 5

3.2 Special Council Meeting Minutes - December 17, 2025 Page 13

4. Public Hearing

5. Delegation

5.1 County of Stettler Seed Cleaning Plant (1:30 pm)

RE: Funding Request

6. Council's Request for Information

7. New Business

7.1	Request for Decision: Requisition Credit Application (PERC & DIRC)	Page 15
7.2	Request for Decision: Community Investment Program	Page 16
7.3	Request for Decision: Appoint Councillor to Clearview Return Service Bursary Committee	Page 47
7.4	Request for Decision: Policy PW 2.02 - Gravel Road Dust Reduction	Page 51
7.5	Request for Decision: Viability Review Appointments	Page 55
7.6	Request for Decision: Rescheduling the First March Council Meeting	Page 59

8. Old Business

9. Agenda Items

10. Bylaws

10.1	Bylaw 1757-25: Water and Wastewater Bylaw	Page 60
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11. Reports

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11.2	Financial Reports	
	Year to Date Budget	Page 122
	Bank Reconciliation - November	Page 135
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11.3	Councillor Fee Sheets	Page 144
11.4	Councillor Committee Reports	
	Heartland Regional Fire Steering Committee (Councillor Adam)	
	Stettler & District FCSS (Councillor Adam)	Page 151

Stettler District Ambulance Association (Councillor Adam)

Stettler Public Library Board (Councillor Adam)

Stettler Regional Emergency Management Agency (Councillor Adam) Page 152

Village of Donalda Council Meeting (Councillor Adam) Page 153

Central Alberta RMA Directors' Committee (Reeve Clarke)

Health Professionals Attraction & Retention (Reeve Clarke)

Shirley McClellan Regional Water Services Commission (Reeve Clarke)

Stettler Board of Trade (Reeve Clarke)

Stettler Regional Fire Transition Committee (Reeve Clarke)

Central Alberta RMA Directors' Committee (Councillor Gano)

Heartland Regional Fire Steering Committee (Councillor Gano)

Stettler Waste Management Authority (Councillor Gano)

MDP & LUB Steering Committee (Councillor Hunter)

Heartland Regional Fire Steering Committee (Councillor Hunter)

Stettler Regional Emergency Management Agency (Councillor Hunter)

County of Stettler Housing Authority (Councillor Nibourg)

MDP & LUB Steering Committee (Councillor Nibourg)

Stettler & District FCSS (Councillor Nibourg)

Stettler Regional Fire Transition Committee (Councillor Nibourg)

Buffalo Lake Intermunicipal Development Steering Committee
(Councillor Stevens)

Buffalo Lake Management Team (Councillor Stevens)

County of Stettler Recreation Board (Councillor Stevens)

MDP & LUB Steering Committee (Councillor Stevens)

Health Professionals Attraction & Retention Committee (Councillor

Stevens)

Stettler District Ambulance Association (Councillor Stevens) Page 155

Stettler Regional Fire Transition Committee (Councillor Stevens)

Parkland Regional Library Board (Councillor Walker) Page 156

County of Stettler Housing Authority (Councillor Walker)

Red Deer River Municipal Users Group (Councillor Walker)

Stettler Town & Country Museum (Councillor Walker)

Stettler Waste Management Authority (Councillor Walker)

12. Correspondence

12.1 Rural Municipalities of Alberta - RMA Scheduled Municipal Visit Page 157

13. Consent Agenda Items

13.1 Big Valley School - Thank You Page 159

13.2 Town of Stettler - Thank You Page 161

14. In-Camera Session

14.1 Draft Policy

ATIA Section 28: Local public body confidences

14.2 Economic Development Proposal

ATIA Section 19: Disclosure harmful to business interests of a third party

14.3 Community Investment Program Applications

ATIA Section 22: Confidential evaluations

15. Next Meeting

The next Regular Council Meeting is scheduled for Wednesday, January 28, 2026.

16. Adjournment

MINUTES OF THE COUNTY OF STETTLER NO. 6 REGULAR COUNCIL MEETING HELD ON WEDNESDAY, DECEMBER 10, 2025 AT 10:00 AM. THE MEETING WAS HELD IN THE COUNTY OF STETTLER NO.6 ADMINISTRATION BUILDING COUNCIL CHAMBERS IN STETTLER, ALBERTA AND ALSO VIA TELECONFERENCE

Present: Reeve Larry Clarke
Deputy Reeve Allan Gano
Councillor Wade Hunter
Councillor Justin Stevens
Councillor Janet Adam
Councillor Clint Walker
Councillor James Nibourg

Yvette Cassidy, Chief Administrative Officer
Niki Thorsteinsson, Director of Communications (via Zoom)
Andrew Brysiuk, Director of Municipal Services
Michelle Hoover, Legislative Assistant
Sharon Larsen, Tax and Assessment Clerk
Craig Teal, Director of Planning and Development
Greg Jackson, Director of Operations
Christa Cornelssen, Director of Corporate Services
Lorraine Hankins, Manager of Recreation & Insurance

Landin Chambers, Hometown Media

CALL TO ORDER

The County of Stettler No. 6 Council meeting was called to order at 10:00 am on December 10, 2025, by Reeve Clarke.

AGENDA APPROVAL

584.12.10.25 Moved by Councillor Nibourg

“that the draft minutes for the County of Stettler No. 6 Council Meeting on December 10, 2025 be approved as *presented/with the following amendments*:

- ~~7.1 Request for Decision~~
RE: ~~ACP Grant Support for the Village of Donalda~~
- 7.9 Request for Decision
RE: Sullivan Lake West Emergency Recreation Request
- 7.9 Stettler Hospice Society
RE: Christmas Variety Show 2025
- 11.4.19 County of Stettler Housing Authority (Councillor Nibourg.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

MINUTE APPROVAL

585.12.10.25 Moved by Councillor Nibourg

“that the following draft minutes for the County of Stettler No. 6 Council Meetings be approved as presented:

- Regular Council Meeting on November 12, 2025; and
- Regular Council Meeting on November 26, 2025.”

In-Favour: Nibourg, Walker, Adam,

PUBLIC HEARING

None

COUNCIL'S REQUEST FOR INFORMATION

Economic Development Meetings (Councillor Gano)

Councillor Gano spoke to a request to the CAO and Council, in discussions for economic development, invite representative from neighboring municipalities. Council discussed the necessary need to meet within the County both separately and with the partners. The County of Stettler has had a liaison onto the Stettler Board of Trade and other economic development partnerships.

586.12.10.25 Moved by Councillor Nibourg

“that Council receives the Economic Development Meetings (Councillor Gano) for information.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

NEW BUSINESS

Request for Decision

RE: Accounts Receivable Write-Off

587.12.10.25 Moved by Councillor Stevens

“that the County of Stettler No. 6 approve the write-off of accounts receivable for County of Stettler customers totaling \$1,412.76 as of December 1, 2025.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Request for Decision

RE: Recreation Special Project Funding Recommendation

588.12.10.25 Moved by Councillor Stevens

“that Council approve the following projects for funding from the Recreation Special Project Reserve totaling \$49,999.32:

Stettler & District Agricultural Society	\$10,696.80
Clearview Public Schools	\$2,880.00
Big Valley Agricultural Society	\$8,000.00
Botha Seniors Centre	\$10,000.00
Red Willow Agricultural Society	\$5,000.00
Botha Community Centre	\$6,522.52
Endmoor Drop-In Centre	\$400.00
Rochon Sands Hall	\$6,500.00.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Request for Decision

RE: 2026 Interim Budget

589.12.10.25 Moved by Councillor Walker

County of Stettler No. 6 Regular
Council Meeting – December 10, 2025

2

“that the County of Stettler No. 6 adopt the 2025 Budget as the 2026 Interim Budget.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Request for Decision

RE: Dust Reduction Policy

Council reviewed the previous passed iteration of the Dust Reduction Policy, under the last Council. A question was asked about payment plan options for dust control. Administration also shared the informational hand-out that would be provided on the website and with dust control applications.

590.12.10.25 Moved by Councillor Stevens

“that Council defer Policy 2.02 – Gravel Road Dust Reduction to a future Council meeting in January 2026.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Request for Decision

RE: Tax Penalty Forgiveness

591.12.10.25 Moved by Councillor Nibourg

“that the County of Stettler No. 6 enter into an in-camera session, as designated in the Alberta Access to Information Act at 10:55 am as permitted in Section 30: Disclosure harmful to the economic and other interests of a third party.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Landin Chambers left the meeting at 10:55 am.

592.12.10.25 Moved by Councillor Nibourg

“that the County of Stettler No. 6 Council exit the in-camera session at 11:22 am.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Landin Chambers rejoined the meeting at 11:23 am.

593.12.10.25 Moved by Councillor Nibourg

“that the County of Stettler No. 6 Council advises the ratepayer that the penalties are confirmed.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Request for Decision

RE: Tax Penalty Forgiveness

594.12.10.25 Moved by Councillor Stevens

“that the County of Stettler No. 6 notify the ratepayer that there will not be forgiveness and confirm the November 1, 2025 penalty of \$375.22 for roll 539101.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Sharon Larsen left the meeting at 11:30 am.

Request for Decision

RE: Fire Services Termination Amending Agreement

595.12.10.25 Moved by Councillor Gano

“that Council authorize the Reeve together with the Chief Administrative Officer to enter into the Joint Fire Services Termination Amending Agreement with the Town of Stettler as presented.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Request for Decision

RE: Emergency Recreation Funding

596.12.10.25 Moved by Councillor Walker

“that the County of Stettler No. 6 fund the SLW Ag. Society for the replacement of the Hot Water Tank at the Endmoor Arena in the amount of \$12,000.00 to be funded from the Recreation Emergency Reserve.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Christa Cornelssen left the meeting at 11:47 am.

Hand-Out

RE: Stettler Hospice Society Christmas Variety Show 2025

Councillor Nibourg presented the Christmas Variety Show fundraiser for the Stettler Hospice Society. As a donation, Reeve Larry Clarke designated his \$300.00 Council Special Projects fund for 2025 to the Stettler Hospice Society.

597.12.10.25 Moved by Councillor Nibourg

“that Council directs Administration to purchase \$300.00 worth of Stettler Hospice Society 2025 Christmas Variety Show tickets for staff, Council and community members
and
that the County of Stettler No. 6 provide a door prize for the event.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

BUSINESS ARISING FROM THE MINUTES

Memo

RE: Amendment from the Previous Minutes

Administration brought before Council some clerical issues from Council minutes from 2025. These were suggested under the guidance of the County's auditor.

598.12.10.25 Moved by Councillor Nibourg

"that the County of Stettler amends the following Council minutes as stated below:

- May 28, 2025 – Regular Council Meeting
224.05.28.25 Moved by Councillor Nibourg
"that Council approve Policy AF 6-29 6.30 – Retiree Benefits Plan as presented."
- October 8, 2025 – Regular Council Meeting
428.10.08.25 Moved by Councillor Gendre
"that Council approve Policy CN 1-11 1.12 – Firefighter Health Benefits as presented."

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

RECESS

The meeting was recessed at 11:59 am for a lunch break.

Reeve Clarke reconvened the meeting at 1:02 pm. Craig Teal joined the meeting.

AGENDA ITEMS

Presentation

RE: Solar Projects Update

599.12.10.25 Moved by Councillor Stevens

"that Council receives the Solar Projects Update for information."

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

BYLAWS

None

REPORTS

Chief Administrative Officer's Report

600.12.10.25 Moved by Councillor Gano

"that the County of Stettler No. 6 Chief Administrative Officer's Report, dated for the December 10, 2025 meeting, be received for information."

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Rhonda Morris, Cheri Neitz, Jane Skocdopole and Ben Ayotte joined the meeting at 1:29 pm.

DELEGATION

Stettler Public Library

RE: Budget 2026 Presentation

Introductions were completed.

The Stettler Public Library presented their annual statistics, proposed 2026 budget and plans for the upcoming year to Council.

As the County of Stettler has not approved their 2026 budget, discussion of the Stettler Public Library requisition increase will be included in the upcoming budget discussions.

601.12.10.25 Moved by Councillor Gano

“that Council receives the delegation presentation from the Stettler Public Library for information.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke

Opposed: None

Carried Unanimously

Rhonda Morris, Jane Skocdopole, Cheri Neitz and Ben Ayotte left the meeting at 1:54 pm.

REPORTS CONT.

Financial Reports

602.12.10.25 Moved by Councillor Nibourg

“that the following Financial Reports, dated for the December 10, 2025 meeting, be received for information:

- Payment Register, for the period ending on November 30, 2025, totalling \$1,585,804.46;
- Bank Reconciliation, for the period ending on October 31, 2025, totalling \$17,901,667.01; and
- Year-to-Date Budget, for the period ending on October 31, 2025, \$3,860,746.03.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke

Opposed: None

Carried Unanimously

Councillor Fee Sheets

603.12.10.25 Moved by Councillor Stevens

“that Council approves the Councillor Fee Sheets, dated for the December 10, 2025 meeting, be approved as amended with the following:

- Councillor Janet Adam; add a 0.5 day for November 16, 2025, for the commute up to the Rural Municipalities of Alberta Fall 2025 Conference.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke

Opposed: None

Carried Unanimously

Councillor Committee Reports

1. Stettler Public Library Board – Councillor Adam
2. ASB Town Hall Meeting with ADM, November 13, 2025 – Councillor Gano
3. County of Stettler Housing Authority – Councillor Nibourg
4. Stettler & District FCSS – Councillor Nibourg
5. County of Stettler Recreation Board – Councillor Stevens
6. Health Professionals Attraction & Retention Committee – Councillor Stevens
7. Shirley McClellan Regional Water Services Commission – Reeve Clarke (verbal)

- Spoke of the SMRWSC proposed budget. The next meeting is scheduled for December 22, 2025.
- Phase 8 tender will close soon.
- Phase 7 construction is almost completed.

604.12.10.25 Moved by Councillor Nibourg

“that Council receives the Councillor Committee Reports, dated for the December 10, 2025 meeting, for information.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

CONSENT AGENDA ITEMS

1. Alberta Ministry of Municipal Affairs
RE: LGFF Capital and CCBF Project Eligibility Restrictions
2. Rural Municipalities of Alberta
RE: RMA Member Guide – Electoral Boundaries Commission Engagement
3. Mayor of the Village of Donalda
RE: Thank-you for Hosting Councillor Training Sessions
4. MLA Nate Horner & Family
RE: Merry Christmas from the MLA
5. East Central 4-H Region Fun Day 2025
RE: Thank-you for Support

605.12.10.25 Moved by Councillor Stevens

“that Council receives the Consent Agenda Items for the December 10, 2025 Regular Council Meeting for information.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

IN-CAMERA SESSION

606.12.10.25 Moved by Councillor Stevens

“that the County of Stettler No. 6 enter into an in-camera session, as designated in the Alberta Access to Information Act at 2:15 pm, to discuss the following agenda item(s):

- LPRT Proceedings
ATIA Section 23: Disclosure harmful to law enforcement
ATIA Section 32: Privileged information
- Update to Stop Work Order
ATIA Section 28: Local public body confidences
- Draft Agreement
ATIA Section 28: Local public body confidences
ATIA Section 30: Disclosure harmful to economic and other interests of a public body
- Enforcement Order Update
ATIA Section 23: Disclosure harmful to law enforcement
- Stop Order Update
ATIA Section 23: Disclosure harmful to law enforcement
ATIA Section 32: Privileged information
- Evaluation of the Agricultural Service Board Member(s)-at-Large Applications
ATIA Section 22: Confidential evaluation.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke

Opposed: None
Carried Unanimously

Landin Chambers left the meeting at 2:16 pm.

607.12.10.25 Moved by Councillor Nibourg

“that the County of Stettler No. 6 Council exit the in-camera session at 4:45 pm.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Council brought back the following tabled motion from the November 12, 2025 Regular Council Meeting.

499.11.12.25 Moved by Councillor Nibourg

“that the County of Stettler No. 6 Council appoint Harry Brook as a Member-at-Large to the County of Stettler No. 6 Agricultural Service Board, for a one-year term ending on October 31, 2026.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

608.12.10.25 Moved by Councillor Nibourg

“that the County of Stettler No. 6 Council appoint Lance Neilson as a Member-at-Large to the County of Stettler No. 6 Agricultural Service Board, for a one-year term ending on October 31, 2026.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

NEXT MEETING

The next Regular Council Meeting is scheduled for January 14, 2026 at 10:00 am.

ADJOURNMENT

609.12.10.25 Moved by Councillor Adam

“that the Regular County of Stettler Council meeting on December 10, 2025, be adjourned at 4:48 pm.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Larry Clarke, Reeve

Yvette Cassidy, Chief Administrative Officer

**MINUTES OF THE COUNTY OF STETTLER NO. 6 SPECIAL COUNCIL
MEETING HELD ON WEDNESDAY, DECEMBER 17, 2025 AT 9:30 AM.
THE MEETING WAS HELD IN THE COUNTY OF STETTLER NO.6
ADMINISTRATION BUILDING COUNCIL CHAMBERS IN STETTLER,
ALBERTA AND ALSO VIA TELECONFERENCE**

Present: Reeve Larry Clarke
Deputy Reeve Allan Gano
Councillor Wade Hunter
Councillor Justin Stevens (via Zoom)
Councillor Janet Adam
Councillor Clint Walker
Councillor James Nibourg (via Zoom)

Yvette Cassidy, Chief Administrative Officer
Andrew Brysiuk, Director of Municipal Services
Niki Thorsteinsson, Director of Communications (via Zoom)
Michelle Hoover, Legislative Assistant
Cara McKenzie, Assistant Director of Operations – Administration
Ivan Dijkstra, Manager of Fire Services (via Zoom)
Robert Klatt, Manager of Agricultural Services
Farrah Fischer, Assistant Ag Fieldman
Krista Schlender, Operations Assistant

CALL TO ORDER

The County of Stettler No. 6 Council meeting was called to order at 9:31 am on December 17, 2025, by Reeve Clarke.

AGENDA APPROVAL

610.12.17.25 Moved by Councillor Gano

“that Council approve the County of Stettler No. 6 Council agenda for the December 17, 2025 meeting as presented.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke

Opposed: None

Carried Unanimously

PUBLIC HEARING

None

DELEGATION

None

NEW BUSINESS

Request for Decision

RE: Cost of Living Adjustment

611.12.17.25 Moved by Councillor Nibourg

“that the County of Stettler No. 6 approve a Cost of Living increase to all staff, effective January 1, 2026 at the rate of 1.5%.”

In-Favour: Nibourg, Walker, Adam,
Stevens, Hunter, Gano and Clarke

Opposed: None

Carried Unanimously

OLD BUSINESS

None

AGENDA ITEMS

None

BYLAWS

None

IN-CAMERA SESSION

612.12.17.25 Moved by Councillor Hunter

“that the County of Stettler No. 6 enter into an in-camera session, as designated in the Alberta Access to Information Act at 9:34 am, to discuss the following agenda item:

- Mutual Aid Agreement
ATIA Section 30: Disclosure harmful to the economic and other interests of a public body.”

In-Favour: Nibourg, Walker, Adam, Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

613.12.17.25 Moved by Councillor Gano

“that the County of Stettler No. 6 Council exit the in-camera session at 10:00 am.”

In-Favour: Nibourg, Walker, Adam, Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

614.12.17.25 Moved by Councillor Gano

“that Council approves the Mutual Aid as presented, and if deemed acceptable by the Town of Stettler, Council instructs Yvette Cassidy and Larry Clarke to sign on behalf of the County of Stettler.”

In-Favour: Nibourg, Walker, Adam, Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

NEXT MEETING

The next Regular Council Meeting is scheduled for Wednesday, January 14, 2026 at 10:00 am.

ADJOURNMENT

615.12.17.25 Moved by Councillor Adam

“that the Regular County of Stettler Council meeting on Wednesday, December 17, 2025, be adjourned at 10:01 am.”

In-Favour: Nibourg, Walker, Adam, Stevens, Hunter, Gano and Clarke
Opposed: None
Carried Unanimously

Larry Clarke, Reeve

Yvette Cassidy, Chief Administrative Officer



Request for Decision

Agenda Item: Request for Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit (DIRC)

Issue

The County of Stettler needs to submit the annual application for funding to recuperate the uncollectable Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit (DIRC) requisitions for the unpaid taxes on oil and gas properties within the County.

Options for Consideration (Recommendations)

1. That Council directs Administration to submit a PERC application for the Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit (DIRC) in the amount of \$83,167.63.

Or

2. That Council defers this decision for future consideration.

General.

The Provincial government, currently, has two programs that assist municipalities in re-capturing the education requisition and designation industrial requisition on unpaid property taxes of oil and gas, as well as other industrial properties. These properties may be unpaid due to financial difficulties, to insolvency, or due to receiverships.

If the PERC application is approved by Municipal Affairs, the above amount would be applied to our annual education requisition and designated industrial requisition.

Financial

If Council chooses not to apply for the PERC and DIRC programs, the County will be responsible for the unpaid tax requisitions.

Policy/Legislation

Implementation/Communication

Send in the PERC/DIRC application by January 15, 2026 to Municipal Affairs.

Target Decision Date

Wednesday, January 14, 2026

Prepared By

Sharon Larsen, Tax and Assessment Clerk

Reviewed By

Yvette Cassidy, Chief Administrative Officer

Andrew Brysiuk, Director of Municipal Services



Request for Decision

Agenda Item: Community Investment Program

Issue

Five applications, totaling \$9,000.00 have been received for the December 31, 2025, application deadline for the Community Investment Program for Council’s consideration.

Options for Consideration (Recommendation)

That the County of Stettler fund a total of \$7,500.00, comprised of projects from both streams under the Community Investment Program

General

The Community Investment Program has a yearly budget of \$15,000.00 annually to support local events. The two funding streams, new Investment and Annual Support, share the budget allotment and the period deadlines. The next application deadline will be May 31, 2026.

Applications for Consideration:

New Investment Stream	Activity	Requested
Stettler Swim Club	Support for para swimmer	\$3,000.00

Annual Support Stream	Activity	Requested
Storm Mountain Outfitters	2 nd Annual Coyote Classic	\$1,500.00-\$2,000.00
Stettler and District Music Festival	58 th Annual Music Festival	\$500.00
Buffalo Lake Big Jack Classic Association	Big Jack Classic Fishing Derby	\$2,000.00

Not Eligible (under current criteria)	Activity	Requested
Big Valley Kids Christmas	Kids Christmas Party	\$1,500.00

Pursuant to Policy AF 6.23 - all Activities must:

- Be open to the Public.
- Cannot make a profit.
- Benefit the Community more than individuals or organizations.
- Encourage and include Community involvement and support.
- Recognize the County of Stettler as a sponsor of the Activity.

Activities which are not new to the community are not eligible for funding under the New Investment stream.

Only completed applications, including a separate cover letter providing a short overview of the activity received before the period deadline will be reviewed by Council.

Grant funds requested by the recipient may be adjusted due to annual budget limitations.

An eligible community group may only receive funding for one activity annually.

Financial

\$15,000.00 has been allocated in the proposed 2026 budget to fund both this intake and the intake midway through the year. The amount, to be determined by Council, will come out of the 2026 Community Investment Program budget.

Policy/Legislation

Administration Policy AF 6.23- Community Investment Policy

Implementation/Communication

The successful proponents will be notified by Administration.

Target Decision Date

January 14, 2026

Prepared By

Lorraine Hankins, Manager of Recreation

Reviewed By

Yvette Cassidy, Chief Administrative Officer



COMMUNITY INVESTMENT PROGRAM APPLICATION FORM

Organization Name Stettler Swim Club
Organization Address Box 1626, Stettler
Community Stettler Province AB Postal Code T0C 2L0
Contact Person Radka Bursikova
Telephone 403-913-5668 Email Address Treasurer Stettler Swim Club@gmail.com

What is the nature of your group?

- Registered Society
- Registered Charity
- Non-profit group
- Ad Hoc group of citizens

If your group is registered, what is the date of incorporation? Dec. 20, 1971

Incorporation Number 500065321

Name of Event or Project Support For Para Swimmer

Project Type Event Project Date of Event _____

Has this project applied for Community Investment Program funding before? (Circle one)
YES NO

What is the total amount you are requesting from the County of Stettler? \$3,000

Are you receiving any other additional financial assistance through grants or other sponsors?

At this moment we only have one donation for this project.

If you are hosting an event, please indicate who can participate?

- Anyone can attend for free
- Anyone can attend for a fee

- Only members can participate but membership is free
- Only members can participate and there is a fee for membership
- Closed group (no ability to join)

Attach a Letter of Request to this Application and include the following:

- Provide as much detail as possible to give a clear idea of what your event/project will include.
- How will the grant funding be used?
- Is the event or project available to all County of Stettler residents? Please provide details.
- How many individuals will participate and directly benefit from your event or project?
- Who will be served by your event or project?
- Are there physical or financial barriers that would prevent anyone from participating in the event or project?
- How will you promote your event or project to participants and/or the public?
- How will you engage the community in your event or project?
- Are there any other County of Stettler groups that will be contributing to the event or project? If so, please provide a brief overview of their contribution.

Applicants who are awarded funding are required to acknowledge the County of Stettler as a sponsor of the event, this includes use of the County of Stettler logo on any marketing materials. A banner can be supplied and picked up for your event.

I certify that the information provided on this application form is correct to the best of my knowledge.

Radka Bursikova
Print Name


Signature

Treasurer Stettler Swim Club
Title/Position

Oct. 16, 2025
Date

The two annual Application Intake Deadlines are: December 31, 4:30 PM; OR May 31, 4:30 PM. Late applications are not considered but may be re-submitted for the next intake.

Before you submit, please confirm that you have completed all steps:

- Completion of the application form.
- Letter of request is attached.
- Copy of current event information, poster, or other relevant materials.

SUBMIT THIS FORM AND ALL ATTACHMENTS TO:
recreation@stettlercounty.ca or
Deliver to County of Stettler Attn: Recreation
6602-44 Avenue, Box 1270, Stettler, AB T0C 2L0

Community Investment Program Application

Letter of Request

Re: Sponsorship and Funding Support for Para Swimmer – David Bursik

To the County of Stettler Grant Committee,

The **Stettler Swim Club** is proud to share the inspiring journey of one of our athletes, **David Bursik**. David was born with **albinism**, a condition that affects both his vision and skin. He is **legally blind**, experiencing **photophobia** and **low depth perception**, yet his determination and love for swimming have made him a standout in our club and our community.

David began swimming at the age of six and has worked tirelessly to earn his **para-swimming classification**, which now allows him to compete at the **national level**. Until recently, he competed alongside non-para swimmers—often at the provincial level—showing remarkable perseverance and sportsmanship. Now, at just 15 years old, with his new classification, a whole new world of opportunities has opened for him.

David has already qualified for several **major competitions**, including:

- **2025 Ken Demchuk Invitational (National Para Meet)** – Toronto, ON, Nov. 2025
- **2026 Speedo Canadian Swimming Open (National Meet)** – Edmonton, March 2026
- **2026 Canadian Swimming Trials** – Montreal, QC, July 2026
- **Western Canada Championships** – February 2026, April 2026
- **Winter Provincial Championships** – Edmonton, AB, March 2026
- **Summer Provincial Championships** – Edmonton, AB, July 2026

These meets are essential milestones on David’s journey toward representing **Stettler Swim Club internationally** and ultimately fulfilling his dream of competing at the **2028 Paralympic Games in Los Angeles**.

About the Stettler Swim Club

The **Stettler Swim Club**, established in **1967**, has been an important part of the community for nearly six decades. Each year, the club provides a fun and structured environment for local youth to learn discipline, teamwork, and confidence through swimming. In **2025, the club proudly has 54 young swimmers**, ranging from beginners to advanced competitive athletes.

Our mission is to help children and teens grow both as athletes and individuals while promoting inclusion and lifelong fitness. David’s achievements demonstrate what can be accomplished through dedication and community support, and his success helps inspire our entire membership.

Use of Grant Funding

Grant funds would be used to help cover **expenses for the coach accompanying David** to in-province and national swim meets. Having a trained coach travel with David is crucial to ensure his safety, provide on-site guidance, and help him perform at his best in highly competitive environments.

At this stage, **Swim Alberta and Swim Canada are unable to provide financial assistance** until David qualifies for the Canadian National Team, making local and community support vital to his continued development.

Community Benefit and Accessibility

David's journey is not only a personal triumph but also an inspiration to others in the **County of Stettler**. His story highlights the importance of inclusion and accessibility in sports, showing that with community support, local athletes with disabilities can achieve at the highest levels.

David's success will also bring recognition to the **Stettler Swim Club** and the wider community. His accomplishments will attract attention to our region, encouraging more families to enroll their children in swimming and raising awareness about para-athlete inclusion. This growth strengthens the club's long-term sustainability and fosters community pride.

All County residents are welcome to follow David's progress and celebrate his accomplishments through the **Stettler Swim Club's social media, local news features, and community events**. We will continue sharing his journey to raise awareness of para-sport and promote participation among youth of all abilities.

Participation and Engagement

David trains year-round with the Stettler Swim Club and often assists younger swimmers during practices and events, fostering a sense of mentorship and inclusivity. His success brings recognition not only to our club but to the wider community, showing what can be achieved with persistence and community backing.

Community Collaboration

The **Stettler Swim Club**, along with his family, is actively contributing to David's success by covering training costs, organizing fundraisers, and offering in-kind support. We are now seeking additional assistance from the **County of Stettler** to ensure his coach can accompany him to national competitions.

Closing

By supporting David, you are helping a talented young athlete chase his dream while showcasing the spirit of resilience, inclusion, and community pride that defines the County of Stettler.

On behalf of the **Stettler Swim Club**, we thank you sincerely for considering this request. With your support, David can continue to train, compete, and represent our **town, province, and—one day—our country**.

Warm regards,

Fiona Stenberg

On behalf of the **Stettler Swim Club**

15-year-old Castor swimmer makes waves on national para stage

Kevin Sabo

At just 15 years old, para-athlete David Bursik, a member of the Stettler Tsunamis Swim Club, is turning heads in the swimming world.

Most recently, the young Castor-based athlete competed at the Ken Demchuk International Para Meet in Toronto, the largest para-swimming meet in Canada.



Stettler Tsunami David Bursik has been making waves in the swimming world. (Contributed photo)

At the meet, David was the second-youngest swimmer in attendance, holding his own against paralympians in their 20s.

"He was swimming better against 20-year-old men," said Jarek Bursik, the Tsunamis head coach, and David's father. "David had an outstanding meet."

Bursik competed in six races at the event, earning gold medals in

four of them: 100-metre Freestyle, 400-metre Freestyle, 100-metre Breast Stroke, and 100-metre Butterfly.

According to Jarek, administrators in Swimming Alberta and Swimming Canada are already encouraging Bursik to take part in the Canadian Trials leading up to the 2028 Paralympic Games in Los Angeles.

"She said there are only three Canadian Trials before the (Paralympic) Games, and he needs to get experience," said Jarek regarding a conversation he had with a Swimming Canada representative.

Jarek says that as long as David stays on the pathway, they believe he has a "high chance" of making it to Los Angeles.

With the times David has already posted this season, he has qualified for the Canadian National Championships, which are being held in Edmonton in April. David has a goal of medalling at the nationals.

While the National Championships are close to home, not all of the large swim meets are; the Westerns are being held in



David Bursik poses with several of his medals from the Ken Demchuk International Invitational. (Contributed photo)

Winnipeg, and the Canadian Trials are held in Montreal.

"Everything is coming from our pockets," said Jarek.

David has not yet reached the level where sponsorships are available from Swim Alberta or Swim Canada, but it may become available next year, notes Jarek.

In the meantime, he says that community sponsors have stepped up and have helped David reach his competitions, such as the one in Toronto. To help with the fundraising, David has also been selling baked goods at Castor

Farmers Markets and works part-time.

Long-term, David's dream is competing at the Paralympic Games, with the next opportunity at Los Angeles 2028.

"The Stettler Swim Club is extremely proud of (David's) progress and the inspiration he brings to younger swimmers," said Jarek, in a printed release.

With a solid start to the season and nationals to look forward to, David is making the Stettler Tsunamis Swim Club known on the swim club circuit.



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COMMUNITY INVESTMENT PROGRAM APPLICATION FORM

Organization Name Storm Mountain Outfitters

Organization Address 4204 38st. Unit 101

Community Stettler Province AB Postal Code T0C 2L0

Contact Person Faith Delean or Lee Bates

Telephone 403-740-3000 Email Address Faith@stormmountainoutfitters.ca

What is the nature of your group?

- Registered Society
- Registered Charity
- Non-profit group
- Ad Hoc group of citizens

If your group is registered, what is the date of incorporation? _____

Incorporation Number _____

Name of Event or Project 2nd Annual Coyote Classic

Project Type Event Project Date of Event February 6th/7th 2026

Has this project applied for Community Investment Program funding before? (Circle one)

YES NO

What is the total amount you are requesting from the County of Stettler? \$1500 - \$2000

Are you receiving any other additional financial assistance through grants or other sponsors?

yes

If you are hosting an event, please indicate who can participate?

- Anyone can attend for free
- Anyone can attend for a fee

RECEIVED

DEC 02 2025

County of Stettler

- Only members can participate but membership is free
- Only members can participate and there is a fee for membership
- Closed group (no ability to join)

Attach a Letter of Request to this Application and include the following:

- Provide as much detail as possible to give a clear idea of what your event/project will include.
- How will the grant funding be used?
- Is the event or project available to all County of Stettler residents? Please provide details.
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- How will you engage the community in your event or project?
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Applicants who are awarded funding are required to acknowledge the County of Stettler as a sponsor of the event, this includes use of the County of Stettler logo on any marketing materials. A banner can be supplied and picked up for your event.

I certify that the information provided on this application form is correct to the best of my knowledge.



Print Name



Signature



Title/Position



Date

The two annual Application Intake Deadlines are: December 31, 4:30 PM; OR May 31, 4:30 PM. Late applications are not considered but may be re-submitted for the next intake.

Before you submit, please confirm that you have completed all steps:

- Completion of the application form.
- Letter of request is attached.
- Copy of current event information, poster, or other relevant materials.

SUBMIT THIS FORM AND ALL ATTACHMENTS TO:

recreation@stettlercounty.ca or

Deliver to County of Stettler Attn: Recreation

6602-44 Avenue, Box 1270, Stettler, AB T0C 2L0

Dear Stettler County

We are excited to announce the upcoming **2nd Annual Coyote Classic**, a predator control derby aimed at promoting community safety, supporting local agriculture, and raising awareness about the impact of unchecked coyote populations in our region. Following the success of our inaugural event in 2025, we are planning for an even more impactful year—and we would be honored to have your support as a sponsor.

This event is about more than predator control—it's about preserving the values that make our community strong. We believe in **helping our neighbors**, whether it's protecting a farmer's livestock, keeping pets safe, or allowing children the freedom to play outside without fear. Coyotes have increasingly become a threat not just in rural areas, but even within town limits as they grow bolder. The **Coyote Classic allows us to come together as a community** to address this issue head-on while upholding our shared commitment to safety, cooperation, and rural living.

Our key objectives include:

- Helping to control the growing coyote population
- Reducing livestock losses from predation
- Keeping diseases like mange and rabies away from pets and other animals
- Raising awareness that coyotes are predators with no natural predators of their own

This year, the derby will be **open to 50 teams**, each consisting of **2–3 members**, with the **option to include a youth participant**. We are also hosting a **community banquet**, and **tickets will be available to the public**, allowing non-participants to come and show their support. Our aim is to **keep entry fees and banquet tickets affordable**, ensuring that anyone who wants to be involved has the opportunity to participate.

Your sponsorship will directly help us cover essential costs such as venue rental, insurance, safety materials, prizes, and banquet expenses. In return, we will proudly feature your business in our marketing efforts, including:

- Our official website
- All social media platforms
- Flyers distributed throughout the community
- Radio broadcasting

- Cross-promotion through our sponsors' platforms

We have already started reaching out to community members and local businesses for sponsorships, and we'd love for you to be part of this important initiative. We have created different tiers for sponsorship to allow other community businesses to participate in sponsorship opportunities as well. Your support will help ensure a safe, successful event and demonstrate your commitment to our shared community values.

Thank you for considering this opportunity. We would be happy to provide more details about sponsorship levels and the recognition your business will receive. Please feel free to reach out at (403) 740-3000 or Faith@stormmountainoutfitters.ca at your convenience.

Sincerely,

Faith De Leon

Marketing and Communications Coordinator

Welcome to Storm Mountain Outfitters 2nd Annual Coyote Classic!

This event is a **NON-PROFIT and non-refundable event**, all proceeds go towards the prizes. A huge thank you to all who helped, sponsored and participated to make this event a success.

Entry Fees:

\$250.00 for a Team of 2-3 Adults

Each team is allowed 1 Youth (under 16) for free. They DO NOT count towards the team maximum.

Entry Fees Must Be Paid In Full, NO Half Payments
Prefer Cash payments but can also take E-transfer if needed.

RULES AND REGULATIONS:

Each team will be supplied 50 coyote mouth gags with specific identification numbers in order to keep track of fresh/fair game. Gags can be picked up at Storm Mountain Outfitters or contact the store for more information. **Gags will NOT be given until the entry fee has been paid and are available at sign in!**

403-740-3000 or marketing@stormmountainoutfitters.ca

Shake Test: A shake test is required in order to claim any prize!

SHAKE TEST: Snap a video with your team's gag identification number (Clear image of identification tag) properly installed on your Coyote, then give your coyote a little shake to prove your kill was fresh/fair game along with the code word. (Code words will be INCLUDED in your sign-in bag with Tags, Gags and Rules.)

- **0 TOLERANCE ON DRUGS / ALCOHOL**
- **YOU MUST CHECK IN AT 6PM**
- **IDENTIFICATION TAGS AND SHAKE TEST VIDEOS ARE REQUIRED**
- **MUST ABIDE BY LAWS (Participants must follow ALL federal and provincial laws, including but not limited to, Canadian Criminal Code, Alberta Trespass laws, Alberta Fish and Game laws. Any reported violations will be passed on to the appropriate authorities and**

- participants will be automatically disqualified without a refund)
- NO TRESPASSING OR POACHING
 - NO ROADKILL, TRAPPING, POISONING COYOTES
 - NO SHOOTING BEFORE LEGAL LIGHT
 - NO CHANGING TEAM MEMBERS
 - NO SNOWMOBILES OR ATVS
 - RESPECT THE LAND
 - BAITING FRIDAY NIGHT AND SATURDAY NIGHT ARE PERMITTED ON PRIVATE LAND WITH PROOF OF TIME AND DATE THAT BAITING IS BEING DONE

CHEATING OR BREAKING RULES will result in permanent disqualification from all future Storm Mountain Outfitters Events!

REGISTRATION:

4204 38 St Unit 101, Stettler, AB T0C 2L0

Thursday, February 5th, 2025 from 6:00 pm - 9:00 pm (Last minute pick up gags and tags)

CHECK-IN will be held at:

4204 38 St Unit 101, Stettler, AB T0C 2L0

The Coyote Classic starts 1/2hr before sunrise on February 6th/7th, and check-in is between 5:00 - 6:00 pm each night. Teams that don't check in on time will be disqualified for judging qualifications on that day.

NO EXCEPTIONS WILL BE MADE!!

DINNER:

There will be a Dinner provided for all participants on February 7th. Cocktails start at 6:30 pm and Dinner at 7:00 pm, along with door prizes.

JUDGING:

There will be fur buyers and our 3 Judges waiting back at the check point to weigh coyotes on arrival. **All team members must be present!** Your team leader will sign you in and then lay out your 3 qualifying coyotes for the judges (heaviest, best fur & mangiest). **Not all coyotes will be weighed.**

Storm Mountain Outfitters

Your Source for Adventure

Event Overview

EVENT NAME	2nd Annual Coyote Classic
DATE AND TIME	February 6 th - 7 th 2026
LOCATION	Storm Mountain Outfitter store
NUMBER OF TEAMS	50 Team Spots

Brief Description

We held our first Coyote Classic in 2025. We heard a complaint from our community and we wanted to help.

Our goal is to bringing the community together to help keep kids safer when out playing, to helping farmers when it comes to their livestock, to keep disease from other animals.

Objectives

To control the coyote population in our area.

Help eliminate the loss of livestock predation.

Keep diseases away from other animals including family pets.

Bring awareness that they are a predator with no predator of their own.

Benefits

Can be educational and eye opening to those unaware or have no knowledge of the threat these predators have on livestock, other animals and people.

2nd Annual

Coyote Classic



Got a predator problem?

Storm Mountain Outfitters is hosting its 2nd Annual Coyote Classic!

If you're dealing with unwanted predators on your land and need a team to help manage the issue, let us know—we're here to help!

Call (403) 740-3000

Marketing@stormmountainoutfitters.ca



COMMUNITY INVESTMENT PROGRAM APPLICATION FORM

Organization Name Buffalo Lake Big Jack Classic Association.

Organization Address Box 345

Community Esplanade. Province AB Postal Code T0C 1G0

Contact Person Jason Delwo

Telephone 780 6795771 Email Address bigjackclassic@gmail.com

What is the nature of your group?

- Registered Society
- Registered Charity
- Non-profit group
- Ad Hoc group of citizens

If your group is registered, what is the date of incorporation? October 31, 2025

Incorporation Number 5027613594

Name of Event or Project Big Jack Classic Fishing Derby.

Project Type Event Project Date of Event Feb 14-15 => Family Day Weekend.

Has this project applied for Community Investment Program funding before? (Circle one)

YES NO

What is the total amount you are requesting from the County of Stettler? \$2000.00

Are you receiving any other additional financial assistance through grants or other sponsors?

Yes

If you are hosting an event, please indicate who can participate?

- Anyone can attend for free
- Anyone can attend for a fee

Community Investment Program Application

- Only members can participate but membership is free
- Only members can participate and there is a fee for membership
- Closed group (no ability to join)

Attach a Letter of Request to this Application and include the following:

- Provide as much detail as possible to give a clear idea of what your event/project will include.
- How will the grant funding be used?
- Is the event or project available to all County of Stettler residents? Please provide details.
- How many individuals will participate and directly benefit from your event or project?
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- How will you promote your event or project to participants and/or the public?
- How will you engage the community in your event or project?
- Are there any other County of Stettler groups that will be contributing to the event or project? If so, please provide a brief overview of their contribution.

Applicants who are awarded funding are required to acknowledge the County of Stettler as a sponsor of the event, this includes use of the County of Stettler logo on any marketing materials. A banner can be supplied and picked up for your event.

I certify that the information provided on this application form is correct to the best of my knowledge.

Jason Delwo
Print Name


Signature

Treasurer (32 BJCA)
Title/Position

Dec 5, 2025
Date

The two annual Application Intake Deadlines are: December 31, 4:30 PM; OR May 31, 4:30 PM. Late applications are not considered but may be re-submitted for the next intake.

Before you submit, please confirm that you have completed all steps:

- Completion of the application form.
- Letter of request is attached.
- Copy of current event information, poster, or other relevant materials.

SUBMIT THIS FORM AND ALL ATTACHMENTS TO:

**recreation@stettlercounty.ca or
Deliver to County of Stettler Attn: Recreation
6602-44 Avenue, Box 1270, Stettler, AB T0C 2L0**

Community Investment Program Application



December 05, 2025

Re: Community Investment Program Application

Attn: CIP Committee;

In the fall of 2025, the Buffalo Lake Big Jack Classic Association was created to take over the planning and operations from the Settler regional Board of trade of the now annual Family Day Fishing derby - The Big Jack Classic. This non-profit group is made up of volunteers from the Buffalo Lake South Shore municipalities. We are looking for your sponsorship to help make the 4th annual event as successful as the previous three.

The Big Jack Classic Fishing Derby is a two-day ice fishing event held on the Family Day Long Weekend (February 14-15th, 2026), which is promoted as a "Free Fishing Weekend" by the Province where there is no fishing licence requirement. Our event charges a \$35 per person admission fee, which goes towards the prizes handed out in each category.

We promote our event as a family friendly fishing derby, and have registrants of all ages participate. With both Adult and Youth Categories for our top prizes as well as many random prize draws awarded throughout the weekend, we have a goal of awarding 10% or greater of our entrants a prize.

The 2024 event saw 377 attendees and the 2025 event had 363, despite frigid temperatures. This included families from all over Alberta, Saskatchewan, and BC. We were able to award over \$12,000 in cash and prizes in each year of these years.

We are asking for \$2,000 to help fund the various expenses that it takes to put on an event of this size. Which includes maintaining the bigjackclassic.ca website; social media, print, and radio advertising, the Anglers Atlas App - which manages and controls the "fishing" on that weekend; as well as various licensing and application fees.

The Buffalo Lake Big Jack Classic Association is a registered non-profit society within Alberta. And as such any revenue exceeding our expenses will be used towards the needs of other non-profit associations within the municipalities surrounding the lake, such as the Hall boards of the Summer Village of White Sands and Rochon Sands and the various South Shore Community Associations. In the past, the Big Jack Classic has made donations to the Volunteer Firefighters Association and assisted Alberta Environment and Public Lands with various lake related educational and awareness campaigns.

Sincerely,



Jason Delwo
Buffalo Lake Big Jack Classic Association
bigjackclassic@gmail.com
780-679-5771



Dear Friends of the Stettler & District Music Festival,

For 58 years, our non-profit association has presented the Stettler & District Music Festival. This festival has been renowned for the high caliber of its participants and adjudication, and draws upward of 800 entrants from in and around Stettler. This upcoming season, we are excited to present our 2026 Festival!

We are very proud to be able to say that our Festival is run exclusively by volunteers, and operates entirely on donations, registration fees and support from our community. In an effort to keep this tradition alive, it is that time of year again when we turn to our community.

If you are able to, please think of us in your budgeting for this season. We will appreciate any amount you are willing to give. By offering your financial support, you are helping to cover costs associated with adjudicator fees, venue rentals, office expenses, and very importantly the \$4650 in awards and scholarships that go back to our participants each year. Further, our association will cover entry fees for any of our participants that are recommended to the Provincial Music Festival held in Edmonton each year in May. P

To donate, please check one of the following donation directives and return this letter with your contribution to us by January 31, 2025. By this date we can guarantee published acknowledgment of your support in our program.

Event Operation

Participant Awards and/or Scholarships

As needed

Please include your **Name or Business Name and Address:**

Donations may be made in one of the following ways:

1. E-transfer to stmusicfestival@gmail.com. Please remember to send a follow up email with your contact information and preference of where you want your funds directed, including any special requests.

or

2. By cheque payable to **STETTLER & DISTRICT MUSIC FESTIVAL ASSOCIATION**.

Attach funds to this letter and mail to the following address:

Stettler & District Music Festival Association

Box 2031

Stettler, AB T0C 2L0

A charitable receipt will be issued for donations of \$25.00 and over.

Please accept our gratitude on behalf of the community, our association, and the festival participants. We hope you will join us in supporting our talented local performers at this event!

If you have any questions, please do not hesitate to contact me.

Thanks again,
Marci Spady
President
780-235-0059



***Please give back to your PERFORMING ARTS COMMUNITY and help make it vibrant and strong!
Without you this festival would not be able to continue.***

CAN YOU IMAGINE A DAY WITHOUT SPEECH OR MUSIC?

- The Stettler & District Music Festival is honored that for 58 years we have provided a place for every participant to showcase their many hours of work to be able to perform their art piece.



- Every year we offer classes in 6 different disciplines: Speech, School Chorus, Band, Piano, Vocal, and Musical Theatre.



- Participants range from ages 6 to 86!
- We have a class for everyone, if you do not see it listed, we will create it both in competitive or non-competitive.

- Each year we invite highly trained and educated adjudicators who provide feedback to participants in a workshop environment.
- Are you looking for a volunteer opportunity? We're looking for you! Contact any committee member if interested.



- Annually we have entrants go on to perform, by recommendation, at the Alberta Provincial Music Festival, and we can celebrate the many winners over the years.



For more information:

Visit our website at

www.stettlermusicfestival.com

Find us on **Instagram** and **Facebook**.



"I think music in itself is healing. It's an explosive expression of humanity.

It's something we are all touched by. No matter what culture we're from, everyone loves music." — Billy Joel





COMMUNITY INVESTMENT PROGRAM APPLICATION FORM

Organization Name Stettler + District Music Festival

Organization Address Box 2031

Community Stettler Province AB Postal Code T0c 2L0

Contact Person Marci Spady

Telephone 780-235-0059 Email Address stmusicfestival@gmail.com

What is the nature of your group?

- Registered Society
- Registered Charity
- Non-profit group
- Ad Hoc group of citizens

If your group is registered, what is the date of incorporation? Jan. 16, 1969

Incorporation Number AB Corp Access # 50005517 FED 888196466RR001

Name of Event or Project Stettler + District Music Festival

Project Type Event Project Date of Event April 14-26, 2026

Has this project applied for Community Investment Program funding before? (Circle one)

YES NO

What is the total amount you are requesting from the County of Stettler? \$ 500,00

Are you receiving any other additional financial assistance through grants or other sponsors?

Yes, through individual donations. No Grants have been requested

If you are hosting an event, please indicate who can participate?

- Anyone can attend for free
- Anyone can attend for a fee

- Only members can participate but membership is free
- Only members can participate and there is a fee for membership
- Closed group (no ability to join)

Attach a Letter of Request to this Application and include the following:

- Provide as much detail as possible to give a clear idea of what your event/project will include.
- How will the grant funding be used?
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Applicants who are awarded funding are required to acknowledge the County of Stettler as a sponsor of the event, this includes use of the County of Stettler logo on any marketing materials. A banner can be supplied and picked up for your event.

I certify that the information provided on this application form is correct to the best of my knowledge.

Marci Spady
Print Name

MIS
Signature

Presidents
Title/Position

Dec. 30, 2025
Date

The two annual Application Intake Deadlines are: December 31, 4:30 PM; OR May 31, 4:30 PM. Late applications are not considered but may be re-submitted for the next intake. Before you submit, please confirm that you have completed all steps:

- Completion of the application form.
- Letter of request is attached.
- Copy of current event information, poster, or other relevant materials.

SUBMIT THIS FORM AND ALL ATTACHMENTS TO:

recreation@stettlercounty.ca or

Deliver to County of Stettler Attn: Recreation

6602-44 Avenue, Box 1270, Stettler, AB T0C 2L0



COMMUNITY INVESTMENT PROGRAM APPLICATION FORM

Organization Name Big Valley Kids Christmas
Organization Address Box 25
Community Big Valley Province Ab Postal Code T0J0G0
Contact Person Kari Nawzkiewicz
Telephone 403-916-5103 Email Address kdwaz2017@gmail.com

What is the nature of your group?

- Registered Society
- Registered Charity
- Non-profit group
- Ad Hoc group of citizens

If your group is registered, what is the date of incorporation? _____

Incorporation Number _____

Name of Event or Project Kids Christmas

Project Type Event Project Date of Event Dec 13 / 25

Has this project applied for Community Investment Program funding before? (Circle one)
 YES NO

What is the total amount you are requesting from the County of Stettler? 1500.00

Are you receiving any other additional financial assistance through grants or other sponsors?
yes

If you are hosting an event, please indicate who can participate?

- Anyone can attend for free
- Anyone can attend for a fee

- Only members can participate but membership is free
- Only members can participate and there is a fee for membership
- Closed group (no ability to join)

Attach a Letter of Request to this Application and include the following:

- Provide as much detail as possible to give a clear idea of what your event/project will include.
- How will the grant funding be used?
- Is the event or project available to all County of Stettler residents? Please provide details.
- How many individuals will participate and directly benefit from your event or project?
- Who will be served by your event or project?
- Are there physical or financial barriers that would prevent anyone from participating in the event or project?
- How will you promote your event or project to participants and/or the public?
- How will you engage the community in your event or project?
- Are there any other County of Stettler groups that will be contributing to the event or project? If so, please provide a brief overview of their contribution.

Applicants who are awarded funding are required to acknowledge the County of Stettler as a sponsor of the event, this includes use of the County of Stettler logo on any marketing materials. A banner can be supplied and picked up for your event.

I certify that the information provided on this application form is correct to the best of my knowledge.

Kari Wawzkievic

Print Name

KWawz

Signature

Co-President

Title/Position

August 25/25

Date

The two annual Application Intake Deadlines are: December 31, 4:30 PM; OR May 31, 4:30 PM. Late applications are not considered but may be re-submitted for the next intake.

Before you submit, please confirm that you have completed all steps:

- Completion of the application form.
- Letter of request is attached.
- Copy of current event information, poster, or other relevant materials.

SUBMIT THIS FORM AND ALL ATTACHMENTS TO:

recreation@stettlercounty.ca or

Deliver to County of Stettler Attn: Recreation

6602-44 Avenue, Box 1270, Stettler, AB T0C 2L0

Community Investment Program Application

Box 25

Big Valley, AB T0J 0G0

August 24, 2025

To Whom it May Concern,

We are writing this letter to inform you of the exciting activities that are happening in Big Valley on December 13th at the Community Hall. We are continuing this amazing tradition in our community; Christmas in the Village: Kids Edition. This is a large undertaking, so we are asking for a little help along the way. All money raised will go towards paying for our venue, entertainment, along with a thoughtful present for each child that registers to participate in the event.

This event is open to all families with children 9 years and under that reside within Big Valley and the surrounding area as well as families that are active within our community. We are planning an afternoon full of cookie decorating, holiday crafts and games, amazing entertainers, a hot chocolate station, and festive snacks. We are excited to welcome Santa to deliver the gifts that we have purchased for each child. We are really excited to plan a day that will ensure all children get to enjoy Christmas joy and have the opportunity to see and get their photo taken with Santa.


Our event typically attracts 50 families and approximately 200 people from our community. The event is posted on social media, as well as in our local newspaper "The Whistle" to ensure we can reach the most amount of families that could benefit from our

event. Our event is free to attend, as long as the children are previously registered to ensure that they will have a present to open during the event.

We are asking if you would please consider donating to help support this fantastic day! Any and all donations are greatly appreciated. If you choose to donate money towards our event, please make cheques payable to Kids Christmas. Along with your donation, we will announce your name or company at our event, and on our appreciation post in the Big Valley Whistle and on social media to give you the recognition that you deserve for supporting our passion project that brings us so much joy year after year.

Thank you very much for your time, and everything you do for our community.

Yours Truly,
Melitta Sorensen (403.741.5164)
Kari Wawzkiewicz (403.916.5103)

	County of Stettler – Legislative Policy	
	Categorization	Policy No.
	Administration & Finance	AF 6.23
	Policy Name	
Community Investment Program		
Approved By:	Approval Date	Latest Revision
Council	April 14, 2021	January 8, 2025

Purpose

Council recognizes that Community organizations should be supported in principle and with resources. This Policy is in place to establish guidelines for Council to address sponsorship requests from Eligible Community Groups.

Definitions

The Community Investment Program is separated into two streams, New Investment and Annual Support.

Activity is any program, event, activity or other eligible proposal seeking funding through the Community Investment Policy.

Annual Support Stream is the Stream designated to acknowledge annual support requests for reoccurring Activities.

Application is the designated Community Investment Program Application. This shall be in the format prescribed by the Chief Administrative Officer, or their designate, and be completed in full. A copy of the current Application is available on the County of Stettler website.

Community is designated as the County of Stettler area, including County Hamlets.

Eligible Community Group is a group/organization/society that by meeting all criteria is able to apply for Community Investment Program funding.

New Investment Stream is the funding stream for Activities that are in the initial year and the Activity has not received Community Investment Program funding. New Investment denotes status of the Activity not the Eligible Community Group.

Period Deadline is the date that completed Applications must arrive, in-person or electronically, to the County of Stettler Administrative Building no later than 4:30 pm. There are two period deadlines annually: May 31 and December 31.

Public is used to define that attendance at an Activity does not require membership or special invitation.

Procedure

Funding Allotment and Allocation

The County of Stettler shall support this Policy through an annual budget allotment and allocated through a designated general ledger account. The funding allotment will be disbursed under Council direction following the two annual Period Deadlines.

The two funding streams, New Investment and Annual Support, share the budget allotment and the Period Deadlines.

Eligibility Criteria

Only non-profit organizations, societies or associations who have good financial standing and operate within the County of Stettler will be eligible. All Activities must:

- Be open to the Public.
- Cannot make a profit.
- Benefit the Community more than individuals or organizations.
- Encourage and include Community involvement and support.
- Recognize the County of Stettler as a sponsor of the Activity.

Only Activities which are new to the community are eligible for funding under the New Investment stream.

Only completed Applications, including a separate Cover Letter providing a short overview of the Activity, received before the Period Deadline will be reviewed by Council.

Grant funds requested by the recipient may be adjusted due to annual budget limitations.

An Eligible Community Group may only receive funding for one Activity annually.

Disbursement of Funds

During the County of Stettler Council Meeting, following each Period Deadline, Council will review completed Applications. Following the review of the completed Applications, Council will select Activities and allot funding by resolution. All Applications will be responded to with Council's decision.

Connected Documents

- Community Investment Program Application

Policy Authorization

Type of Authorization	Resolution No.	Effective Date
<i>Adoption</i>	104.04.14.21	April 14, 2021
<i>Amendment</i>	300.10.13.21	October 13, 2021
<i>Amendment</i>	04.01.08.25	January 8, 2025



Request for Decision

Agenda Item: Appoint Councillor to Clearview Return Service Bursary Committee

Issue

Clearview has requested Council appoint a representative to help develop the Terms of Reference for a Return Service Bursary.

Options for Consideration (Recommendation)

That Council appoint Councillor _____ to Clearview's Return Service Bursary Committee;

OR

That Council inform Clearview that they will not be assigning a representative.

General

As found in the attached letter, Clearview is requesting Council appoint a council member to participate in finalizing the Terms of Reference for a bursary to incentivize students to return to the area following post-secondary programs. Administration has worked with the administrations from Clearview, the Town of Stettler, and Paintearth County in developing draft terms of reference, but the outstanding items should be guided by elected officials.

The draft considers terms and conditions of the bursary as well as the composition of the committee that will award the bursary. In addition to finalizing the terms of reference, we expect the committee will develop recommendations for contracts that form the binding relationship between the funding parties.

Financial

At this time, participation is only the cost of per-diems. A formal request for funding will come once the terms of reference are finalized so Clearview can answer the questions that are likely to come from the potential funding partners.

Policy/Legislation

Municipal Government Act, RSA 2000, Chapter M26

Section 180 (1)

A Council may act only by resolution or bylaw.

Implementation/Communication

Administration will communicate Council's appointment to Clearview and provide contact information as applicable.

Target Decision Date

January 14, 2026

Prepared By

Andrew Brysiuk, Director of Municipal Services

Reviewed By

Yvette Cassidy, Chief Administrative Officer

December 15, 2025

To: Larry Clarke
Reeve
County of Stettler

Subject: Invitation to Appoint a Councillor for Finalization of Clearview Return Service Bursary Terms of Reference

Dear Reeve Clarke,

On behalf of the Clearview School Division Board of Trustees, I am writing to formally invite your municipality to participate in the next step of developing the Clearview Return Service Bursary Program, a regional initiative aimed at strengthening rural workforce capacity by supporting local students pursuing post-secondary education in key fields of need.

As you may be aware, the Clearview Administration has worked with the Town of Stettler, County of Stettler and the County of Paintearth in drafting a proposed Terms of Reference to guide this program. We are now seeking one appointed representative from each local municipal council to finalize the Terms of Reference collaboratively.

At this stage, no financial commitment is intended or implied. The purpose of this request is to ensure regional voices are included in shaping the governance, eligibility, and selection structure of the program.

Once the Terms of Reference are finalized and agreed upon, we plan to formally invite all municipalities within the Clearview service region to consider financial participation in the bursary partnership.

We respectfully request that your council consider appointing one council member to participate in the finalization process. Your municipality's insights are highly valued, and we believe your involvement at this stage will help ensure the program truly reflects the needs and priorities of the region.

Please direct your appointment, or any questions you may have, to:

Scot Leys
Superintendent, Clearview School Division
Email: clearview@clearview.ab.ca

We look forward to working with you in support of our shared commitment to rural development and youth success.

Warm regards,

A handwritten signature in black ink, appearing to read "Guy Neitz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Guy Neitz
Chair, Clearview School Division



Request for Decision

Agenda Item: Dust Reduction Policy

Issue

Council reviewed the draft dust reduction policy, and it has been circulated on the County website.

Options for Consideration (Recommendation)

1. That Council adopt revisions to Policy 2.02 Gravel Road Dust Reduction as presented.

or

2. That Council adopt revision to Policy 2.02 Gravel Road Dust Reduction as amended.

General

The revision of PW Policy 2.02 Gravel Road Dust Reduction provides improved product quality control tracking, accountability for surface preparation / application, and operational direction for the Public Works department in delivering the annual Dust Reduction Program. It reflects current practices, improves consistency in service delivery, and addresses the concerns of Council as discussed during the Regular Meetings of Council on March 27, 2025, July 23, 2025, and September 10, 2025, and December 10, 2025.

Financial

No new financial implications are associated with adopting PW 2.02 Gravel Road Dust Reduction Policy. Expenses for materials for private applications are recovered through user fees, but material for County-initiated applications and all labour is provided through general revenue.

Policy/Legislation

Municipal Government Act, RSA 2000, Chapter M26

Section 180 (1)

A Council may act only by resolution or bylaw.

Implementation/Communication

The draft policy has been on the County of Stettler website in our policy review section and received no comments.

Target Decision Date


Wednesday, January 14, 2026

Prepared By

Greggory Jackson, Director of Operations

Reviewed By

Yvette Cassidy, Chief Administrative Officer

	County of Stettler – Legislative Policy Manual	
	Categorization	Policy No.
	Public Works	PW 2.02
	Policy Name	
	Gravel Road Dust Reduction	
Approved By:	Approval Date	Latest Revision
Council	March 8, 2007	--

Purpose

To allow the County of Stettler No. 6 to provide Dust Reduction products in front of residential buildings, farm buildings, cemeteries and industrial/commercial sites in the County of Stettler No. 6 and control the prohibited disposal of oil on County Roads.

The dumping of oil on County roads without County approval is prohibited. However, the County of Stettler No. 6 recognizes that dust from gravel roads may create health, safety or general nuisance concerns and therefore offers a dust reduction program to mitigate the impact of dust.

Definitions

No definitions are currently outlined within this Policy.

General Guidelines

1. The public shall not be permitted to apply any form of dust reduction products to the County roads unless otherwise approved in writing. Participation in the County’s Dust Reduction Program is required for any dust suppression treatments on County roadways.
2. The selection of dust reduction products available for annual application is at the sole discretion of the County of Stettler No. 6.
3. The County of Stettler No. 6 makes no warranty, expressed or implied, regarding the performance, effectiveness, or longevity of dust reduction applications. The County of Stettler No. 6 will request product quality control documentation and implement vendor approved application practices.
4. Applicant concerns submitted to the County of Stettler No. 6 will be recorded on Sharepoint Ratepayer Request, reviewed and addressed in a timely manner.

Dust Reduction Application Guidelines

5. On the request of an applicant, the County of Stettler No. 6 will provide a base length of dust reduction treatment on roads adjacent to residences, farm buildings, and industrial/commercial sites, as follows:
 - For calcium-based products, the County will provide a 100-metre base application, with the option to extend in 50-metre increments.
 - For oil-based products, the County will provide a 100-metre base application, with the option to extend in 50-metre increments.
6. The applicant shall be responsible for the full cost of the dust reduction product, including the standard application length and any extensions, as well as any specialty application equipment required. The County will provide equipment for mixing the product with gravel and applying it to the road surface.
7. The County of Stettler No. 6 will establish application rates, schedules, and material costs, which are subject to periodic review and adjustment.
8. A Dust Reduction Agreement in a form acceptable to the CAO must be completed, approved, and full payment received by the application deadline.
9. The County of Stettler No. 6 reserves the right, at its sole discretion, to rework or remove dust control applications as deemed necessary. Operations shall make every effort to notify affected residents one week prior to reworking or removing dust control which is initiated by the County. In such cases, partial dust suppression may remain in effect due to residual product coating on the gravel surface.
10. Existing oil-based dust control surfaces will be repaired at the discretion of the County. If an oil-treated section is determined to be excessively deteriorated or poses a safety hazard, the County reserves the right to remove it.

Discontinued Products

11. Requests for the application of discontinued products on new or extended sites shall be rejected. A request to reapply a discontinued project to an existing dust reduction site may be approved, provided the product is available for purchase and the surface has consistently been reapplied at the interval set by the Chief Administrative Officer or their designate.
12. In the case of DL-10 oil dust reduction surfaces, an annual application is required to be eligible for future applications.

County Funded Products

13. The County of Stettler No. 6 may provide a 200-meter application of dust reduction product, at no cost, on County-designated haul roads in front of residences, farm buildings, or industrial/commercial sites, subject to available budget and

justification based on traffic volume, which shall be at the sole discretion of the County of Stettler No. 6.

14. The County of Stettler No. 6 may provide dust reduction treatment, at no cost, on the roadway adjacent to local cemeteries.
15. The County of Stettler No. 6 will annually review all County funded dust reduction sites and may remove any locations that no longer require dust reduction treatments.

Dust Reduction as a condition of other discretionary permits:

16. A subdivision or development permit may contain a condition requiring the applicant to reimburse the County for the ongoing cost of dust reduction product applied to reduce the hazards and nuisance caused by dust generated by traffic to the subdivision or development.
17. An agreement or permit granted under the General Traffic Bylaw may contain a condition requiring the applicant to reimburse the County for the ongoing cost of dust reduction product applied to reduce the hazards and nuisance caused by the activities permitted by the agreement or permit.
18. The method of dust reduction shall be appropriate to the local site conditions in front of each affected property and subject to the satisfaction of the County.

Connected Documents

There are no associated documents.

Policy Authorization

Type of Authorization	Resolution No.	Effective Date
<i>Adoption</i>	79.03.08.17	March 8, 2017



Request for Decision

Agenda Item: Appointment of One Councillor to the Viability Review Support Group – Village of Donalda

Issue

For the County of Stettler, as the potential receiving municipality, to appoint one Council member and one alternate Council member to the Viability Review Support Group for the Village of Donalda.

Recommendations

That the County of Stettler No. 6 appoint Councillor _____ as the primary representative and appoint Councillor _____ as the alternative representative to the Viability Review Support Group for the Village of Donalda.

General

On July 30, 2025, the Minister of Municipal Affairs ordered a viability review for the Village of Donalda.

As part of the viability review, Municipal Affairs must form a Viability Review Support Group (VRSG) to provide expertise and support to MA, the municipality under review and the potential receiving municipality. The VRSG has five main functions:

1. Analyze the information collected from the municipality under review, the potential receiving municipality and ensuring the viability report addresses the information desired by residents as identified during public consultation.
2. Consider the long-term viability of the community.
3. Review the draft viability review report prior to the ministry review, publication and distribution to residents.
4. Liaise between the VRSG and the member organizations through two-way communications between the VRSG representatives and the member organizations.
5. Provide advice and recommendations to the ministry on the role of the VRSG.

The term of the appointment(s) for all members will be until the final draft viability review report is submitted to the ministry.

The CAO or Administrative Delegate is also appointed to the VRSG.

Financial

The County would be responsible for all expenses incurred by their appointed VRSG members which would be per diems and mileage.

Implementation/Communication

Inform Municipal Affairs when the members are appointed.

Target Decision Date

Wednesday, January 14, 2026

Prepared By

Yvette Cassidy, Chief Administrative Officer



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

RECEIVED

AUG 08 2025

County of Stettler

July 30, 2025

AR118635

Reeve Larry Clarke
County of Stettler
6602 44 Avenue
Stettler AB T0C 2L0

Dear Reeve Clarke and Council:

As you may be aware, in February 2025, former Minister McIver initiated a viability screening for the Village of Donalda to assess whether a full viability review would be appropriate, or if other actions or supports would more effectively address the concerns faced by the community. My ministry has now interviewed all members of council and administration and has reviewed the municipality's audited financial statements and other ministry and publicly available records.

After careful consideration, I have decided a viability review of the village is the most appropriate course of action. A viability review is a process to help municipalities determine their ability to continue as a municipality or develop a plan leading to viability. This process will provide a transparent means for village residents and property owners to understand circumstances within the community, and to explore the options and solutions. More information regarding the viability review process is available at www.alberta.ca/viability-reviews-for-municipalities.

I expect the work supporting the viability review will be initiated this summer through an infrastructure audit for the village. Aside from some related information gathering, the rest of the viability review, including important public information and engagement sessions, will be deferred until after the October 2025 municipal general election. This will ensure the viability review does not overlap with nominations and the election period.

Municipal Affairs will lead the development of the viability review report, working closely with the village council, administration, and the County of Stettler for input and advice. The viability review report will examine the village's governance, administration, services, and finances, and will outline options for how the community can best move forward. The review will also identify how governance, finances, infrastructure, and services would change if the village were to dissolve and become part of the County of Stettler.

A viability review typically takes 12 to 18 months to complete. Once complete, the viability review report will be shared with all residents and property owners. A vote of the village electors on the question of dissolution will be part of this process and will be conducted after the report is distributed to residents and property owners.

.../2

Pursuant to the *Municipal Government Act*, I am bound to follow the results of the elector vote. Should the vote result be in favour of remaining a municipality, I may make an order for village council to take actions to improve the viability of the municipality. Should the vote be in favour of dissolving the municipality, I must recommend the village's dissolution to Cabinet.

I recognize county council may have questions regarding this decision. Municipal Affairs is available to provide more information regarding the viability review process through a presentation at a council meeting.

Should you have questions regarding the viability review, or to schedule the council presentation, please contact Sharlene Brown, Municipal Viability Advisor, toll-free at 310-0000 then 780-422-0212, or at sharlene.brown@gov.ab.ca.

Sincerely,



Dan Williams, ECA
Minister of Municipal Affairs

cc: Jonah Mozeson, Deputy Minister, Municipal Affairs
Yvette Cassidy, Chief Administrative Officer, Stettler County



Request for Decision

Agenda Item: Rescheduling the First March Council Meeting

Issue

The first Council Meeting in March, currently scheduled for March 11, 2026, will not meet quorum due to four members of Council attending Assessment Review Board Member training.

Options for Consideration (Recommendation)

1. That Council reschedules the Council meeting from March 11, 2026, to Tuesday, March 10, 2026, at 10:00 am.

or

2. That Council reschedules the County of Stettler Council Meeting to _____.

General

Council, in the 2025 Organizational meeting, designated the second and fourth Wednesdays of each month for regular Council Meetings. All County of Stettler Council Meetings must be attended by at least four elected Councillors to proceed. Council appointed Councillors Gano, Hunter, Adam and Walker to the County of Stettler Assessment Review Board and they will all be in training at that time.

Financial

Council meetings have financial costs to the County of Stettler, including per diems, lunch catering, etc.

Policy/Legislation

Municipal Government Act, RSA 2000, Chapter M26

Section 180 (1)

A Council may act only by resolution or bylaw.

Implementation/Communication

The rescheduling of a County of Stettler Council Meeting will be advertised and communicated as outlined in the County of Stettler Advertising Bylaw.

Target Decision Date

January 14, 2026

Prepared By

Reviewed By

Yvette Cassidy, Chief Administrative Officer



Bylaw Report

Bylaw: 1757-26 – Water and Wastewater Bylaw

Issue

Changes to our water costs necessitate revisiting the water rate.

Recommendation

That the County of Stettler give first, second, and third reading to Bylaw 1757-26 (Water and Wastewater Bylaw) as presented.

General

The Shirley McClellan Regional Water Services Commission has proposed to increase their water rate by \$0.04/m³.

Internally, the water department has seen an approximate year-over-year change in expenses of 1%.

Administration is proposing to increase the water rate by \$0.05 to account for the inflationary costs and increased source water cost.

This change also proposed to raise the bulk water rate from \$4.10 to \$4.20/m³ to match the SMRWSC's proposed water rate and keep a harmonized rate through the County.

Financial

In the South East Service Area, where water purchases cost us more, this results in a rate of \$3.50/m³ and in other areas represents a rate of \$3.30/m³. This would equate to roughly a \$0.50 to \$1.00 increase in the monthly cost for typical households.

Policy/Legislation

Municipal Government Act, RSA 2000, c M-26 s 7

General jurisdiction to pass bylaws

A council may pass bylaws for municipal purposes respecting the following matters: ...

(g) public utilities; ...

Implementation/Communication

The changes to the billing will be communicated in the customer's next regular bill and made effective for March 1.

Prepared By

Andrew Brysiuk, Director of Municipal Services

Reviewed By

Yvette Cassidy, Chief Administrative Officer

BYLAW 1757-26

A BYLAW of the County of Stettler No. 6, in the Province of Alberta, in accordance with the Municipal Government Act Chapter M-26 Revised Statutes of Alberta 2000 and amendments thereto, to provide authority for the provision of municipal public utility services subject to any terms, costs or charges established by Council; and

WHEREAS the Municipal Council deems it necessary and expedient to establish systems for both water and wastewater for portions of the County and to set out the terms, costs and charges upon which the services will be provided;

NOW THEREFORE the Council of the County of Stettler No. 6 duly assembled, enacts the Water and Wastewater Bylaw as follows.

1. TITLE

- 1.1. This Bylaw may be referred to as the "County of Stettler No. 6 Water and Wastewater Bylaw".

2. DEFINITIONS

- 2.1. "Appurtenance" means any fixture, receptacle, apparatus or device which is attached to or forms part of the Wastewater System or the Water System, as the context may require.
- 2.2. "Authorized Employee" means any employee of the County of Stettler No. 6 authorized by the Chief Administrative Officer of the County or his or her designate to do any work upon or with respect to any County Water or Wastewater System or services related thereto.
- 2.3. "Bulk Water Station" means any County building or reservoir capable of dispensing potable and/or agricultural use water either through an overhead standpipe or hose fitting.
- 2.4. "Consumer" means any Owner, Tenant, Occupant or Person in charge of Serviced Premises.
- 2.5. "Council" means the Municipal Council of the County of Stettler No. 6.
- 2.6. "County" means the County of Stettler No. 6.
- 2.7. "County Wastewater Line" means any pipes or fittings owned by or under the control of the County, which are used to convey sewage, wastewater or septic waste.
- 2.8. "County Wastewater System" means any Wastewater System which is owned or operated by or under the control of the County.
- 2.9. "County Water Line" means any pipes or fittings owned by or under the control of the County which are used to convey drinking water.
- 2.10. "County Water System" means any Water System which is owned or operated by or under the control of the County.
- 2.11. "Curb Stop" means a stop-cock placed by the County at the curb of near or adjacent to a Serviced Premises which controls the flow of water from the County Water Line through the Water Service Line to a Serviced Premises.
- 2.12. "Check-Valve" means a device used to prevent back flow.
- 2.13. "Occupant" includes a Person who has the actual use, possession or control of Serviced Premises.
- 2.14. "Owner" means a Person who is the registered Owner, or the purchaser under an agreement for sale, of Serviced Premises.

- 2.15. "Person" includes any individual, firm, partnership or body corporate.
- 2.16. "Premises" includes lands, buildings, structures and improvements thereon.
- 2.17. "Serviced Premises" means Premises which have been connected to and are serviced by the County Wastewater System, the County Water System, or both.
- 2.18. "Tenant" means a renter, Occupant or lessee of Serviced Premises and includes but is not restricted to a sub-Tenant or licensee under a license agreement.
- 2.19. "Wastewater Service Charges" means all charges, fees and rents for the provision of wastewater services and includes but is not restricted to the rental of all fixtures by the County to the Consumer.
- 2.20. "Wastewater Service Line" means the pipes and fittings which connect a Serviced Premises to the County Wastewater System.
- 2.21. "Wastewater System" means a system for the conveyance and disposal of wastewater, septic waste or sewage and includes all pipes, fittings, fixtures and Appurtenances for the collection, transportation, pumping and treatment of wastewater.
- 2.22. "Water Service Charges" means all charges, fees and rents for the provision of water and includes but is not restricted to the rental of all fixtures by the County to the Consumer.
- 2.23. "Water Service Line" means the pipes and fittings which connect a County Water Line to the main shut-off valve inside a Serviced Premise.
- 2.24. "Water System" means a system used for the provision of water and includes all pipes, fittings, fixtures and Appurtenances for the collection, transportation, pumping and treatment of water.

3. WASTEWATER CONNECTIONS

- 3.1. Upon the written application of any Owner, Tenant, Occupant or Person in charge of Premises, and the payment of the connection fee as prescribed by Schedule "A" of this Bylaw, the County may provide that Person with wastewater services PROVIDED THAT the Premises to be serviced by the County are abutting a County Wastewater Line and the Wastewater System has capacity to service the Premises, and all terms and conditions of service are complied with.
- 3.2. Where Premises are not abutting a County Wastewater Line, the Owner, Tenant, Occupant or Person in charge of the Premises may make an application to the County for wastewater services and the Council shall determine, by resolution, whether the applicant may connect his Premises to the County Wastewater Line, and if so, Council may impose special terms or conditions that Council deems appropriate.
- 3.3. The supply of wastewater services shall be subject to the terms and conditions prescribed by this Bylaw.
- 3.4. No Person other than duly Authorized Employees shall make any connection to, or cut or otherwise tamper in any way with a County Wastewater Line without first obtained a written permit from the County to do so.
- 3.5. A connection to the County's Wastewater System must be made pursuant to the County's directions and specifications, which shall be provided upon the application for wastewater services.
- 3.6. The applicant shall be responsible for all costs and expenses incurred by the County for connection to the County's Wastewater System.

- 3.7. The applicant for wastewater services shall be liable for any and all damages related to connections made to the County's Wastewater System, except where those damages are caused by the negligence of the Authorized Employees of the County.
- 3.8. To prevent or reduce the flooding of basements or cellars, the applicant for wastewater services shall install and maintain a suitable Check-Valve or other mechanical device approved by the County, for the purpose of cutting off or controlling the connection between the County Wastewater System and the applicant's cellar or basement.
- 3.9. Where any connection to the County's Wastewater System is made in contravention of the provisions of the Bylaw, the County may:
 - 3.9.1. Revoke or annul any permit that may have been granted to connect with the County Wastewater System;
 - 3.9.2. Disconnect the Wastewater Service Line from the County Wastewater Line; and/or
 - 3.9.3. Rectify the contravention at the expense of the Owner of the Premises.

In which case, neither the applicant nor the Consumer, or their successors or assigns, shall have any right or claim to damages, costs or expenses related thereto.
- 3.10. Grease traps, of sufficient size and of a design approved by the County, shall be placed on the waste pipes from all hotels, restaurants, laundries, and such other buildings, structures or improvements as the County may direct from time to time by resolution.
- 3.11. Except as otherwise provided in this Bylaw, no Person shall discharge into any water course any sewage, waste or wastewater.
- 3.12. No Person shall discharge sewage or wastewater onto any Public or Private Lands within the Hamlets of Endiang, Erskine, Botha, Gadsby or Byemoor, or the Buffalo Sands or Buffalo View Estates developments, without express written permission from the County.
- 3.13. No Person shall construct or maintain on private land any tank cesspool, septic tank cesspool, or other facility intended or used for the disposal or storage of sewage or wastewater without approval in writing from the Provincial Authority having jurisdiction and providing a copy of same to the County and the Safety Codes Officer designated for the area.
- 3.14. All Owners of Premises using private sewage disposal systems shall operate and maintain such facilities in a sanitary manner at all times and at their own expense.
- 3.15. When a County Wastewater Line is installed in any street, lane, road or lands which abut property upon which a building, with wastewater disposal capabilities, is located, the Owner of the building shall connect the building to the County's Wastewater System at the Owner's sole cost and expense, in accordance with the standards of connection determined by the Chief Administrative Officer, from time to time. Such connection shall be made within thirty (30) calendar days of notice from the Chief Administrative Officer failing which the Chief Administrative Officer may authorize employees or agents of the County to enter upon such land and construct and install such connections as may be required at the Owner's sole cost and expense. Upon failure of the Owner to pay such costs and expenses upon demand, these costs and expenses shall be placed on the tax roll as an additional tax against the parcel of land concerned and that amount shall be collected in the same manner as taxes on the parcel of land.
- 3.16. Prior to the Owner of any property connecting any building to the County's Wastewater System, such Owner shall disconnect and abandon any private sewage disposal system in accordance with this Bylaw.

3.17. If the Owner of a property fails to abandon the private Wastewater System prior to the connection of the land to the County's Wastewater System, the Chief Administrative Officer may authorize employees or agents of the County to enter upon said land and cause the work required to abandon the private Wastewater System to be completed and the total cost of such work billed to the Owner. Upon failure of the Owner to pay the cost upon demand, such cost shall be placed on the tax roll as an additional tax against the parcel of land concerned and that amount shall be collected in the same manner as taxes on the parcel of land.

4. DISCONTINUANCE OF WASTEWATER SERVICES

4.1. A Consumer who wishes the County to discontinue the wastewater services being provided to the Consumer's Premises by reason of the Consumer about to vacate those Premises or otherwise, must give at least one (1) week's prior written notice to the County to discontinue such services.

4.2. A Consumer who fails to give such prior written notice to the County shall be liable for the accruing rates and for any and all damages suffered or sustained by the County by reason of such failure to give notice.

4.3. When any Consumer discontinues the use of wastewater services being provided by the County, or the County refuses to continue to supply wastewater services for failure to pay amounts owed to the County or otherwise, any Authorized Employee may at any reasonable time enter the Serviced Premises for the purpose of removing any fittings, wires, machines, apparatus, meters, pipes or other things that are the property of the County or that connect the Wastewater Service Line to the County Wastewater System.

5. USE AND MAINTENANCE OF WASTEWATER SYSTEM

5.1. The Consumer shall be responsible to maintain the Consumer's Wastewater Service Line in good repair and working order.

5.2. Where the County is requested by the Consumer to clear any plugged Consumer Wastewater Service Line, the Consumer shall be liable to indemnify the County for all costs incurred in clearing the Wastewater Service Line.

5.3. Where the Consumer alleges that the Wastewater Service Line is plugging because it has been installed improperly, then the County shall, upon receipt of a deposit as prescribed under Schedule "A" of this Bylaw, be authorized to open up the said Wastewater Service Line by any method deemed reasonable and if the said Wastewater Service Line is found to have been installed properly, then that Consumer shall forfeit the said deposit and shall be liable to pay all costs incurred by the County in opening the said Wastewater Service Line.

5.4. No Person shall throw, deposit or leave in or upon any County Wastewater Line, or any trap, basin, grading, manhole or other Appurtenance of any County Wastewater System, any butcher's offal, garbage, litter, manure, rubbish, sweepings, stick, stones, bricks, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, rags, cinders, ashes, oil or solid waste or refuse matter of any kind, except feces, urine, the necessary closet paper, waste water and slops properly discharged through a house wastewater into the County Wastewater System.

5.5. No Person shall permit to be discharged into any County Wastewater System any liquid or liquids which would deleteriously affect the County Wastewater System or discharge into any Wastewater System any trade wastes, solid waste, hazardous substance, inflammable or explosive materials, condensing water or water or other liquids of a temperature higher than seventy-seven (77) degrees Celsius/one hundred and seventy (170) degrees Fahrenheit.

5.6. No Person shall make or cause to be made any connection with any County Wastewater System for the purpose of conveying, or which may convey into the

Wastewater System, any inflammable or explosive material, storm water, ground water, roof drainage cistern, or tank overflow, or condensing or cooling water.

- 5.7. No Person shall discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into the County Wastewater System except by special written permission of Council.
- 5.8. No Person, except duly Authorized Employees, shall turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or any other Appurtenance of any County Wastewater System.
- 5.9. No Person, except duly Authorized Employees, shall cut, break, pierce, or tap any County Wastewater Line or Appurtenance thereof, or introduce any pipe, tube, trough, or conduit into the County Wastewater System.
- 5.10. No Person shall interfere with the free discharge of the County Wastewater System, or any part thereof, or do any act or thing which may impede or obstruct the flow of or clog any County Wastewater Line or Appurtenance thereof.
- 5.11. Any Authorized Employee may give notice to a Consumer, Occupant or Owner that access to a Serviced Premises or any or all parts of a Serviced Premises is required for the purpose of investigation, sampling and/or testing to determine whether any improper materials are being discharged into the wastewater or the Wastewater System, in which case, access must be granted. The Authorized Employee shall have the power to stop or prevent any discharge into the Wastewater System of any substances, materials or liquids which may cause injury to or obstruct the flow of wastewater into or through the County Wastewater System, or which otherwise breaches this Bylaw or any applicable legislation.
- 5.12. No waste or discharge resulting from any trade, industrial or manufacturing process, shall be directly discharged into the County Wastewater System without such previous treatment as shall be prescribed by the County.
- 5.13. Any necessary treatment works prescribed by the County shall be installed by the Consumer at his own expense, prior to the connection of the Wastewater Service Line and thereafter shall be continuously maintained and operated by the Consumer at the Consumer's expense.

6. WATER CONNECTIONS

- 6.1. Upon the written application of the Owner, Occupant, Tenant or other Person in charge of any Premises within the County, and the payment of a connection fee as prescribed under Schedule "A" of this Bylaw, the County shall supply those Premises with water PROVIDED THAT, the Premises to be serviced are abutting a County Water Line and the Water System has capacity to service the Premises, and all terms and conditions of service are complied with.
- 6.2. Where Premises are not abutting a County Water Line, the Owner, Tenant, Occupant or Person in charge of the Premises may make an application to the County for water services and Council shall determine, by resolution, whether the applicant may connect his Premises to the County Water Line, and if so, Council may impose such special terms or conditions that Council deems appropriate.
- 6.3. Where the supply of water is for temporary construction or building purposes, the County shall supply such water services where:
 - 6.3.1. The applicant has made a written application for such water services;
 - 6.3.2. The applicant has deposited with the County a deposit as prescribed by Schedule "A" of this Bylaw, for each month or part thereof that such water services shall be required;
 - 6.3.3. The deposit prescribed above shall be applied to the payment of any Water Service Charges and any other service fees; and

6.3.4. The supply of water may be subject to the terms and conditions prescribed by the County.

- 6.4. The County may supply and install water meters upon a Serviced Premises, in which case the Consumer shall be liable to the County for all costs and expenses incurred by the County, and all connection fees or charges prescribed under this Bylaw and any schedule attached hereto.
- 6.5. Where the County makes the necessary connections to the County Water Line, at the request of an applicant, the applicant shall be liable to indemnify the County for all costs and expenses incurred for making the said connection.
- 6.6. The applicant shall be liable for any and all damages related to connections made to the County's Water System, except where those damages are caused by the negligence of the Authorized Employees of the County.
- 6.7. Any connection to the County's Water System must be made pursuant to the County directions and specifications which shall be provided upon the application for water services.
- 6.8. Each Water Service Line must be provided with a stop and waste tap of a pattern approved by the County, placed inside the outer wall of the Premises for the use of the Occupant of the Premises in case of leaky fixtures, or when the Premises are vacated, and such stop and waste taps shall be kept clear of all obstruction so that ready access may be had to shut off the water when an occasion arises.
- 6.9. All plumbing work within the County shall be done in strict accordance with the regulations under the Safety Codes Act R.S.A. 2000, c. S-1 as amended, and the regulations or codes passed pursuant to that Act.

7. FIRE HYDRANTS AND CURB STOPS

- 7.1. Except as hereinafter provided, no Persons other than the Authorized Employees of the County, shall open up, close or operate, or interfere in any way, with any valve, fire hydrant or fire plug, or draw or use water therefrom.
- 7.2. The Chief of a Municipal Fire Department, his assistants and officers, and members of that department, are hereby authorized to use fire hydrants or fire plugs for the purposes of extinguishing fires, fire protection and fire training practice, but all such uses shall be under the direction and supervision of the said Chief or his authorized assistants or delegates.
- 7.3. No Person shall obstruct in any manner the free access to any fire hydrant, water valve or Curb Stop. No vehicle, building, rubbish or any other matter which would cause such obstruction of a hydrant whether on the road or otherwise may be located within five (5) meters of the front and sides of a hydrant and within (1) meter of the rear side of the hydrant.
- 7.4. No Person shall interfere with, damage or make inaccessible any Curb Stop due to the construction of walks, driveways or in any other manner.
- 7.5. In addition to the penalties prescribed by this Bylaw, the Owners of any Serviced Premises shall be liable for any costs, expenses or damages related to repairs or construction to or for a curb stop or sidewalk required due to the actions of any Owner, Tenant, Occupant or Person in charge of the Premises, or their agents or contractors.

8. WATER METERS

- 8.1. Where water supplied to Consumers is measured by water meters, all water meters shall be supplied by the County, which meters shall remain the property of the County. Should a meter, while on the Premises of the Consumer, be damaged or destroyed, the cost of repairing or replacing the water meter shall be paid for by the said Consumer.

- 8.2. Every Owner or occupier of a property where a County water meter is installed shall provide adequate protection for the meter against frost, heat or other internal or external damage.
- 8.3. Where water meters are damaged by hot water or frost, the Owner or occupier, as the case may be, shall pay to the County on demand, for any repairs or replacement undertaken by the County.
- 8.4. Where water is measured by a water meter, there shall not be any fixture or Appurtenance to remove water from the water line between the Curb Stop and the water meter.
- 8.5. Reading of Meters:
 - 8.5.1. Every Owner and occupier of Premises connected to the Water System shall provide free and convenient access to his Premises at all times for the purpose of reading meters. At the discretion of the County, reading of the meters will be performed monthly.
 - 8.5.2. In the event that the County is unable to obtain access to the Premises, it may estimate the water consumption. If no reading is obtained at the end of the next billing period, the Owner or occupier will be required to make suitable arrangements for regular readings. If the Owner or occupier fails to comply with the request of the County, the water service may be discontinued without further notice.
- 8.6. Inspecting, Repairing and Placing of Meters:
 - 8.6.1. Every Owner or occupier of Premises connected to the Water System shall provide free and convenient access to his Premises at a reasonable time for the purpose of inspecting, repairing or placing meters upon any service pipe or connection within or without any house or building, such access being provided on receipt or reasonable notice of intent by the County's Chief Administrative Officer or any other Authorized Employee of the County of Stettler No. 6.
- 8.7. Examination of Serviced Premises:
 - 8.7.1. The Chief Administrative Officer and/or Persons duly authorized by him may enter a Premises of any Consumer to examine pipes, meters and fixtures to ascertain the quantity of water used or the manner of its use, and compliance with the terms of this By-law.
- 8.8. Interference with Meters and Stop Cocks:
 - 8.8.1. No Person shall, in any way, interfere with any stop cock, pipe or other water works outside of his own Premises, nor shall he in any way interfere with any meter whether inside or outside of his Premises. No Person, except a Person authorized by the Chief Administrative Officer, shall tap or make any connections whatsoever with any County Water Line or private water pipes or mains.
 - 8.8.2. The Chief Administrative Officer or his delegate may disconnect or shut off water service from any Serviced Premises of an Owner or Occupier who has failed to comply with this Bylaw or amendments thereto. In cases where the water has been shut off for allowing waste or leaks or defects in pipes or stop cocks to be repaired, Water Services shall not be resumed until satisfactory evidence has been provided to the County that the necessary repairs have been properly made and upon payment of the sums chargeable for turning the water off and on.

9. DISCONTINUANCE OF WATER SERVICES

- 9.1. A Consumer who wishes the County to discontinue a supply of water to the Consumer's Premises by reason of the Consumer about to vacate those Premises or otherwise, must give at least one (1) week prior written notice to the County to discontinue such services.
- 9.2. A Consumer who fails to give to the County one (1) week's prior written notice to the to discontinue water services shall be liable for all fees, rates and charges applicable until the water service is discontinued and any and all damages costs or expenses that may result, or accrue to the date of discontinuance.
- 9.3. A fee for the disconnection of County Water Services shall be payable in accordance with Schedule "A" of this Bylaw.
- 9.4. When any Consumer discontinues the use of the water furnished by the County, or the County refuses to continue to supply water services, including for failure to pay amounts owed to the County, then an Authorized Employee may enter the Serviced Premises for the purpose of removing therefrom any fittings, wires, machines, apparatus, meters, pipes or other things that are the property of the County, including those that may connect the Water Service Line to the Water System.
- 9.5. Upon discontinuance of water service the water service deposit shall be applied to the payment of any Water Service Charges due and payable, any balance is to be returned to the Consumer.

10. WATER RESTRICTIONS

- 10.1. When the Chief Administrative Officer, in their discretion, deems there to be conditions which are causing or may cause a water shortage, they may declare a water restriction.
- 10.2. A water restriction shall be in writing and the County shall notify Consumers through the radio, television, newspaper, the County website or other such means as the County of Stettler may choose.
- 10.3. Water restrictions shall outline uses of municipal water which are prohibited or limited.
- 10.4. Water restrictions may apply to the entire County, specific areas, or customers serviced by specific infrastructure.
- 10.5. Any Person who contravenes the terms of a water restriction shall be guilty of an offense and subject to a fine, on summary conviction, of not less than \$100 but not more than \$2,500 and the costs for each and every offense, or for failing to make payment, not more than 30 days imprisonment.
- 10.6. The County may discontinue water service to a Serviced Premises of any Consumer who violates or continues to violate any water restriction or prohibition.
- 10.7. The County does not guarantee continued Water Service or water availability, and shall not be liable for any water shortage, any interruptions to water availability or frequency, quantity or pressure of water.
- 10.8. The County may at any time shut off or restrict water supply for maintenance, repair, safety, emergency or other similar reasons.

11. WATER SERVICE TERMS AND CONDITIONS

- 11.1. No Person, without first having obtained the permission of the County to do so, may make any connection whatsoever with any of the County Water Lines.
- 11.2. No Person being the Owner, Consumer, occupier, Tenant or Person in charge of any Serviced Premises shall:
 - 11.2.1. Lend, supply, sell or dispose of any water supplied by the County;

- 11.2.2. Give or permit any water being supplied by the County to be taken from the Premises;
 - 11.2.3. Allow water supplied by the County to be used for the benefit of Persons other than himself or for the domestic purpose of his household;
 - 11.2.4. Increase the usage of the water being supplied by the County beyond that agreed upon with the County;
 - 11.2.5. Wrongfully or improperly waste the water supplied by the County;
 - 11.2.6. Repair, tamper with, modify or in any way alter any water meter installed in or upon any Serviced Premises;
 - 11.2.7. Make any connection to, cut or otherwise tamper in any way with a County Water Line without first having obtained a written permit from the County to do so; or
 - 11.2.8. Turn on or off the water being supplied to Serviced Premises without written permission from the County.
- 11.3. Any Person who contravenes a prohibition provided in s. 12.2 above shall forfeit the right to be supplied with water and shall be guilty of an offense and liable to a fine, upon summary conviction, of not less than \$100 but not more than \$2,500.
- 11.4. Any Person damaging, tampering with, modifying or in any way altering any installed water meter shall, in addition to being liable for any fine prescribed by this Bylaw, also be responsible to pay the County for all costs and expenses incurred by the County to repair the said water meter.
- 11.5. Any Person making connection to or cutting or otherwise tampering in any way with a County Water Line, whether having obtained a permit to do so or not, shall be fully liable for any and all damages arising therefrom.
- 11.6. Where the water services is to be for the supply of water to any steam or hot water boilers on the Consumer's Premises, the Consumer shall install a storage tank, sufficient to provide at least a twelve (12) hour supply of water for each steam or hot water boiler.
- 11.7. The County shall not be liable for any damage which may result to any Person or property from the shutting off of or the failure of the water supply to any steam or hot water boiler,
- 11.8. After any construction, reconstruction, alteration or change, or the completion of any work requiring a permit, water shall not be turned on to the Serviced Premises until after the whole of the work has been done to the satisfaction of the plumbing inspector, or other inspector authorized by the County.
- 11.9. Where water is turned off and on for the purposes of reconstruction, alterations, renovations or change, such work shall only be done upon application to the County and the prepayment of a fee prescribed by Schedule "A" of this Bylaw to cover the costs of disconnecting and reconnecting the water services to the Serviced Premises.
- 11.10. For the purpose of inspecting, repairing, reading or installing water meters within or upon any Serviced Premises, any Authorized Employee shall have free access, to the said water meter.

12. PAYMENT OF RATES AND CHARGES

- 12.1. The County shall charge the Consumer, and the Consumer shall pay, the Recurring Service rates, fees and charges prescribed by Schedule "A" of this Bylaw.
- 12.2. The rate at which a Consumer shall pay may vary between the Services Areas defined in Schedule "B" of this Bylaw.

- 12.3. The County shall provide a statement indicating the amount of Water Service Charges or Wastewater Service Charges, or both, which are due and payable and the date upon which the payment of those rates and charges falls due.
- 12.4. The Consumer shall pay those Water Service Charges or Wastewater Service Charges, or both, which are due and payable, within the time specified within each statement mailed to that Consumer.
- 12.5. Where the Consumer is liable to the County for any damages or other charges incurred under this Bylaw, other than the ordinary Water Service Charges or Wastewater Service Charges levied by the County, those damages and charges shall be deemed to be part of the Water Service Charges or Wastewater Service Charges levied against that Consumer, as the case may be, and shall be collectable in a like manner as Water Service Charges and Wastewater Service Charges are recovered.
- 12.6. The rates and charges prescribed in Schedule "A" of this Bylaw shall be payable for services identified in Schedule "A" of this Bylaw.

13. DEFAULT

- 13.1. A Consumer who fails to make payment of any Water Service Charges or Wastewater Service Charges, or both, when due, shall be in default of payment and the County may add a further overdue charge as set out in the County of Stettler Fee Bylaw, which is due and owing and such penalty charge shall be deemed to be part of the Water Service Charges or Wastewater Service Charges, as the case may be and collectible in a like manner as Water Service Charges and Wastewater Service Charges are recovered.
- 13.2. Where a Consumer owes Water Service Charges or Wastewater Service Charges, or both, which are greater than 60 days past due, the County may discontinue water or wastewater services, or both, to the defaulting Consumer's Premises with 30 days' notice, and in the case of Water Service Charges, the County may apply the water service deposit to the Water Service Charges due and payable to the County by the defaulting Consumer.
- 13.3. Where a Consumer is in arrears in payment of his Water Service Charges or Wastewater Service Charges, or both, such arrears may be recovered by the County in the following manner:
 - 13.3.1. The County may take any action allowed by statute, or commence a court action for recovery of any and all amounts owing in any Court of competent jurisdiction. Where the Consumer is also the Owner or purchaser of a building or lot or part of a lot, the sum payable by him for the Water or Wastewater services, or both, supplied by the County and all rates, costs and charges imposed or by this Bylaw may be added to the tax roll of the property and collected in a like manner as Municipal rates and taxes are recoverable.
 - 13.3.2. Any Water Service Charges or Wastewater Service Charges, or both, that may be charged as tax against a Consumer and may be entered on the assessment and tax roll at any time by the Chief Administrative Officer.
 - 13.3.3. When the Consumer, to whom the Water or Wastewater services, or both, have been supplied, is a Person other than the Owner or purchaser of the building or lot or part of a lot, the sum payable by the Consumer is a debt due by him and is a preferential lien and charge on his Personal property and may be levied and collected with costs by distress.
 - 13.3.4. In all cases, the County may distain and sell the goods and chattels of the Consumer owing the Water Service Charges or Wastewater Service Charges, or both, wherever they may be found in the County.
- 13.4. The sale of property resulting from the failure to pay Water Service Charge or Wastewater Service Charge arrears, or both, shall be conducted in the like manner as

sales are conducted for arrears of taxes and the costs chargeable in regard thereto are those payable pursuant to the Municipal Government Act, RSA 2000, c.M-26, as amended.

- 13.5. An attempt to collect the Water Service Charges or Wastewater Service Charges, or both, by distress does not in any way invalidate any lien the County is entitled to on any Premises.
- 13.6. The imposition of any penalty prescribed under this Bylaw for the default in the payment of any Water Service Charges or Wastewater Service Charges, or both, shall not prejudice or interfere with the County's right to recover any of the Water Service Charges or Wastewater Service Charges, or both, by the remedies prescribed under this Bylaw or any Law in force in Alberta.
- 13.7. Where the County discontinues water and wastewater services, or both as the case may be, the said services shall not be reconnected until all outstanding Water Service Charges and Wastewater Service Charges, plus any reconnection fee prescribed by Schedule "A" of this Bylaw is paid in full, together with any applicable Water Service deposit.
- 13.8. If the water is required to be turned on after the regular working hours of County employees, a reconnection fee as prescribed under Schedule "A" of this Bylaw shall be payable.

14. BULK WATER STATIONS

- 14.1. The County may, at its discretion, make water available for sale at Bulk Water Stations at various locations within the County.
- 14.2. The County does not guarantee the supply of water at the Bulk Water Stations.
- 14.3. Any Person wishing to use a County Bulk Water Station to obtain water:
 - 14.3.1. May purchase water using coins where coin operation facilities exist; or
 - 14.3.2. May purchase water on account where appropriate facilities exist, using a County-issued passcode, providing the Person:
 - 14.3.2.1. Enters into a Bulk Water Servicing Agreement with the County;
 - 14.3.2.2. The Person is not in breach of the Bulk Water Service Agreement or this Bylaw.
- 14.4. Contamination of a Bulk Water Station or truck fill, or any equipment related thereto is strictly prohibited, and is an offence under this Bylaw.
- 14.5. The County reserves the right to refuse access to any Bulk Water Station for any reason the County deems appropriate.
 - 14.5.1. Discontinuation of access to Bulk Water Stations shall be immediate upon discovery of contamination or abuse of County equipment provided at any Bulk Water Station.
- 14.6. Bulk Water Station rates are payable, as prescribed in Schedule "A" of this Bylaw.

15. PENALTIES

- 15.1. Except where otherwise provided under this Bylaw, any Person or Persons guilty of a breach of the provisions of this Bylaw or of neglecting to comply with any lawful order given by the County shall, on summary conviction thereof, be liable to a fine of not less than \$100 but not more than \$2,500 and all costs related to each and every offense.

16. RESCISSION OF PREVIOUS BYLAWS

- 16.1. County of Stettler Bylaw 1739-24 is hereby rescinded upon this Bylaw coming into effect.

16.2. This Bylaw shall come into effect March 1, 2026.

READ A FIRST TIME this ___ day of ____, 2026 A.D. on a motion of Councillor _____.
Carried Unanimously

READ A SECOND TIME this ___ day of ____, 2026 A.D. on a motion of Councillor _____.
Carried Unanimously

MOVED BY Councillor _____ that a third reading be considered in the same meeting as the first reading.
Carried Unanimously

READ A THIRD TIME this this ___ day of ____, 2026 A.D. on a motion of Councillor _____.
Carried Unanimously

DATED this __ day of _____, 2026 A.D.

Reeve

Chief Administrative Officer

SCHEDULE A

1. Recurring Service Fees

1.1. Water Rates by Service Area

Fixed Monthly Charge \$22.00
The fixed monthly charge shall remain chargeable during seasonal disconnections

Fixed per cubic meter consumption by service area

Central Service Area	\$ 3.30
South East Service Area	\$ 3.50
Buffalo Sands Service Area	\$ 3.30
Buffalo View Estates Service Area	\$ 3.30

1.2. Wastewater Rate

Fixed Monthly Charge \$20.00
The fixed monthly charge shall remain chargeable during seasonal disconnections

Fixed per cubic meter consumption charge (80% of Water Consumption)

Buffalo Sands and Buffalo View Estates Service Areas	\$25.00
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1.3. Endiang Wastewater Provision

Annual Wastewater Charge for all Endiang Serviced Premises – All past capital costs for the Endiang Wastewater System shall be divided equally between the users connected. The County of Stettler No. 6 shall maintain a record of all the costs paid to the County of Stettler No. 6 as it relates to the outstanding capital costs and if any Person or Persons chooses to pay their share of the capital cost upfront, it shall be recorded and reflected in the billing of the annual costs charged to that user. The annual interest rate shall be prime plus two percent (2%) as determined January 1 of the year of the outstanding capital expenditure costs.

2. Connection Fees

2.1. Fee to Connect to Water Service in Erskine

Initial Connection Fee:	\$5,696.00
Community Facilities Connection Fee:	No Charge

Payment Options:

One Time Payment:	\$5,696.00
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-OR-

5 year amortization at 4.09% interest per annum with 5 fixed annual payments, due last business day in October in each of the 5 years: \$1,282.71

For the purpose of Provision 2.1, the properties eligible for the Erskine Water Connection Fees are those located within the following descriptions:

- that portion of the Southwest Quarter of Section 6 in Township 39 in Range 20 lying North of Highway 12;
- that portion of the Southeast Quarter of Section 1 in Township 39 in Range 21 being described in any of the plans 0523826, 505Z, 9824013, 8220873, 8121405, 7923088, 8422445, 7822941 or 8120008 or any production thereof; and
- the southerly six hundred ten and five tenths (610.5) feet in perpendicular width through the Northwest Quarter of Section 6 in Township 39 in Range 20.

Disconnection and/or Connection Fee for Services
(per occurrence) \$ 50.00

2.2. Fee to Connect to Rural Water Systems

Only by entering into Water Service Agreement with the County of Stettler No. 6

Initial Connection Fee: \$20,000.00

Payment Options:

One Time Payment \$20,000.00

- Or -

15 year amortization at 4.76% interest per annum with 15 annual payments:

Fixed Annual Payment due last business day of October

in each of the 15 years \$1,895.71

(Balance can be paid in full anytime during the amortization period)

Disconnection and/or Connection Fee for Services
(per occurrence) \$ 50.00

2.3. Fee to Connect to Water systems in the Hamlets of Botha, Byemoor, Endiang, or Gadsby or the Subdivisions of Buffalo Sands and Buffalo View Estates

Initial Connection Fee \$600.00

Disconnection and/or Connection Fee for Services
(per occurrence) \$ 50.00

3. Large Facility Services

For the purposes of calculating the equivalent number of fixed monthly charges by schools in this provision, we will use the following formula:

25 students = one (1) fixed monthly charge

population figures will be provided, upon request, by Clearview Public Schools. The fixed rate will not increase until a school exceeds the next threshold (+/- 25 students).

3.1. Water Rates

3.1.1. Byemoor Hotel

The Byemoor Hotel shall be deemed to be equivalent of one (1) fixed monthly charges plus consumption rate.

3.1.2. Byemoor School

The Byemoor School shall be deemed to be the equivalent of one (1) fixed monthly charges plus consumption rate.

3.1.3. Byemoor Community Hall/Curling Rink

The Byemoor Community Hall/Curling Rink shall be deemed to be the equivalent of one (1) fixed monthly charge plus consumption rates

3.1.4. Endiang Community Hall

The Endiang Community Hall shall be deemed to be the equivalent of the one (1) fixed monthly charge plus consumption rates

3.1.5. Erskine School

The Erskine School shall be deemed to be the equivalent of five (5) fixed monthly charges

3.1.6. Erskine IOOF Hall

The Erskine IOOF Hall shall be deemed to be the equivalent of the one (1) fixed monthly charge plus consumption rates

3.1.7. Botha Community Center

The Botha Community Center shall be deemed to be the equivalent of the one (1) fixed monthly charge plus consumption rates

3.1.8. Botha School

The Botha School shall be deemed to be the equivalent of two (2) fixed monthly charges plus consumption rates

3.2. Wastewater Charges

3.2.1. Byemoor Hotel

The Byemoor Hotel shall be deemed to be equivalent of one (1) fixed monthly charges.

3.2.2. Byemoor School

The Byemoor School shall be deemed to be the equivalent of one (1) fixed monthly charges.

3.2.3. Byemoor Community Hall/Curling Rink

The Byemoor Community Hall/Curling Rink shall be deemed to be the equivalent of one (1) fixed monthly charge

3.2.4. Endiang Community Hall

The Endiang Community Hall shall be deemed to be the equivalent of one (1) fixed monthly charge

3.2.5. Erskine School

The Erskine School shall be deemed to be the equivalent of five (5) fixed monthly charges.

3.2.6. Erskine IOOF Hall

The Erskine IOOF Hall shall be deemed to be the equivalent of one (1) fixed monthly charge

3.2.7. Botha Community Center

The Botha Community Center shall be deemed to be the equivalent of the one (1) fixed monthly charge

3.2.8. Botha School

The Botha School shall be deemed to be the equivalent of two (2) fixed monthly charges

4. Bulk Water Rates

4.1. Water Rates

Fixed Per Cubic Meter Rate \$4.20

5. Services to Premises which do not abut Water or Wastewater lines, or which are not specified above

5.1. As determined by Council

Schedule B

Service Areas

Central Service Area

The Central Service Area shall include all premises which are equipped with water meters which can be read from outside the property and serviced by transmission lines, rural distribution lines, and/or hamlet distribution lines that are supplied with water directly from the Shirley McClellan Regional Water Services Commission.

The Central Service Area shall also include all premises which are equipped with water meters which can be read from outside the property and serviced by transmission lines, rural distribution lines, and/or hamlet distribution lines that are supplied with water directly from the Town of Stettler.

For greater certainty, this includes, but is not limited to, premises in the Hamlets of Erskine, Botha, Gadsby (with the exception of self-reported meters), and Red Willow and the Central and North Rural Water Line phases.

South East Service Area

The South East Service Area shall include all premises which are equipped with water meters which can be read from outside the property and serviced by transmission lines, rural distribution lines, and/or hamlet distribution lines that are supplied with water directly from the Henry Kroeger Regional Water Services Commission.

For greater certainty, this includes, but is not limited to, premises in the Hamlets of Endiang and Byemoor and the South East Rural Water Line phase.

Buffalo Sands Service Area

The Buffalo Sands Service Area shall include all premises which are equipped with water meters which can be read from outside the property and serviced by transmission lines, rural distribution lines, and/or hamlet distribution lines that are supplied with water directly from the wells and reservoirs located on lot 55MR, block 2, plan 0522242.

Buffalo View Estates Service Area

The Buffalo View Estates Service Area shall include all premises which are equipped with water meters which can be read from outside the property and serviced by transmission lines, rural distribution lines, and/or hamlet distribution lines that are supplied with water directly from the reservoirs located on lot 9MR, block 1, plan 0620307.



Chief Administrative Officer's Report

January 14, 2026

- December 10, 2025, I attended the Regular Council Meeting.
- December 11, 2025, I attended the Budget Workshop.
- December 12, 2025, I attended the Budget Workshop.
- December 17, 2025, I attended the Special Meeting.
- December 17, 2025, I attended the ASB Board Training Session.
- December 18, 2025, I attended the SREMA Agency Meeting.
- December 19, 2025, I attended the County Christmas Luncheon with Council and Staff.
- December 22, 2025, I attended the SMRWSC Board Meeting.
- January 6, 2026, I attended the Administrative Review of the Buffalo Lake Access Enhancement.
- January 7, 2026, I attended the ASB meeting and the ASB Annual Planning Session.
- January 8, 2026, I attended a meeting with staff and Council regarding a proposed development.
- January 8, 2026, I attended the Agenda Preparation meeting.
- January 8, 2026, I attended the Public Budget Presentation.
- January 9, 2026, I attended the CRMA Directors Meeting at Kneehill County.
- January 10, 2026, I attended the Big Valley/Byemoor Firefighter's Christmas/ Appreciation Dinner.
- January 12, 2026, I attended a meeting for SMRWSC Phase 7 construction.
- January 13, 2026, I attended a meeting with ATCO.

Environmental Services Monthly Report for December 2025

Utilities Department performs chlorine residuals, turbidity testing and hour meter/water meter readings at least once per week at each Distribution System. Weekly Bacteriological water samplings are taken on Tuesdays or Wednesdays.

Buffalo Sands

- Inspected Generator.
- Meter Reads.
- Residential grinder station failed, shut off service.
- General maintenance.
- Changed CL2 analyzer reagent.
- Testing done and Bacteriological samples collected.

Buffalo View Estates

- Meter reads.
- Analyzer was sending incorrect signal to the SCADA, repaired issue.
- Generator inspection.
- Adding chemical at the sewer vaults, for odor control.
- Changed Cl2 analyzer reagent.
- General maintenance.

Botha

- Meter reads.
- Lagoon was checked.
- ANEV inspection completed.
- Inspected generator.
- Cl2 analyzer reagent changed.
- Collected Bacteriological samples.
- General maintenance.
- Put a temp electric heater in the Meter station as a new one is ordered.
- Meter Station – feeding line from the SMRWSC
- Testing done.
- Getting the Meter Station door lock replaced.

Byemoor

- General maintenance.

- Got over head heater repaired.
- Meter reads.
- Replaced the UPS.
- Changed Cl2 analyzer reagent.
- Tested by-pass/ power fail.
- Repaired by-pass valve after it failed.
- Communication fail alarm programmed.

Endiang

- General Maintenance.
- Meter reads.
- Changed analyzer reagent.
- Tested by-pass/ power fail.
- Got over head heater repaired, new control board.
- Replaced the UPS.

Regional

- South Phase – Meter reads done, Flushing done, Spot testing, Collected Bacteriological sample.
- Central Phase – Meter reads done, Flushing done, Spot testing, Fill, Collected Bacteriological samples, ANVE inspection completed.
- North Phase – Meter reads done, Spot testing, Flushing done, Collected Bacteriological samples, ANVE inspection completed.

Erskine

- Regular truck fill checks.
- Tested generator, failed to start. Mechanics were notified.
- The nitrification management plan on going.
- Collected truck fill money.
- Flushing.
- Meter reads.
- Testing done.
- ANVE inspection completed.
- Lagoon was checked.
- Locate water line and main valve for new customer.

- Collected Bacteriological samples.

Gadsby

- Testing done.
- Pumped old Bank Building.
- Collected Bacteriological sample.
- ANVE inspection completed.
- Regular sewer lift checks.
- Painted and installed cage around the curb cock at the Ball Diamonds.
- Collecting truck fill money.
- Got the Generator repaired and ordered a winter kit.

Donalda

Veteran

Big Valley

Red Willow

- Regular checks Truck fill checks.
- Regular testing done.
- Collected bacteriological sample.

Shirley McClellan Regional Water Services Commission

- Testing done.
- Changed Cl2 analyzer reagent at Castor, Veteran and Consort.
- Meter reads.
- P302 Donalda leg pump motor, new one ordered.
- Collect the truck fill money at Whitesands and Brownfield and Rochon Sands.
- Locates on going.
- Tender opening for Phase 8 (Compeer line).

- Stantec working on adjust setting for operator control.
- ANVE inspection completed.
- Repaired Castor meter station analyzer.
- Brownfield passage door lock broken, getting it replaced.
- Contractor tied into the North leg line for the Bawlf/Rosalind line. Followed protocol to bring line back into service.

Miscellaneous

- Locates on going.
- Weekly Joint meeting with Operations.
- Accuracy checks on the pocket colorimeters and calibration of the NTU kits, we do this monthly.
- Electronic reporting site back on line.
- Report for Council.

Manager of Environmental Services
Randy Chmelnyk



Planning & Development Department Monthly Report – December 2025

- Development Permit processing (new applications and prior months' applications)
- Follow up on conditions for approved development permits
- Subdivision processing (new applications and endorsement of prior approvals)
- Enforcement actions (recreational vehicle campground, development without permits)
- Public Access Planning for South Shore Lake Access Points
- Drainage issues with Erskine, Botha lots and Bayview Street
- Annual budget
- Joint Use Planning Agreements

Strategic Initiatives Report – January 14, 2026

Here are some of the highlights from the desk of the Manager of Strategic Initiatives:

General

- Attended the Capital Weekly Progress Meetings on December 11 and 18th.
- Attended bi-weekly construction meeting for Phase 7 on December 18th.
- Performed various project management responsibilities related to Phase 7, Phase 8, Red Willow Lagoon, Donalda Reservoir, and truck fill.
- Distributed the approved Technical Criteria for Tap-Off Connections to members of SMRWSC.
- Attended biweekly check-in meetings for the Economic and Skills Development Dashboard project.
- Met with the Manager of Agricultural Services to advise on ASB’s strategic planning.
- Liaised with Royal LePage regarding the inquiries on Botha lots for sale.
- Finalized the Draft Financial Reserve Policy for review.
- Attended biweekly Administration Meetings in preparation for Regular Meetings of Council

Corporate Services Report – December 31, 2025

With the financial statements being worked on for up to the end of November 2025 here are some of the highlights:

General

- Budget 2026-2029 workshops with council. Public budget presentation will be January 8.
- Reserve policy going to council January 8.
- Tax sale – no transactions happened
- Completed SWMA budget and was approved by the board.
- Completed SMRWSC budget and was approved by the board.
- Attended water meeting on behalf of SMRWSC with the Town of Stettler.
- Audit prep work has started. Auditors are in the office February to complete audits on County, SWMA and SMRWSC.
- Year end update to accounting software was completed. Completed year end processes for various functions so we can continue to move forward with new year in system.
- Regular duties within corporate services completed.

Grants received:

- LGFF Capital - \$1,820,143

Manager of Recreation and Insurance

Report for January 2026 Council Meeting

Recreation

- Five applications have been received for the next round of Community Investment Program Funding.
- Letters have been sent out to the 8 organizations that were successful in receiving funding for their projects. Botha Seniors Centre has already submitted their required documentation for reimbursement of their cement project that had been completed in September 2025.
- County Connection articles were submitted for the December 22, 2025, deadline featuring information on the upcoming County of Stettler Community Service Awards and upcoming events.

Insurance

- Renewal invoices were sent out in later December to all groups insured under the County ANI umbrella.
- The ambulance that was damaged from the collision with the moose last June has been repaired and is back at the station, now Medic 14 due to the rebuild. Medic 10 has been deleted off the policy with the contents moved to the new unit.
- The total cost of the ambulance rebuild was \$236,060.00
 - \$277.00 for towing
 - \$76228.00 for stretcher/power load system
 - \$159,555.00 for the new chassis and remount
- We have the opportunity to increase coverage for fire trucks that are no more than 20 years old to replacement value for a minimum amount of \$5,000.00 each. The County Fire Chief has identified 7 units which we will be increasing the value to.
- Claims were greatly diminished in 2025 with only 2 insurance files being active during the year.
 - One was the ambulance
 - One involved a grader and our Public Works building
 - We also had some fuel syphoned and one other incident where we chose not to go through insurance due to the cost of the repairs being just over the deductible.

Communications

Website

- 3,600 active website users in December; 8,300 page views; 4,900 sessions; 820 scrolls;
- Average Engagement: 41s
- Most Popular Pages: News Flashes; Jobs; Waste Management

Facebook – 451 followers (288 new)

- Post reach 9,500; Views – 66,800; Reach – 6,000
- 36 posts in December
- Most popular posts: Are you a County Business Owner – Complete our Survey (10,700 views); Welcome to the County’s New Facebook Page (9,875 views); County Council approves Recommendations for Recreation Special Project Funding (2,643 views)

‘X’ – 1,748 followers

Media

- Stettler Independent: Clearview calls on minister to address sustainability of rural schools; Stettler County announces 2025 photo winners, 2026 calendars; Light the Nigh brightened Stettler Town and Country Museum during December; County approves \$50,000 in Recreation Special Project funding;

Advertising

- Holiday Hours
- County of Stettler Business owner survey

Projects and Public Engagement

- 2026 County of Stettler Calendar Distribution
- 2025 Tax Sale
- Support to Stettler Seed Cleaning Plant
- Special Council Meeting December 17
- Botha Seniors’ Christmas Luncheon
- Festival of Lights Gala and Tree donation
- Annual Service Awards and Staff Recognition Event
- Budget Workshops and preparations for Public Budget Presentation
- Light the Night Display at Stettler Town and Country Museum
- Heartland Regional Fire Christmas parties
- Extending Christmas cheer to our business and government partners.
- County of Stettler Photo Calendar 2026



1. County of Stettler's 2025 Light the Night Display at Stettler Town and Country Museum

PROTECTIVE SERVICES/EMERGENCY MANAGEMENT

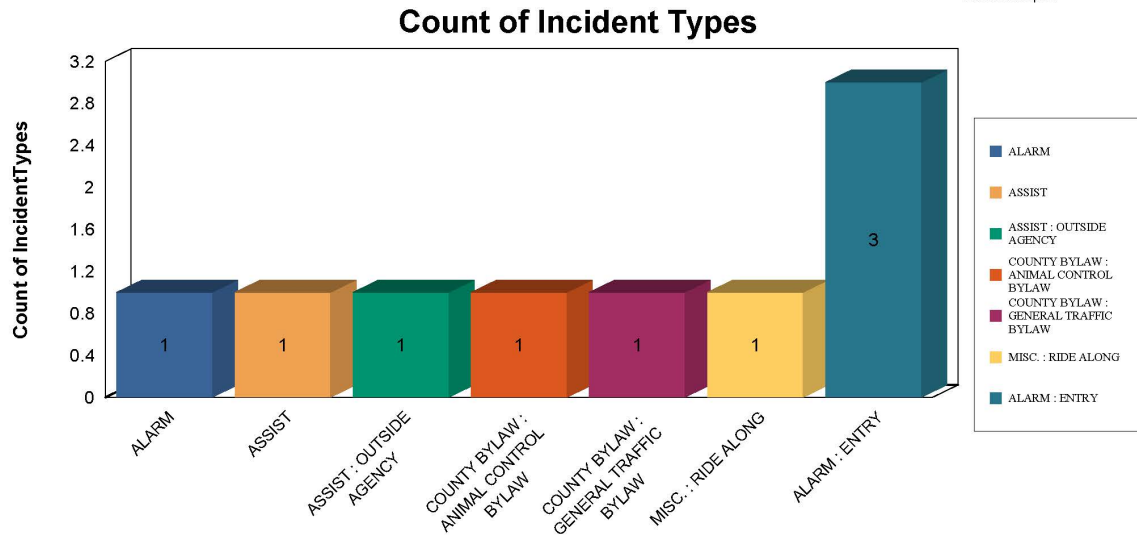
Activity Report – December 2025

Protective Services:

- Graph attached for a breakdown of complaints for December and for 2025 as a whole.
- Fastest Vehicle observed for the month was observed on December 18th at 141kph in 100kph zone on Hwy 835, east of HWY 56. Charges laid to the driver.
- December 3rd, Clint met with Alberta Court Authority to begin onboarding in preparation for enabling Virtual Traffic Trials.
- Staff attended a Joint Force Operation with RCMP and Sheriffs in Erskine on December 10th.
- December 12-14, one officer attended Radar/LIDAR Training in Red Deer County.
- Staff attended the Heartland Victim Services Charity Check Stop on December 13th.
- 2 tickets and 18 warnings were issued in December.

Emergency Management:

- December 15th, one officer completed the Director of Emergency Management Training in Lacombe.
- December 18th, staff hosted the 2025 Regional SREMA Agency Meeting. Requests to bring emergency workshops into the region.



3.57% # of Reports: 1 Incident Report ALARM

3.57% # of Reports: 1 Incident Report ASSIST

3.57% # of Reports: 1 Incident Report ASSIST : OUTSIDE AGENCY

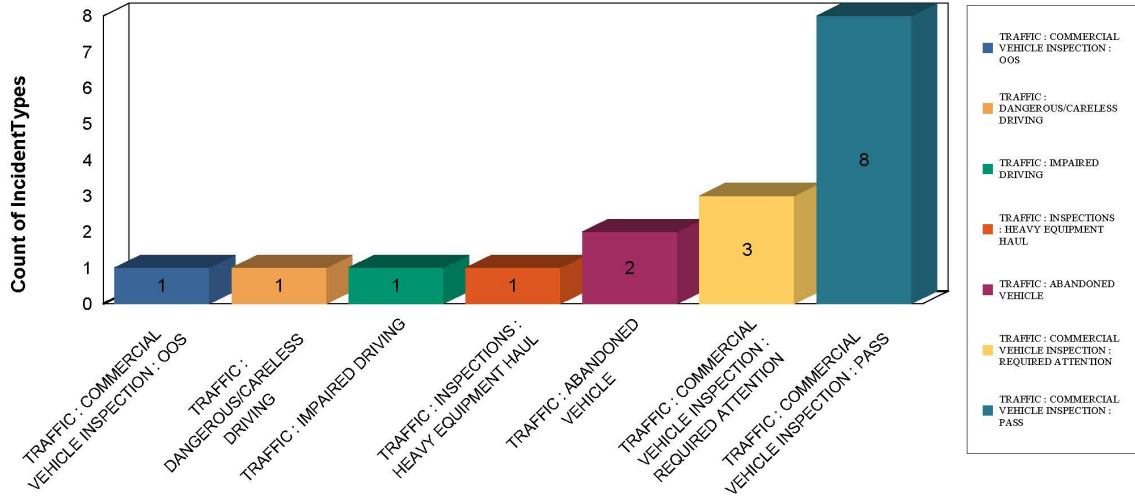
3.57% # of Reports: **1 Incident Report** COUNTY BYLAW : ANIMAL CONTROL BYLAW

3.57% # of Reports: **1 Incident Report** COUNTY BYLAW : GENERAL TRAFFIC BYLAW

3.57% # of Reports: **1 Incident Report** MISC. : RIDE ALONG

10.71% # of Reports: **3 Incident Report** ALARM : ENTRY

Count of Incident Types



3.57% # of Reports: **1 Incident Report** TRAFFIC : COMMERCIAL VEHICLE INSPECTION : OOS

3.57% # of Reports: **1 Incident Report** TRAFFIC : DANGEROUS/CARELESS DRIVING

3.57% # of Reports: **1 Incident Report** TRAFFIC : IMPAIRED DRIVING

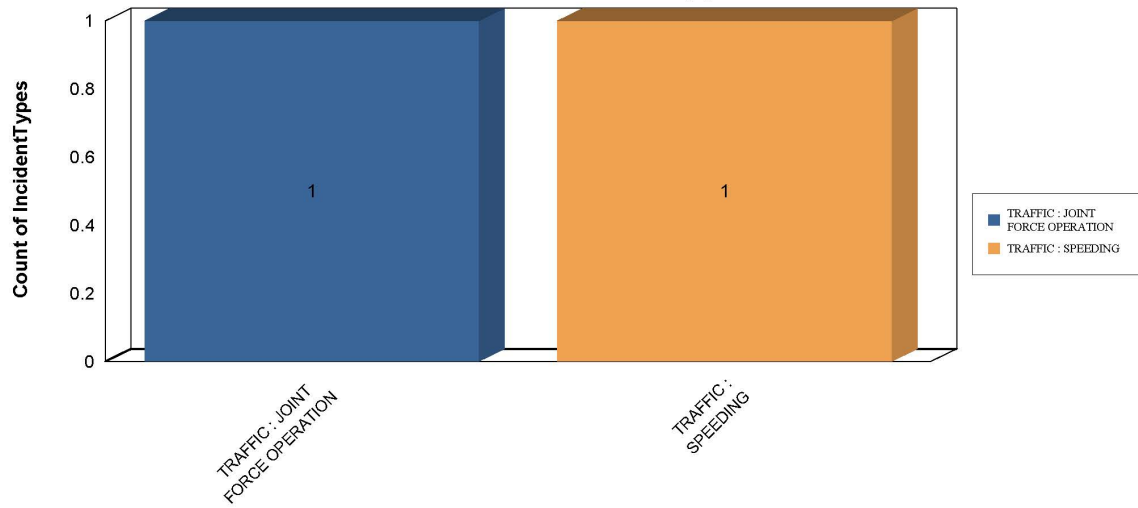
3.57% # of Reports: **1 Incident Report** TRAFFIC : INSPECTIONS : HEAVY EQUIPMENT HAUL

7.14% # of Reports: **2 Incident Report** TRAFFIC : ABANDONED VEHICLE

10.71% # of Reports: **3 Incident Report** TRAFFIC : COMMERCIAL VEHICLE INSPECTION : REQUIRED ATTENTION

28.57% # of Reports: **8 Incident Report** TRAFFIC : COMMERCIAL VEHICLE INSPECTION : PASS

Count of Incident Types



3.57% # of Reports: 1 Incident Report TRAFFIC : JOINT FORCE OPERATION

3.57% # of Reports: 1 Incident Report TRAFFIC : SPEEDING

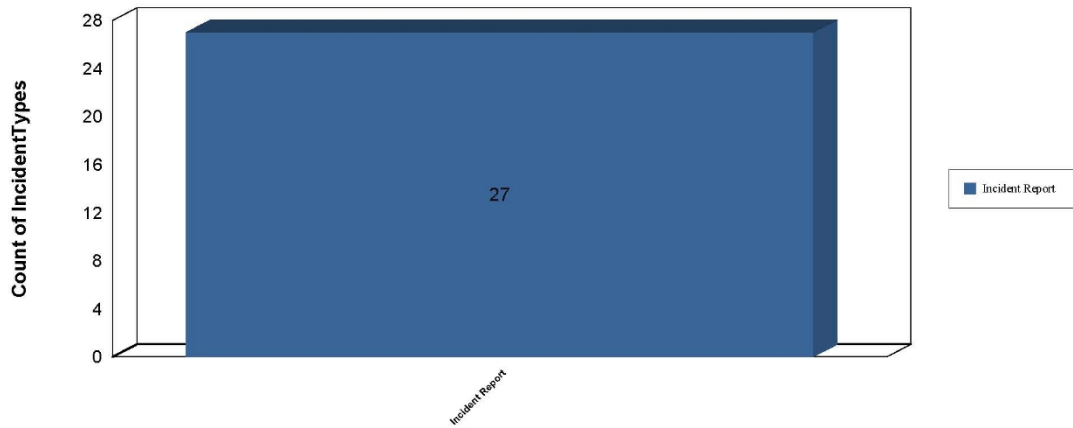
Grand Total: 100.00% Total # of Incident Types Reported: 28 Total # of Reports: 27

Grand Total: 100.00% Total # of Incident Types Reported: 28

County of Stettler Protective Services

MONTHLY COUNCIL REPORT Statistics from: 12/1/2025 12:00:00AM to 12/31/2025 11:59:00PM

Count of Reports Completed



Operations

Administration

- Track gravel and report to Diamond Finance software
- Track gravel Stockpile
- Timesheets
- P/O's and tracking invoices for the month
- Invoice requests
- Set up and coordinate AB One Call requests as required
- Log 'Ratepayer Requests' onto internal intranet site
- Receive and submit daily fuel receipts from all PW Shop personnel
- Year end cleanup
- Costing, Fuel and Gravel Reconciliation
- Equipment Work orders Reconciliation
- Permits & Certificates for County and follow-up renewals
- Utility Monthly water bills
- Safety Check in for Operations Staff
- Conduct Monthly Reports, Infrastructure, Engineering, Shop & Fleet, Health & Safety & Agriculture & Admin
- Track Operations, Agriculture, and Utilities Projects; This includes
 - Ditching/Drainage
 - Brushing
 - Gravel Haul/Pit development & Reclamation
 - Road & Misc. Construction
 - Approaches
 - Bridges
 - Sign Inventory
 - Burn/Bury
- Equipment Rental Agreements
- Approach Applications
- Prepare new files and spreadsheets for 2026

Director of Operations

2025 Project Review (2026 Sneak Peak)

It has been my pleasure to work along side Council and the staff at the County of Stettler through 2025. Much of the work listed below was completed by the hands of staff from multiple departments. 2026 is shaping up to be a busy year for Operations as well.

- **Endiang**
 - New Cemetery Directional Signs
 - Municipal Operated Lot Review (2026)
 - Rge. Rd. 16-2 Upgrade (2 miles)

- **Byemoor**
 - Centennial Celebration Preparation
 - Rge.Rd. 17-5 Road Widening and Hill Cut
 - Twp.Rd. 36-0 / Rge.Rd. 15-4 Corner – Road Work
 - Rge.Rd. 18-3 Base Lift & Gravel

- **Gadsby**
 - Gadsby Bridge File #76970
 - Wastewater Connection System Complete
 - Surface Water Drainage Complete
 - Railroad Avenue DL-10 (2026)
 - 2nd Street Paving Project (2026)
 - Gadsby Truck Fill / Reservoir Cement Pad Extension & Approach Renovation (2026)
 - 1st Street Survey, Design and Construction (2026)
 - RV Wastewater Receiver Pad Construction (2026)

- **Botha**
 - Railway Avenue Lot Drainage Design Complete
 - Railway Avenue Drainage Project Completion

- **Red Willow**
 - Lagoon Project Public Consultation
 - Red Willow Bridge File #1856

- **Donalda**
 - Truck Fill / Reservoir / COS Public Works / Firehall Yard Renovation Design
 - Truck Fill / Reservoir / COS Public Works / Firehall Yard Renovation (2026)

- **Stettler Rural**
 - Heartland Fire Hall Apron Paving
 - 19-5 Road Resurfacing
 - Carlisle Estates Rain Garden Project
 - 38th Avenue Dust Control & Maintenance
 - Top Soil Removal and Stockpile – Midtown Estates
 - SWMA Weed Control, Equipment Transport / Repair, Gravel Haul & Road Construction.
 - Heartland Fire Commission Fire Hall Set Up and Vehicle Maintenance.
 - SDAA Vehicle Maintenance

- **Erskine**
 - Culvert / Drainage System Clean & Monitor
 - Curling Club Street Parking Gravel
 - Interpipeline / Rge.Rd 20-3 Approach Paving
 - Rge.Rd. 21-5 ROW Slope Stabilization Project
 - East Subdivision Road Maintenance & Dust Control (2026)
 - 5th Street Road Upgrade & Dust Control Review (2026)

- **Buffalo Lake Subdivisions**
 - RSH Marina Boat Launch Repair
 - RSH Lake / Marina Dredging Beach and Shore Reclamation
 - RSH Boat Launch Dock and Fencing
 - RSH Surface Water Ditch Riprap Replacement
 - RSH Slope Stabilization & Path Maintenance
 - BS Path Reconstruction
 - BS Barbwire Fence Maintenance
 - BS Lake Path Gate Signs
 - BS French Drain Pipe Maintenance
 - BS Parking Area / Garbage Bin Design (2026)
 - SS Traffic Control Review & Signage Installation
 - SS Path Maintenance
 - SS Slope Stabilization & Path Maintenance

2026 Items In Progress

- Gravel Pit Reclamation Plan Draft and Application
- Bridge / Culvert Replacement – Alberta Transportation Grant Funded Application
- Road Rejuvenation and Shoulder Maintenance
- 2026 Gravel Crush and Stockpile
- Gravel Pit Mining Plan and Application (Masters Pit – Bashaw)
- Brushing Program
- Approach Construction

Agricultural Services

Administration:

- Strategic plan and annual priority planning
- Policy Review
- Grain Bag Collection has seen a steady increase in the last 2 months.
- ASB Provincial Conference – January 20 – 22
- Calving Clinic Red Willow Ag Society planning (1st or 2nd Thursday of Feb)
- Environmental Farm Plan workshop with Battle River Research (March 3, 2026)
- Shelterbelt Tree Workshop (Feb or Early March awaiting presenter Scheduling)

- Educational Agriculture Tour Planning
- Discussing potential Poultry Biosecurity workshop during Ag Fair (awaiting the next Ag Society meeting to firm up the details and our obligations)
- Long-Term Project Planning
- Environmental Farm Plan
 - 18 Environmental Farm Plans (EFPs) have been approved by the County of Stettler EFP Technician to finish out 2025
 - Scheduling and conducting EFP one on one sessions.
- Meeting scheduled for later in Jan with the province and municipalities regarding the Red Deer River weed control.
- Meeting Jan 28 with Catalis to discuss mapping layers and spray logging integration
- Spray Truck follow-up with Supplier to improve GPS mapping and data logging.
- Working on newsletters, Facebook posts, and door knockers for the upcoming season.
- Completed the provincial grant reporting test run with the province, awaiting their final revisions

Rental Equipment (36)

BBQ	Parade Float	Cattle Scale	Field Sprayer	Godwin Pump, Hose and Trailer	Mulch Applicator	Noise Cannon	Skid Mount Sprayer	Skunk Trap	Maggie Trap	Tree Planter	Estate Sprayer
2	4	12	5	2	2	0	1	4	2	1	1

Projects, Engineering & Facilities

Erskine Old Landfill Monitoring

- Engineering working with WSP Engineering
- Currently still in monitoring stages using the groundwater monitoring wells as required by the Guidelines for Setback Reviews (Waste Facility).
- 2024-2025 Post-Closure Monitoring Report has been signed and received.
- Recommendation is to continue to implement the Post-Closure Monitoring Plan.

Gravel Pit Management

- Engineering to plan and execute pit approval updates where required.
- Larson Pit - pit reclaimed awaiting approval, 5-year report submitted to AEP
- Donalda Pit – pit reclaimed awaiting approval, 5-year report due in 2024
- Schoff Pit – Annual plan required by Camrose, 5-year report due in 2024
- Bridges Pit – Registration complete, 5-year report due in 2026
- Collins Pit – Registration complete, 5-year report due in 2027; crushing complete in 2024
- Stormoen pit – 5-year report to be completed.

Hamlet of Gadsby Stormwater Project

- Action Plumbing has completed project in Hamlet and north drainage area.
- Substantial completion walkthrough with County staff, contractor and consultant was completed on Nov. 13, 2025.

- No major deficiencies noted during walkthrough and warranty period begins.

Shirley McClellan Regional Water Services Commission (SMRWSC) Phase 7 (Rosalind – Bawlf)

- Administration working with Stantec on Phase 7 construction management.
- Wally's Backhoe has completed drilling work and working on valves/hydrant installs.
- Working on CP crossing approval and remaining highway crossings.

Shirley McClellan Regional Water Services Commission (SMRWSC) Phase 8 (Pemukan – Compeer)

- Locates are complete and locate crossing plans; borehole report is complete.
- Contract has been awarded to United Utilities for construction.
- Preconstruction meeting scheduled for January 15, 2026.
- Highway crossing plans have been submitted to Alberta transportation.
- CPP Environmental report complete on environmental requirements.

Donalda Water Reservoir / Truck fill

- Administration working with Stantec on site design for new reservoir location and truck fill.
- Site Design and drawings package is 90% complete.
- Goal to be tender ready in January 2026.

Red Willow Lagoon Wastewater Discharge Line

- 90 % design drawings have been received from Stantec on July 24, 2025
- New wastewater forcemain will extend 3.5 miles south on Range Road 184 (250 mm forcemain)
- Administration has reviewed drawings. DFO (Department of Fisheries/Oceans) application has been submitted and scheduling public consultation date.

Bridge Culvert Construction

- BF 76970 – construction work is fully completed for culvert south of Gadsby.
- BF 1856 – Construction work is complete for Red Willow creek culvert. Legal survey is complete.

Bridge Infrastructure Replacement Planning

- STIP Provincial funding has been applied for three load rated bridges for 2026 funding approval.
 - BF (Bridge File) 6681 - Scollard
 - BF 7002 – Red Willow
 - BF 73092 - Gadsby

Municipal Engineering Services Prequalification

- Agreements have been signed by all firms to provide engineering support on as-needed basis.
- Agreement will be for two-year period, with possibility of extension.

Request for Contractor Qualifications (RFSQ)

- Engineering has prepared draft RFSQ (Request for Qualifications) document. In Review stage.

- Purpose will be to develop list of prequalified contactors to complete underground utility work such as water service installations.

Facility Maintenance

- Various day-to-day maintenance activities.
- Working with contractors on various cost estimates.
- New cleaning agreement with AROMA cleaning services has been implemented for Admin office and Shop buildings.
- PW shop overhead heaters have been serviced (19 total);
- PW shop glycol system and boilers have been serviced.

Signs

- Responding to rate payer requests as needed.
- Assisting agricultural services or facility maintenance as needed.
- Working with EMCON on follow up locations.
- AB-1 calls and follow ups.
- RR and TWP sign replacements or repairs.

Shop & Fleet

Public Works December, 2025

C1	Cat D8	▪
C3	Case Tractor	▪
C4	“325” Off Set Disc	▪
C5	Schulte Rock picker	▪
C7	Cat 950G Loader	▪ Service call. Add air to tire.
C8	Cat 962H Loader	▪
C12	Cat 815 Packer	▪
C15	Cat 815 Packer	▪
C21	Case Backhoe	▪ .
C22	Cat 627G Scraper	▪
C23	Cat 627GScraper	▪
C44C	Bobcat S330	▪
C45	Wire Roller	▪
C47	Cat D7R XR Dozer	▪
C48	Cat D6T Dozer	▪ Install ice lugs. Refasten ripper pin.
C82	Cat 14M Grader	▪ Repair worn portion of moldboard, rebuild v-plow skid shoe. Replace blades, top of fluids.
C86	Forklift	▪
C89	Cat 14M Grader	▪
C91	New Holland Tractor	▪ Service and multipoint inspection. ▪ Complete engine valve set. Change oils. ▪ Replace five work light bulbs. Repair wire connection on light switch.
C92	Truck Scale	▪
C93	Cat 14 Grader	▪ Service call. Replace wing pin.

		<ul style="list-style-type: none"> ▪ Service call, Build and replace lower wing pin. ▪ Reseal all transmission solenoids to transmission case. Order left rear taillight. ▪ Wash unit. Trouble shoot fluid leak. ▪ Reseal all transmission solenoids to transmission case. Order left rear taillight.
C95	New Holland Tractor	<ul style="list-style-type: none"> ▪
C96	New Holland Tractor	<ul style="list-style-type: none"> ▪
C100	Cat 14M Grader	<ul style="list-style-type: none"> ▪ Transmission leak. Wash engine top off fluids. Order transmission seals and exhaust elbow. ▪ Replace exhaust elbow, repair wing hydraulic leak. Refasten muffler.
C101	Bobcat S850	<ul style="list-style-type: none"> ▪ Change engine oil and all filters. Order hydraulic lines and bucket pins. Wash engine area. ▪ Disassemble and replace pins and bushings in quick attach plate. Cut to remove, build and install pin boss bushings. Replace hydraulic lines as requested, remove hydraulic lift cylinder re-seal. ▪ Install rear left lift cylinder. ▪ Install quick attach plate bushings and seals, reassemble as needed. ▪ Test block heater operation. Plug in machine.
C102	Volvo Track Hoe	<ul style="list-style-type: none"> ▪ Install track cleats. ▪ Find engine light, scan code. ▪ Replace belts and tensioner, run unit through regen. ▪ Troubleshoot regen system. ▪ Replace spark controller.
C103	Cat 14M Grader	<ul style="list-style-type: none"> ▪ Service call. Replace leaking wing hose.
C104	Cat 14M Grader	<ul style="list-style-type: none"> ▪ Replace Wing skis, and coverboards ▪ Replace espar, either
C106	Kubota Mower	<ul style="list-style-type: none"> ▪
C107	John Deere Mower	<ul style="list-style-type: none"> ▪
C109	Kuhn Mower	<ul style="list-style-type: none"> ▪
C110	Kuhn Mower	<ul style="list-style-type: none"> ▪
C111	Kuhn Mower	<ul style="list-style-type: none"> ▪
C112	Kubota Mower	<ul style="list-style-type: none"> ▪
C113	Truck Scale	<ul style="list-style-type: none"> ▪
C114	Cat 14M Grader	<ul style="list-style-type: none"> ▪ Work on worn steering parts. Begin to replace lower blade pivot pins and bushings. Weld and cut to remove seized steering cylinder pin, and pivot bushings. ▪ Remove and replace transmission line. ▪ Service call- Find coolant leak, tighten clamps, top off fluid. ▪ Replace air compressor unloader valve. Install blade pivot pins. ▪ Replace door latch correct coolant leak. Shim circle. Check belt pullies. Wash engine.
C115	Cat 14M Grader	<ul style="list-style-type: none"> ▪ Service call, fill oil, check for leaks repair as able. ▪ Service call, remove driveline. Contain transmission output yoke, bring machine back to shop.

		<ul style="list-style-type: none"> ▪ Service call, remove driveline. Contain transmission output yoke, bring machine back to shop.
C119	John Deere Mower	<ul style="list-style-type: none"> ▪
C121	John Deere Loader	<ul style="list-style-type: none"> ▪
C123	Kubota Mower	<ul style="list-style-type: none"> ▪ Complete service work.
C127	John Deere Grader	<ul style="list-style-type: none"> ▪ Trouble shoot fluid leak. Reseal fitting on circle turn swivel.
C129	Case loader	<ul style="list-style-type: none"> ▪ Trouble shoot engine code to locate wire to ground. Install wire overlay to correct issue. ▪ C129 Grease ▪ Check Espar operation to find no issues.
C130	Case Backhoe (new)	<ul style="list-style-type: none"> ▪
C131	Cat 160AWD	<ul style="list-style-type: none"> ▪ Repair crack in snow equipment. ▪ Service call. Replace all blade slides ▪ Wash unit and perform service and multipoint inspection. Install winter air intake assembly. Adjust cylinder ball shims, Change all oils. Replace spent bulbs.
C132	Cat 160AWD	<ul style="list-style-type: none"> ▪ Wash unit, service and multipoint inspection. ▪ Complete service work, adjust blade slides, cab light fuse, change all oils.
C133	Kubota 68.4 HP Diesel 4 cyl	<ul style="list-style-type: none"> ▪
C134	Kohler Generator	<ul style="list-style-type: none"> ▪
C135	Cat 140AWD	<ul style="list-style-type: none"> ▪
C136	Cat 140AWD	<ul style="list-style-type: none"> ▪ Service call. Install wing lift rod cylinder wiper seal. Order cylinder seal kit.
C137	Cat Grader	<ul style="list-style-type: none"> ▪ Trouble shoot coolant leak. Tight several coolant hose clamps. ▪ Service call- Flat tire changeover. ▪
C138	Cat Grader	<ul style="list-style-type: none"> ▪ Service call, build and replace side shift hose. ▪
C139	Cat Grader	<ul style="list-style-type: none"> ▪
C140	Heli CPYD25-KU1H Forklift	<ul style="list-style-type: none"> ▪
C141	Cat 299D3 XE Compact Track Loader (Skid Steer)	<ul style="list-style-type: none"> ▪
C142	TRX 766i Finish Cut w/Terraflex Tracks	<ul style="list-style-type: none"> ▪
C145	Caterpillar 140 15A AWD Grader	<ul style="list-style-type: none"> ▪

T9	Pressure Washer	<ul style="list-style-type: none"> ▪
T17	Grass Mower Grader	<ul style="list-style-type: none"> ▪
T18	Hydraulic Sweeper	<ul style="list-style-type: none"> ▪

T19	Fifth Wheel Trailer	▪
T25	Harrows	▪
T32	Oil Tank Skid	▪
T33	Clam Dump	▪
T34	Low bed Trailer	▪ Free trailer deck lock pin.
T36	Pup Trailer	▪
T55	Honda Generator	▪
T62	Rotary Cutter	▪
T63	Flat Bed Trailer	▪
T64	Outhouse Trailer	▪
T65	Tandem Flat deck	▪
T67	Pup Trailer	▪
T68	Clam Dump	▪
T69	Brush cat	▪
T70	Forestry Cutter	▪
T72	Post Pounder	▪
T73	V-Plow	▪ Correct wiring with plow lights. Replace discount plugs.
T74	Sander	▪ Replace strobe and ID lights. ▪ Add exhaust extension. ▪ Replace sander engine chain. ▪ Install fuel line tee and ball valve, Change engine oil. ▪ Run sander engine through different load conditions and fuel return settings, could not reproduce engine stalling or quitting.
T75	Skid Steer Trailer	▪ Cut and install patches on steel decking as needed. Wash trailer.
T76	Hydraulic Crane	▪
T79	Pup Trailer	▪ Replace clearance light
T80	Monroe Sander	▪ Adjust sander chain.
T81	Monroe Plow	▪
T82	Sweeper Broom	▪
T83	Monroe Plow	▪ Remove shoe for repair. ▪ Replace head light and correct wiring to headlight. ▪ Build and install spacers to add tension to cutting edge breakaway. Replace plow blades.
T84	Monroe Sander	▪ Adjust sander chain.
T85	Rotor Tiller	▪
T86	Skid Steer Bucket	▪
T89	Gravel Scale Shack	▪
T90	Pup Trailer	▪
T91	Bush Hog	▪
T92	Western Plow	▪
T93	Electric Sander	▪
T94	Pup Trailer	▪
T95	Cargo Trailer	▪
T96	Hydraulic Crane	▪

T97	Mowing Trailer	▪
T98	Quad Trailer	▪
T99	Handi Hitch Pro Packer	▪
T100	Schulte Handi Hitch Packer	▪
T101	Schulte HX1000 roadside mower	▪
T102	Schulte Flex Arm	▪
T103	Schulte HX1000 roadside mower	▪ Replace hub and wheel.
T104	Schulte Flex Arm	▪
T105	Grader Mount Sod Mulcher	▪
T106	Grader Mount Gravel Reclaimer	▪
T107	Grader Mower/Reclaimer Mounting Arm	▪
T108	Used Capitali quick attach mower 7.5' reconditioned	▪
T109	HLA Sweeper 96" BR96BO500	▪
T110	Caterpillar PC412 Cold Planer	▪
T1000	Power Equipment	▪

323	Freightliner Gravel Truck	▪
325	Mack Water Truck	▪
328	Freightliner Fuel Truck	▪
330	Mack Water Truck	▪
363	2500 Crew Cab, Gravel Checker	▪
364	2500 Crew Cab, On-Call	▪
365	Ford F450 Shop Service	▪
367	Ford F550 Welding Truck	▪ Trouble shoot brake code. Order rear differential speed sensor. ▪ Remove and replace rear speed sensor on differential.
368	Kenworth T800 Gravel/Plow Truck	▪ Change engine oil and fuel filters, multi point inspection. Clear codes. Perform manual regen.

370	Dodge 2500 Crew Cab	▪
371	Dodge 2500 Drainage & Brushing	▪ Replace washer nozzles.
372	Kenworth Gravel/Plow Truck	▪ Replace back up light. ▪ Clear engine codes.
373	Ford F450 Culvert/Plow Truck	▪
374	Dodge 2500 Crew Cab	▪
375	Dodge 1500	▪ Change engine oil and rotate tires. Test heater control operation. Deliver truck back to driver.
376	Kenworth 5 th Wheel Equipment Hauling	▪
377	Dodge 5500 Dump Box/Plow	▪ Remove and replace bumper and associated components. Change engine oil and multi point service. ▪ Reseal front differential cover.
381	Dodge 5500 Skid Steer/Fencing	▪ Trouble shoot engine code. Order part. ▪ Replace DEF injector. Test operation of engine. Weld to remove broken seized bolts. ▪ Weld to remove broken seized bolts. Remove idler, tensioner pulley and belt for replacement ▪ Trouble shoot park light issue. Correct wiring ground out on T74. ▪ Replace fan belt, idler and tensioner pulley
383	Silverado Facilities Maintenance	▪
384	GMC ¾ Ton	▪ Wash truck. Change engine oil and multi point service.
385	Western Star Gravel Truck	▪ Trouble shoot heater controls. Order actuator and refasten heater selector control.
388	Ford F150 Manager of Construction	▪
389	International Equip haul/gravel	▪
390	Freightliner Gravel Truck	▪
391	Freightliner Water Truck	▪
392	Ford F550 Sign Truck	▪
396	Dodge 1500 Parts Truck	▪
397	Silverado Plow Truck	▪

398	Freightliner	▪ Replace ABS plug.
3001	Ford F550 Brushing/Construction	▪
3002	Ford F550 Construction	▪
3003	GMC 5500 Culverts	▪
3004	GMC Crew Cab Director of Operations	▪
3005	Ford F250	▪
3006	GMC ¾ Ton	▪
3007	Ford F150	▪
3008	Ford F150 Operation & Maintenance	▪ Replace leaking pinion seal.
3009	Freightliner	▪ Install fan and complete radiator install. ▪ Trouble shoot coolant heater operation. Order coolant heater. ▪ Replace block heater. Repair air leak. Replace hydraulic diverter valve.
3010	Ram 2500 Dodge	▪
3011	Ram 2500 Dodge	▪
3012	Mercedes Metris	▪
3013	Ram 1500 classic DS6L91	▪
3014	Ford F250	▪
3015	Ford F250	▪
3016	Ford F150	▪ Change engine oil and multi point inspection. Wash truck.
3017	2012 Chevrolet Tahoe Special	▪

Administration

103	2015 Chevrolet Tahoe LS 4WD Special	▪
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Agricultural Services

A01	Cattle Scale	▪
A02	Tree Planter	▪
A04	Chemical Wiper	▪
A06	Utility Trailer	▪
A07	Truck Mount Sprayer	▪
A11	Mesh Trailer	▪
A12	Float Trailer	▪

A15	Brush Mower	▪
A16	Alumacraft Boat	▪
A21	Mesh Hose Trailer	▪
A25	Flat Deck Trailer	▪
A26	Jug Trailer	▪
A27	Spray Trailer	▪
A30	Kubota Side-by-Side	▪
A31	Pro-Tec Sprayer Pump	▪
A33	Lowe Boat	▪
A34	Boat Trailer	▪
A35	Skid Mount Brush Sprayer	▪
A36	Brillion Seeder	▪
A37	1997 5 th Wheel Trailer Flat Deck	▪
A81	2004 Goodwin Pump	▪
A93	2011 1820 Side Arm	▪
A94	2011 Degelman Mower	▪
A95	2018 Grain Bag Roller	▪
A96	2023 ABU 30' Goose Neck Trailer	▪
A97	Fabric Roller	▪
A99	ASB Misc.	▪
A100	2021 Southland SL280HD Dump Trailer	▪
A101	V5008 72" blade (Kubota)	▪

7200	2018 Ford F150 XLT V8 (elec.park)	▪
7201	2015 Ford F150	▪
7252	2000 Polaris ATV	▪
7269	2002 GMC 1 ton Flat Deck (Spray Truck)	▪
7273	2008 Dodge 5500	<ul style="list-style-type: none"> ▪ Trouble shoot front plow light operation. Correct open in wiring and replace plugs. ▪ Mount two-way radio and sander control. ▪ Clear engine code. Test operation of engine thermostat.

7274	2010 Dodge Crewcab 2500 4x4	▪
7276	2012 Dodge Crewcab 2500 4x4	▪
7277	2015 Kenworth T370	▪
7279	2018 Ford F150 XLT V8	▪
7280	2013 Dodge Ram 3500	▪
7292	2008 Truck Mount Spray Unit	▪
7293	Kenworth Spray Truck	▪
7294	Deck and Spray unit (on 7293)	▪
7295	1989 Skid Mount Hydroseeder	▪
7296	Raven Viper Chem Injection Spray Unit (on 7277)	▪

Utilities

U100	Lima Generator	▪
U101	John Deere	▪
U102	Honeywell Generator	▪
U103	Honeywell Generator	▪
431	2020 Ford F150 Manager of Environmental Services	▪ Change engine oil and multi point inspection.
432	2022 Ford F150	▪
433	2023 Ram 1500 Classic 4x4	▪
434	2023 Ram 1500 Classic	▪
435	2015 GMC Sierra SLE 1500	▪ Change engine oi and multi point service. Replace front brake pads and battery.

Protective Services

500	2008 Quad Trailer	▪
501	2007 Artic Cat Quad	▪
502	Generator	▪

527	2019 Dodge Durango Enforcer Manager of Protective Services	<ul style="list-style-type: none"> Change engine oil, multi point inspection and replace rear brakes.
528	2020 Dodge Durango Enforcer	<ul style="list-style-type: none"> Change engine oil and multi point inspection.
529	Ford F-150 Interceptor	<ul style="list-style-type: none"> Repair park brake wiring. Repair right park brake wire.
530	2024 Speed Alerts 27 Radar Message Sign	<ul style="list-style-type: none">
531	2025 Dodge Durango	<ul style="list-style-type: none">

Stettler District Ambulance

Medic 8	2017 Chevy Express	<ul style="list-style-type: none"> Perform semiannual inspection. Replace front brake rotors and brake pads. Replace left front box turn light. Order rear tires. Drop truck off at tire shop. Replace shifter linkage retainer.
Medic 9	2020 Chevy Tahoe	<ul style="list-style-type: none"> Perform Semi-annual inspection.
Medic 10	2023 Ford E350 (EHS# 3577)	<ul style="list-style-type: none">
Medic 11	2023 Ford E350 (EHS# 3578)	<ul style="list-style-type: none">
Medic 12	Ford E450 (EHS#)	<ul style="list-style-type: none"> Service and multipoint inspection.

Fire Department

211	1990 GMC Fire Truck E-41 (Byemoor)	<ul style="list-style-type: none">
214	1991 GMC Fire Truck E-31 (Donalda)	<ul style="list-style-type: none">
217	1999 Ford F350 #44 Duty Rescue Unit #44 (Byemoor)	<ul style="list-style-type: none">
221	1997 Ford F250 Rapid Response Unit (Donalda)	<ul style="list-style-type: none">
222	1994 Ford F250 Rapid Response Unit (Big Valley)	<ul style="list-style-type: none">
224	2004 GMC	<ul style="list-style-type: none">

	Superior Pumper (Big Valley)	
226	2008 Spartan Fire Truck # 15 (Stettler)	▪
227	2008 Pierce Fire Truck # 11 (Stettler)	▪ Pick truck up to have windshield replaced.
228	2011 International Fire Truck #45 (Byemoor)	▪
229	2011 Chevy Suburban Deputy Fire Chief #6 (Troy)	▪ Trouble shoot fluid leak. Replace hydro booster.
230	2002 Ford E350 Cutaway Van # 24 (Big Valley)	▪
231	2008 Pierce Fire Truck Rescue Truck # 14 (Stettler)	▪
232	1997 Ford E350 Cutaway Van #34 (Donalda)	▪
233	1999 Ford E450 (Donalda)	▪
234	2013 International Fire Truck # 25 (Big Valley)	▪
235	2013 International Fire Truck # 35 (Donalda)	▪
236	2015 Ford F550 Rapid Response Unit # 16 (Stettler)	▪
237	2016 Ford F550 Rapid Response # 26(Big Valley)	▪
238	2008 Ford E450 EV- 2 EMERG #19 (Stettler)	▪
239	2001 Freightliner FL60 (Donalda)	▪
240	Sea Doo	▪
241	Sea Doo	▪

242	Sea Doo Trailer	▪
243	Chevrolet Tahoe 4x4 Z71 (Squad 1)	▪
332	1997 GMC 3 Ton C7500 Water Truck #38 (Donalda)	▪
375	213 Dodge Ram SLT ½ Ton (Ben Wiens)	▪

Shirley McClellan Regional Water Services Commission (SMRWSC)

SM100	John Deere Generator	▪
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Stettler Waste Management Authority

600	Electric Precision Scale	▪
607	2000 GMC Sierra 2500 4x4 SL	▪
613	2002 Bomag Packer	▪
614	2006 John Deere Mower	▪
617	2008 Dodge Quad Cab	▪
619	2011 Dump Trailer	▪
620	2011 Dodge 2500	▪
623	2007 Kubota Mower	▪
627	2013 Cat Track Loader	▪
628	2013 V Plow	▪
629	2006 Caterpillar Scraper	▪
630	2014 Fleet Flex V MS Plow	▪
631	2014 Kubota Tractor	▪ Straighten headlight basket. Install headlights, hood side grill and hood.
632	2016 Fine Cut Woods Mower	▪
633	2010 Bomag Packer	▪
634	2017 Ford F150	▪
636	2019 Peterbilt Garbage Truck	▪ Repair exhaust heat shield as needed. ▪ Scan for codes.
640	2019 Ford Super Duty	▪

641	2020 GMC Sierra 1500	▪ Begin service work and maintenance.
642	2004 Dodge Dakota	▪
643	2021 Iron Built Tilt Trailer	▪
644	2022 Kubota Tractor	▪
645	2023 Bomag BC Compactor	▪

Miscellaneous

<ul style="list-style-type: none"> ▪ Hard surface wear edge on new set of Sandvic boards. 	<ul style="list-style-type: none"> ▪ Build final floor grate as requested. ▪ Fire - Complete hangers, paint and deliver. Get information about possible drying rack in Donalda
<ul style="list-style-type: none"> ▪ Work on building heat line guarding.gt 	<ul style="list-style-type: none"> ▪ Utilities- Remove broken nipple from pump housing.
<ul style="list-style-type: none"> ▪ Heat lines guards- Complete all guards as instructed. 	<ul style="list-style-type: none"> ▪ Fire - Build jig for ease of assembly of drying rack. Unload and put away material. Begin cutting and cleaning material. ▪ Fire - Work on hose drying rack.
<ul style="list-style-type: none"> ▪ Water storage bay north man door, build and install door closure mounting bracket. 	<ul style="list-style-type: none"> ▪ Fire- Hose Drying rack. ▪ Continue working on Fire - hose drying rack
<ul style="list-style-type: none"> ▪ Repair sign stands. 	<ul style="list-style-type: none"> ▪ Tune up several chain saws.
<ul style="list-style-type: none"> ▪ Deliver and install floor grate and hangers at fire hall. 	<ul style="list-style-type: none"> ▪ Fire - Begin building heavy coat hangers as requested.
<ul style="list-style-type: none"> ▪ Fire - Continue work on hangers. ▪ Put away steel order. ▪ Fire - Order aluminum for Donalda firehall. Begin building jig for drying rack. 	<ul style="list-style-type: none"> ▪

- Perform Preventative maintenance and other repairs as required.

Health & Safety

- Receive/complete Hazard Assessments
 - Receive/complete Toolbox Meetings
- No items noted requiring action by Management.

Infrastructure, Operations and Maintenance



PW 0.01 – Brushing Work



PW 0.02 – Brushing Work



PW 0.03 – Brushing Work



PW 0.04 – Brushing Work



PW 0.05 – Scratching Ice at Seed Cleaning Plant



PW 0.06 – Scratching Ice at Seed Cleaning Plant



PW 0.07 – Scratching Ice at Seed Cleaning Plant



PW 0.08 – Grading/Snowplowing Roads



PW 0.09 – Working on Topsoil Pile



PW 0.10 – Working on Topsoil Pile



PW 0.11 – Working on Topsoil Pile

Health & Safety

▪ **2025 Year in Review**

- There were thirty-five (35) incident investigations initiated in 2025. Incidents included: Property Damage (17), Defective Equipment (3), Injury (9), Near Miss (4), Spill (1), Stuck Vehicle/Equipment (1).
- The Joint Work Site Health and Safety Committee (JWSHSC) held six (6) meetings in 2025 as required by the Terms of Reference. Agenda items included:
 - Review of Incident Investigations, Facility Inspections and Emergency Drills
 - Review and/or amendment of twenty-nine (29) Safe Work Practices.
 - Submission of twenty-four (24) Recommendations to Senior Management.
- The County of Stettler health and safety management system received an overall score of 800/920 (87%) in the annual COR Maintenance Audit.

Upcoming courses/training:

- New Hire Orientation – As needed
- WHMIS – As needed



Year to Date Budget Report

For the month ended November 30, 2025

Account	Period Balance	YTD Balance	Budget	Variance	% Budget
GENERAL					
REVENUE					
01-00-00-11100 - TAXES - FARMLAND	\$0.00	\$2,029,777.59	\$1,978,132.00	\$51,645.59	102.61%
01-00-00-11110 - TAXES - RESIDENTIAL	\$0.00	\$4,271,365.20	\$3,920,009.00	\$351,356.20	108.96%
01-00-00-11130 - TAXES - LINEAR/NON RESIDE	\$0.00	\$7,950,633.11	\$7,730,914.00	\$219,719.11	102.84%
01-00-00-11140 - TAXES - MACH. & EQUIP.	\$0.00	\$2,246,713.48	\$2,185,132.00	\$61,581.48	102.82%
01-00-00-11150 - TAXES - SCHOOL FOUNDATION	\$0.00	\$4,655,923.69	\$4,661,618.00	(\$5,694.31)	99.88%
01-00-00-11160 - TAXES - MINIMUM TAXES	\$0.00	\$23,302.07	\$23,335.00	(\$32.93)	99.86%
01-00-00-11175 - TAXES - POLICE SERVICES	\$0.00	\$328,432.49	\$397,155.00	(\$68,722.51)	82.70%
01-00-00-11180 - TAXES - TOWN RECREATION	\$0.00	\$538,096.63	\$538,777.00	(\$680.37)	99.87%
01-00-00-11185 - TAXES - DIP	\$0.00	\$41,282.00	\$41,257.00	\$25.00	100.06%
01-00-00-11190 - TAXES - HOUSING	\$0.00	\$0.00	\$692,769.00	(\$692,769.00)	0.00%
01-00-00-11196 - TAXES - DOCTOR RECRUIT	\$0.00	\$99,971.33	\$100,000.00	(\$28.67)	99.97%
01-00-00-11260 - LOCAL IMP TAX - COUNTY WATER	\$0.00	\$0.00	\$60,000.00	(\$60,000.00)	0.00%
01-00-00-15100 - TAXES - PENALTIES & COSTS	\$197,920.54	\$454,387.10	\$40,000.00	\$414,387.10	1135.97%
01-00-00-15500 - INTEREST EARNED	\$41,270.34	\$328,822.92	\$200,000.00	\$128,822.92	164.41%
Total REVENUE	\$239,190.88	\$22,968,707.61	\$22,569,098.00	\$399,609.61	101.77%
EXPENSE					
02-00-00-26720 - BAD DEBTS - TAX CANCELLATION	(\$0.00)	(\$131,968.00)	\$5,000.00	\$136,968.00	-2639.36%
02-00-00-27410 - COUNTY OF STETTLER HOUSING	(\$0.00)	\$692,769.00	\$692,769.00	(\$0.00)	100.00%
02-00-00-27412 - ALBERTA SCHOOL FOUNDATION	(\$0.00)	\$3,453,340.88	\$4,605,827.00	\$1,152,486.12	74.98%
02-00-00-27413 - SEPARATE SCHOOL REQUISITION	(\$0.00)	\$42,872.89	\$55,791.00	\$12,918.11	76.85%
02-00-00-27414 - DESIGNATED INDUSTRIAL PROPERTY	\$36,337.41	\$36,337.41	\$41,257.00	\$4,919.59	88.08%
Total EXPENSE	\$36,337.41	\$4,093,352.18	\$5,400,644.00	\$1,307,291.82	75.79%
Total GENERAL	(\$202,853.47)	(\$18,875,355.43)	(\$17,168,454.00)	\$1,706,901.43	109.94%
COUNCIL					
EXPENSE					
02-11-00-21000 - SALARY & BENEFITS	\$4,871.61	\$47,073.52	\$64,500.00	\$17,426.48	72.98%
02-11-00-21510 - REMUNERATION - COUNCIL	\$20,225.00	\$199,350.00	\$255,000.00	\$55,650.00	78.18%
02-11-00-22111 - MILEAGE	\$4,119.12	\$33,345.83	\$39,000.00	\$5,654.17	85.50%
02-11-00-22130 - SUBSISTENCE	\$1,949.00	\$15,600.61	\$15,000.00	(\$600.61)	104.00%
02-11-00-22145 - COUNCIL TRAINING	(\$0.00)	\$16.20	\$5,000.00	\$4,983.80	0.32%
02-11-00-22150 - COUNCIL-GRANTS & DONATION	\$300.00	\$1,233.43	\$2,100.00	\$866.57	58.73%
02-11-00-22155 - COUNCIL EXPENSES & RECOGNITION	\$2,763.09	\$23,269.98	\$13,500.00	(\$9,769.98)	172.37%
02-11-00-22160 - FREIGHT, POSTAGE, PHONE	\$633.51	\$4,766.54	\$4,500.00	(\$266.54)	105.92%
02-11-00-22165 - COMMUNITY INVESTMENT	(\$0.00)	\$16,000.00	\$15,650.00	(\$350.00)	102.24%
02-11-00-22180 - CONVENTION EXPENSE	\$13,466.11	\$46,803.25	\$51,000.00	\$4,196.75	91.77%
02-11-00-22200 - CITIZEN ENGAGEMENT	(\$0.00)	\$2,356.01	\$5,000.00	\$2,643.99	47.12%
02-11-00-22205 - COUNCIL SPECIAL PROJECTS	(\$0.00)	(\$0.00)	\$2,500.00	\$2,500.00	0.00%
02-11-00-22740 - LICENSE & INSURANCE	\$255.96	\$1,535.73	\$2,500.00	\$964.27	61.43%

Year to Date Budget Report

For the month ended November 30, 2025

Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-11-00-25120 - COMPASSIONATE EXPENSE	(\$0.00)	\$215.00	\$500.00	\$285.00	43.00%
02-11-00-25190 - COMPUTER EQUIPMENT	\$581.56	\$24,904.14	\$16,000.00	(\$8,904.14)	155.65%
Total EXPENSE	\$49,164.96	\$416,470.24	\$491,750.00	\$75,279.76	84.69%
Total COUNCIL	\$49,164.96	\$416,470.24	\$491,750.00	\$75,279.76	84.69%
ADMINISTRATION					
REVENUE					
01-12-00-12500 - SALES TO OTHER GOVERNMENT	\$0.00	\$266,973.50	\$361,298.00	(\$94,324.50)	73.89%
01-12-00-14100 - GENERAL REVENUE	\$750.00	\$13,464.84	\$10,000.00	\$3,464.84	134.65%
01-12-00-15110 - ACCOUNTS RECEIVABLE PENALTY	\$217.42	\$2,599.15	\$1,500.00	\$1,099.15	173.28%
01-12-00-15600 - LAND & BUILD RENTALS/LEASE	\$3,250.23	\$60,987.85	\$70,000.00	(\$9,012.15)	87.13%
01-12-00-15900 - REBATE REVENUE	\$0.00	\$20,867.42	\$10,000.00	\$10,867.42	208.67%
01-12-00-15930 - OTHER INCOME	(\$300.81)	\$4,171.81	\$500.00	\$3,671.81	834.36%
01-12-00-17420 - OTHER GRANTS	\$0.00	\$90,000.00	\$90,000.00	(\$0.00)	100.00%
Total REVENUE	\$3,916.84	\$459,064.57	\$543,298.00	(\$84,233.43)	84.50%
EXPENSE					
02-12-00-21000 - SALARY & BENEFITS	\$133,128.41	\$1,647,396.07	\$1,772,400.00	\$125,003.93	92.95%
02-12-00-21520 - REMUNERATION -	(\$0.00)	(\$0.00)	\$1,000.00	\$1,000.00	0.00%
02-12-00-22110 - MILEAGE & SUBSISTENCE	\$511.06	\$4,537.44	\$12,000.00	\$7,462.56	37.81%
02-12-00-22120 - BOARD MILEAGE & SUB -	(\$0.00)	(\$0.00)	\$500.00	\$500.00	0.00%
02-12-00-22140 - TRAINING & CONVENTIONS	\$2,462.13	\$26,685.40	\$26,000.00	(\$685.40)	102.64%
02-12-00-22160 - FREIGHT, POSTAGE, PHONE	\$3,784.93	\$35,074.72	\$50,000.00	\$14,925.28	70.15%
02-12-00-22210 - ADVERTISING	\$1,167.14	\$17,659.26	\$25,000.00	\$7,340.74	70.64%
02-12-00-22220 - PUBLIC RELATIONS & PROMOTIONS	\$7,159.49	\$36,767.99	\$47,000.00	\$10,232.01	78.23%
02-12-00-22221 - PROMOTIONAL EVENTS	(\$0.00)	\$5,427.54	\$12,000.00	\$6,572.46	45.23%
02-12-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$18,702.64	\$30,000.00	\$11,297.36	62.34%
02-12-00-22310 - AUDIT FEES	\$6,020.00	\$41,195.00	\$37,000.00	(\$4,195.00)	111.34%
02-12-00-22320 - LEGAL FEES	\$14,476.45	\$143,600.69	\$145,000.00	\$1,399.31	99.03%
02-12-00-22330 - ASSESSOR FEES	\$15,000.00	\$165,000.00	\$180,000.00	\$15,000.00	91.67%
02-12-00-22340 - CONTRACT SUPPORT	\$2,810.92	\$38,938.31	\$23,500.00	(\$15,438.31)	165.69%
02-12-00-22350 - COMPUTER SERVICES	\$856.03	\$125,283.14	\$130,500.00	\$5,216.86	96.00%
02-12-00-22360 - OFFICE CARETAKER	\$287.06	\$655.07	\$2,000.00	\$1,344.93	32.75%
02-12-00-22520 - BUILDING REPAIRS & MAINTENANCE	\$5,448.51	\$59,163.61	\$30,000.00	(\$29,163.61)	197.21%
02-12-00-22730 - PROPERTY TAXES & FRONTAGE	(\$0.00)	(\$0.00)	\$15,000.00	\$15,000.00	0.00%
02-12-00-22740 - LICENSE & INSURANCE	\$185,083.28	\$311,222.39	\$165,000.00	(\$146,222.39)	188.62%
02-12-00-22750 - LAND TITLE FEES	(\$0.00)	\$466.57	\$5,000.00	\$4,533.43	9.33%
02-12-00-22770 - ASSESSMENT EXPENSES	(\$0.00)	(\$0.00)	\$20,000.00	\$20,000.00	0.00%
02-12-00-22900 - ELECTION EXPENSES	\$3,450.00	\$44,405.70	\$75,000.00	\$30,594.30	59.21%
02-12-00-25110 - OFFICE SUPPLIES	\$1,850.64	\$28,985.51	\$30,000.00	\$1,014.49	96.62%
02-12-00-25120 - COMPASSIONATE EXPENSE	(\$0.00)	\$353.36	\$500.00	\$146.64	70.67%
02-12-00-25130 - CTY HOSTED MEETINGS & CONF	\$36.76	\$5,499.99	\$3,000.00	(\$2,499.99)	183.33%
02-12-00-25140 - STAFF RECOGNITION	\$19,382.41	\$21,136.40	\$24,000.00	\$2,863.60	88.07%
02-12-00-25145 - HEALTH & SAFETY	\$93.00	\$1,888.84	\$15,000.00	\$13,111.16	12.59%
02-12-00-25170 - EMPLOYEE EXPENSES	\$275.42	\$712.74	\$500.00	(\$212.74)	142.55%
02-12-00-25190 - COMPUTER EQUIPMENT	\$4,226.01	\$33,422.03	\$40,000.00	\$6,577.97	83.56%
02-12-00-25210 - FUEL & OIL	(\$2,577.25)	(\$12,480.46)	\$3,000.00	\$15,480.46	-416.02%
02-12-00-25220 - COMPUTER CONSUMABLES	\$369.49	\$1,245.62	\$8,500.00	\$7,254.38	14.65%
02-12-00-25230 - VEHICLE & EQUIPMENT REPAIR	\$2,850.12	\$19,431.22	\$3,000.00	(\$16,431.22)	647.71%

Year to Date Budget Report

For the month ended November 30, 2025

Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-12-00-25400 - BUILDING UTILITIES	\$2,439.46	\$25,880.05	\$40,000.00	\$14,119.95	64.70%
02-12-00-26710 - BAD DEBTS - RECEIVABLES	(\$0.00)	(\$0.00)	\$250.00	\$250.00	0.00%
02-12-00-26720 - BAD DEBTS - TAX CANCELLATION	\$1,381.47	\$7,519.66	(\$0.00)	(\$7,519.66)	0.00%
02-12-00-26730 - BAD DEBTS - UTILITIES	(\$0.00)	(\$0.00)	\$250.00	\$250.00	0.00%
02-12-00-27420 - ECONOMIC DEVELOPMENT	(\$0.00)	\$15,000.00	\$110,000.00	\$95,000.00	13.64%
02-12-00-27440 - DR RECRUIT & HOSP FEASIBILITY	(\$0.00)	\$168,178.60	\$150,000.00	(\$18,178.60)	112.12%
02-12-00-27700 - DEPRECIATION EXPENSE	(\$0.00)	(\$0.00)	\$73,000.00	\$73,000.00	0.00%
02-12-00-28100 - BANK CHARGES	\$1,125.02	\$17,247.00	\$19,000.00	\$1,753.00	90.77%
02-12-00-28101 - BANK CHARGES - ROUNDING	\$0.02	\$0.04	(\$0.00)	(\$0.04)	0.00%
Total EXPENSE	\$413,097.98	\$3,056,202.14	\$3,323,900.00	\$267,697.86	91.95%
Total ADMINISTRATION	\$409,181.14	\$2,597,137.57	\$2,780,602.00	\$183,464.43	93.40%
HEALTH & SAFETY					
EXPENSE					
02-13-00-22140 - TRAINING & CONVENTIONS	(\$0.00)	\$23,777.48	\$30,000.00	\$6,222.52	79.26%
02-13-00-25115 - SUPPLIES	\$417.00	\$3,579.79	\$17,500.00	\$13,920.21	20.46%
02-13-00-25145 - HEALTH & SAFETY	\$25.92	\$23,490.55	\$51,500.00	\$28,009.45	45.61%
02-13-00-29999 - CONTRA ACCOUNT	(\$0.00)	(\$0.00)	(\$99,000.00)	(\$99,000.00)	0.00%
Total EXPENSE	\$442.92	\$50,847.82	(\$0.00)	(\$50,847.82)	0.00%
Total HEALTH & SAFETY	\$442.92	\$50,847.82	(\$0.00)	(\$50,847.82)	0.00%
FIRE					
REVENUE					
01-23-00-14200 - GENERAL REVENUE - FIRE CALLS	\$26,331.25	\$158,547.87	\$70,000.00	\$88,547.87	226.50%
01-23-00-14201 - REGIONAL FIRE SERVICE AGM	\$100,000.00	\$100,000.00	\$81,144.00	\$18,856.00	123.24%
01-23-00-17420 - OTHER GRANTS	\$0.00	\$212,422.00	\$202,422.00	\$10,000.00	104.94%
01-23-00-19400 - TRANSFER FROM CAPITAL RES	\$0.00	(\$84,886.00)	\$0.00	(\$84,886.00)	0.00%
STETTLER FIRE					
01-23-01-14200 - GENERAL REVENUE	\$0.00	(\$4,162.50)	\$0.00	(\$4,162.50)	0.00%
Total STETTLER FIRE	\$0.00	(\$4,162.50)	\$0.00	(\$4,162.50)	0.00%
Total REVENUE	\$126,331.25	\$381,921.37	\$353,566.00	\$28,355.37	108.02%
EXPENSE					
02-23-00-21000 - SALARY & BENEFITS	\$21,664.83	\$206,846.19	\$225,500.00	\$18,653.81	91.73%
02-23-00-22110 - MILEAGE AND SUBSISTENCE	(\$0.00)	\$187.21	\$1,200.00	\$1,012.79	15.60%
02-23-00-22140 - TRAINING & CONVENTIONS	\$175.00	\$859.40	\$10,000.00	\$9,140.60	8.59%
02-23-00-22160 - FREIGHT, POSTAGE, PHONE	\$50.97	\$1,220.31	\$2,000.00	\$779.69	61.02%
02-23-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$37,639.08	\$46,000.00	\$8,360.92	81.82%
02-23-00-22740 - LICENSE & INSURANCE	(\$0.00)	(\$0.00)	\$3,000.00	\$3,000.00	0.00%
02-23-00-24120 - SUPPLIES AND EQUIPMENT	(\$0.00)	\$2,229.26	\$7,500.00	\$5,270.74	29.72%
02-23-00-24150 - FIRE RETENTION & RECRUITMENT	\$176.02	\$940.89	\$18,400.00	\$17,459.11	5.11%
02-23-00-25190 - COMPUTER EQUIPMENT	(\$0.00)	\$22,931.72	\$5,000.00	(\$17,931.72)	458.63%
02-23-00-25210 - FUEL & OIL	\$794.11	\$3,531.46	\$5,000.00	\$1,468.54	70.63%
02-23-00-25230 - VEHICLE & EQUIPMENT REPAIR	\$314.85	\$1,397.91	\$3,000.00	\$1,602.09	46.60%
02-23-00-25250 - PROTECTIVE CLOTHING	(\$0.00)	\$913.31	\$10,000.00	\$9,086.69	9.13%
02-23-00-27700 - DEPRECIATION EXPENSE	(\$0.00)	(\$0.00)	\$210,000.00	\$210,000.00	0.00%
02-23-00-27710 - ACCRETION EXPENSE	(\$0.00)	(\$0.00)	\$4,600.00	\$4,600.00	0.00%
STETTLER FIRE					
02-23-01-21000 - SALARY & BENEFITS	\$8,702.44	\$58,772.80	\$62,400.00	\$3,627.20	94.19%
02-23-01-22110 - MILEAGE & SUBSISTENCE	\$46.46	\$746.58	\$1,250.00	\$503.42	59.73%

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Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-23-01-22140 - TRAINING & CONVENTIONS	(\$0.00)	\$1,192.52	\$22,500.00	\$21,307.48	5.30%
02-23-01-22160 - FREIGHT, POSTAGE, PHONE	\$115.82	\$3,230.00	\$6,000.00	\$2,770.00	53.83%
02-23-01-22185 - FIRE EXPENSE PER FIRE CALL	(\$0.00)	\$570.48	\$3,000.00	\$2,429.52	19.02%
02-23-01-22240 - DUES, FEES, & MEMBERSHIPS	\$43.95	\$575.80	\$1,000.00	\$424.20	57.58%
02-23-01-22350 - COMPUTER SERVICES	\$224.48	\$1,509.87	\$4,000.00	\$2,490.13	37.75%
02-23-01-22520 - BUILDING REPAIRS & MAINTENANCE	\$2,986.10	\$52,895.97	\$22,600.00	(\$30,295.97)	234.05%
02-23-01-22525 - BUILDING RENT	\$9,354.35	\$37,417.40	(\$0.00)	(\$37,417.40)	0.00%
02-23-01-22740 - LICENSE & INSURANCE	\$4,018.89	\$14,356.01	\$15,000.00	\$643.99	95.71%
02-23-01-24100 - FIRE FIGHTING FOAM	(\$0.00)	(\$0.00)	\$6,120.00	\$6,120.00	0.00%
02-23-01-24120 - SUPPLIES AND EQUIPMENT	\$5,078.56	\$55,714.04	\$27,000.00	(\$28,714.04)	206.35%
02-23-01-25180 - FIRE PREVENT, MEDICAL EXP	(\$0.00)	\$156.25	\$1,000.00	\$843.75	15.63%
02-23-01-25190 - COMPUTER EQUIPMENT	(\$0.00)	(\$2,675.94)	\$10,500.00	\$13,175.94	-25.49%
02-23-01-25210 - FUEL & OIL	\$471.86	\$6,179.86	\$10,000.00	\$3,820.14	61.80%
02-23-01-25230 - VEHICLE & EQUIPMENT REPAIR	\$11,488.41	\$38,687.03	\$60,770.00	\$22,082.97	63.66%
02-23-01-25250 - PROTECTIVE CLOTHING	(\$0.00)	\$94,944.42	\$43,150.00	(\$51,794.42)	220.03%
02-23-01-25260 - FIRE UNIFORMS	(\$0.00)	(\$0.00)	\$5,900.00	\$5,900.00	0.00%
02-23-01-25400 - BUILDING UTILITIES	\$2,224.91	\$10,737.47	\$18,200.00	\$7,462.53	59.00%
02-23-01-25440 - FIRE RADIO EXPENSES	\$900.75	\$4,379.01	\$12,500.00	\$8,120.99	35.03%
02-23-01-27520 - REGIONAL FIRE EXPENSES	(\$0.00)	\$5,129.80	\$15,000.00	\$9,870.20	34.20%
Total STETTLER FIRE	\$45,656.98	\$384,519.37	\$347,890.00	(\$36,629.37)	110.53%
BIG VALLEY FIRE					
02-23-02-21000 - SALARY & BENEFITS	\$1,394.10	\$15,185.62	\$14,300.00	(\$885.62)	106.19%
02-23-02-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$51.62	\$500.00	\$448.38	10.32%
02-23-02-22140 - TRAINING & CONVENTIONS	(\$0.00)	\$882.54	\$7,000.00	\$6,117.46	12.61%
02-23-02-22160 - FREIGHT, POSTAGE, PHONE	\$72.95	\$2,741.08	\$5,000.00	\$2,258.92	54.82%
02-23-02-22185 - FIRE EXPENSE PER FIRE CALL	(\$0.00)	(\$0.00)	\$500.00	\$500.00	0.00%
02-23-02-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$940.00	\$2,000.00	\$1,060.00	47.00%
02-23-02-22520 - BUILDING REPAIRS---BUILDING	\$185.80	\$11,457.93	\$10,000.00	(\$1,457.93)	114.58%
02-23-02-22740 - LICENSE & INSURANCE	\$2,847.28	\$10,579.99	\$8,000.00	(\$2,579.99)	132.25%
02-23-02-24100 - FIRE FIGHTING FOAM	(\$0.00)	(\$0.00)	\$4,325.00	\$4,325.00	0.00%
02-23-02-24120 - SUPPLIES AND EQUIPMENT	(\$0.00)	\$6,537.90	\$12,200.00	\$5,662.10	53.59%
02-23-02-25180 - FIRE PREVENT, MEDICAL EXP	(\$0.00)	\$405.00	\$500.00	\$95.00	81.00%
02-23-02-25190 - COMPUTER EQUIPMENT	(\$0.00)	\$450.60	\$2,500.00	\$2,049.40	18.02%
02-23-02-25210 - FUEL & OIL	(\$0.00)	\$459.89	\$3,000.00	\$2,540.11	15.33%
02-23-02-25230 - VEHICLE & EQUIPMENT REPAIR	\$995.26	\$34,636.08	\$15,000.00	(\$19,636.08)	230.91%
02-23-02-25250 - PROTECTIVE CLOTHING	(\$0.00)	\$2,329.39	\$10,000.00	\$7,670.61	23.29%
02-23-02-25260 - FIRE UNIFORMS	(\$0.00)	(\$0.00)	\$2,125.00	\$2,125.00	0.00%
02-23-02-25400 - BUILDING UTILITIES	\$418.11	\$4,463.46	\$8,240.00	\$3,776.54	54.17%
02-23-02-25440 - FIRE RADIO EXPENSES	(\$0.00)	\$2,730.00	\$7,500.00	\$4,770.00	36.40%
Total BIG VALLEY FIRE	\$5,913.50	\$93,851.10	\$112,690.00	\$18,838.90	83.28%
DONALDA FIRE					
02-23-03-21000 - SALARY & BENEFITS	\$2,844.07	\$34,474.21	\$42,200.00	\$7,725.79	81.69%
02-23-03-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	(\$0.00)	\$500.00	\$500.00	0.00%
02-23-03-22140 - TRAINING & CONVENTIONS	\$181.80	\$607.64	\$10,000.00	\$9,392.36	6.08%
02-23-03-22160 - FREIGHT, POSTAGE, PHONE	\$327.07	\$4,543.52	\$5,000.00	\$456.48	90.87%
02-23-03-22185 - FIRE EXPENSE PER FIRE CALL	(\$0.00)	\$51.63	\$500.00	\$448.37	10.33%
02-23-03-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$535.00	\$2,000.00	\$1,465.00	26.75%

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Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-23-03-22520 - BUILDING REPAIRS & MAINTENANCE	(\$0.00)	\$7,555.03	\$7,500.00	(\$55.03)	100.73%
02-23-03-22740 - LICENSE & INSURANCE	\$4,855.44	\$14,627.31	\$11,000.00	(\$3,627.31)	132.98%
02-23-03-24100 - FIRE FIGHTING FOAM	(\$0.00)	(\$0.00)	\$3,000.00	\$3,000.00	0.00%
02-23-03-24120 - SUPPLIES AND EQUIPMENT	\$2,100.00	\$10,428.55	\$13,600.00	\$3,171.45	76.68%
02-23-03-25180 - FIRE PREVENT, MEDICAL EXP	(\$0.00)	\$107.01	\$500.00	\$392.99	21.40%
02-23-03-25190 - COMPUTER EQUIPMENT	(\$0.00)	\$292.67	\$2,500.00	\$2,207.33	11.71%
02-23-03-25210 - FUEL & OIL	\$1,973.38	\$5,086.36	\$4,000.00	(\$1,086.36)	127.16%
02-23-03-25230 - VEHICLE & EQUIPMENT REPAIR	(\$0.00)	\$34,831.74	\$15,000.00	(\$19,831.74)	232.21%
02-23-03-25250 - PROTECTIVE CLOTHING	(\$0.00)	\$2,688.61	\$10,000.00	\$7,311.39	26.89%
02-23-03-25260 - FIRE UNIFORMS	(\$0.00)	\$111.95	\$2,125.00	\$2,013.05	5.27%
02-23-03-25400 - BUILDING UTILITIES	\$553.47	\$7,588.40	\$7,960.00	\$371.61	95.33%
02-23-03-25440 - FIRE RADIO EXPENSES	(\$0.00)	\$3,640.00	\$7,500.00	\$3,860.00	48.53%
Total DONALDA FIRE	\$12,835.23	\$127,169.62	\$144,885.00	\$17,715.38	87.77%
BYEMOOR FIRE					
02-23-04-21000 - SALARY & BENEFITS	\$1,462.20	\$7,235.96	\$11,000.00	\$3,764.04	65.78%
02-23-04-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	(\$0.00)	\$500.00	\$500.00	0.00%
02-23-04-22140 - TRAINING & CONVENTIONS	(\$0.00)	\$612.52	\$5,000.00	\$4,387.48	12.25%
02-23-04-22160 - FREIGHT, POSTAGE, PHONE	\$153.39	\$3,968.06	\$4,000.00	\$31.94	99.20%
02-23-04-22185 - FIRE EXPENSE PER FIRE CALL	(\$0.00)	(\$0.00)	\$500.00	\$500.00	0.00%
02-23-04-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	(\$0.00)	\$2,000.00	\$2,000.00	0.00%
02-23-04-22520 - BUILDING REPAIRS & MAINTENANCE	(\$0.00)	\$2,995.00	\$10,000.00	\$7,005.00	29.95%
02-23-04-22740 - LICENSE & INSURANCE	\$2,010.22	\$7,080.97	\$6,200.00	(\$880.97)	114.21%
02-23-04-24100 - FIRE FIGHTING FOAM	(\$0.00)	(\$0.00)	\$2,000.00	\$2,000.00	0.00%
02-23-04-24120 - SUPPLIES AND EQUIPMENT	(\$0.00)	\$3,725.38	\$11,000.00	\$7,274.62	33.87%
02-23-04-25180 - FIRE PREVENT, MEDICAL EXP	(\$0.00)	\$224.11	\$500.00	\$275.89	44.82%
02-23-04-25190 - COMPUTER EQUIPMENT	(\$0.00)	\$146.33	\$2,500.00	\$2,353.67	5.85%
02-23-04-25210 - FUEL & OIL	\$525.86	\$879.72	\$3,000.00	\$2,120.28	29.32%
02-23-04-25230 - VEHICLE & EQUIPMENT REPAIR	(\$0.00)	\$8,683.38	\$15,000.00	\$6,316.62	57.89%
02-23-04-25250 - PROTECTIVE CLOTHING	(\$0.00)	\$8,070.07	\$10,000.00	\$1,929.93	80.70%
02-23-04-25260 - FIRE UNIFORMS	(\$0.00)	(\$0.00)	\$2,125.00	\$2,125.00	0.00%
02-23-04-25400 - BUILDING UTILITIES	\$288.75	\$3,157.70	\$5,000.00	\$1,842.30	63.15%
02-23-04-25440 - FIRE RADIO EXPENSES	(\$0.00)	\$2,730.00	\$7,500.00	\$4,770.00	36.40%
Total BYEMOOR FIRE	\$4,440.42	\$49,509.20	\$97,825.00	\$48,315.80	50.61%
Total EXPENSE	\$92,021.91	\$933,746.03	\$1,254,490.00	\$320,743.97	74.43%
Total FIRE	(\$34,309.34)	\$551,824.66	\$900,924.00	\$349,099.34	61.25%
EMERGENCY MANAGEMENT					
REVENUE					
01-24-00-18500 - TRANSFERS FROM LOCAL GOVT	\$0.00	\$0.00	\$95,000.00	(\$95,000.00)	0.00%
Total REVENUE	\$0.00	\$0.00	\$95,000.00	(\$95,000.00)	0.00%
EXPENSE					
02-24-00-21000 - SALARY & BENEFITS	\$5,494.85	\$85,284.59	\$97,800.00	\$12,515.41	87.20%
02-24-00-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$1,409.60	\$2,000.00	\$590.40	70.48%
02-24-00-22140 - TRAINING & CONVENTIONS	\$660.00	\$21,343.12	\$48,000.00	\$26,656.88	44.46%
02-24-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$779.40	\$2,000.00	\$1,220.60	38.97%
02-24-00-25110 - OFFICE SUPPLIES	\$4,274.21	\$8,474.27	\$9,000.00	\$525.73	94.16%
02-24-00-25125 - EMERGENCY RESPONSE	\$119.58	\$119.58	(\$0.00)	(\$119.58)	0.00%
Total EXPENSE	\$10,548.64	\$117,410.56	\$158,800.00	\$41,389.44	73.94%

Year to Date Budget Report

For the month ended November 30, 2025

Account	Period Balance	YTD Balance	Budget	Variance	% Budget
Total EMERGENCY MANAGEMENT	\$10,548.64	\$117,410.56	\$63,800.00	(\$53,610.56)	184.03%
PROTECTIVE SERVICES					
REVENUE					
01-26-00-14203 - SALES AND SERVICES	\$0.00	\$1,200.00	\$0.00	\$1,200.00	0.00%
01-26-00-15300 - FINES	\$1,319.00	\$23,538.36	\$30,000.00	(\$6,461.64)	78.46%
01-26-00-15310 - INSPECTIONS	\$1,350.00	\$30,406.58	\$20,000.00	\$10,406.58	152.03%
01-26-00-15320 - APPROACHES & CROSSINGS	\$0.00	\$7,300.00	\$10,000.00	(\$2,700.00)	73.00%
01-26-00-15930 - OTHER INCOME	\$2,147.59	\$2,147.59	\$1,000.00	\$1,147.59	214.76%
Total REVENUE	\$4,816.59	\$64,592.53	\$61,000.00	\$3,592.53	105.89%
EXPENSE					
02-26-00-21000 - SALARY & BENEFITS	\$20,490.47	\$273,197.54	\$390,900.00	\$117,702.46	69.89%
02-26-00-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$2,592.42	\$2,500.00	(\$92.42)	103.70%
02-26-00-22140 - TRAINING & CONVENTIONS	\$1,023.50	\$8,935.20	\$12,000.00	\$3,064.80	74.46%
02-26-00-22160 - FREIGHT, POSTAGE, PHONE	\$208.15	\$2,734.56	\$3,500.00	\$765.44	78.13%
02-26-00-22180 - CONVENTION EXPENSE	(\$0.00)	\$635.40	(\$0.00)	(\$635.40)	0.00%
02-26-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$450.00	\$2,000.00	\$1,550.00	22.50%
02-26-00-22340 - CONTRACT SUPPORT	\$663.80	\$23,684.40	\$6,000.00	(\$17,684.40)	394.74%
02-26-00-22350 - COMPUTER SERVICES	(\$0.00)	\$7,661.87	\$14,000.00	\$6,338.13	54.73%
02-26-00-22390 - ANIMAL CONTROL COSTS	\$1,944.00	\$11,416.00	\$20,000.00	\$8,584.00	57.08%
02-26-00-22400 - BYLAW ENFORCEMENT/PROF FEES	\$4,294.15	\$10,920.59	\$10,000.00	(\$920.59)	109.21%
02-26-00-22520 - BUILDING REPAIRS & MAINTENANCE	\$40.00	\$4,663.03	(\$0.00)	(\$4,663.03)	0.00%
02-26-00-22540 - POLICE SERVICE	(\$0.00)	(\$0.00)	\$439,025.00	\$439,025.00	0.00%
02-26-00-22545 - SUPPLIES EXPENSE	\$2,533.04	\$16,060.65	\$15,000.00	(\$1,060.65)	107.07%
02-26-00-22620 - CRIME PREVENTION	(\$0.00)	\$425.88	\$2,500.00	\$2,074.12	17.04%
02-26-00-22740 - LICENSE & INSURANCE	\$1,265.67	\$9,041.65	\$9,000.00	(\$41.65)	100.46%
02-26-00-25110 - OFFICE SUPPLIES	\$449.03	\$711.92	\$2,500.00	\$1,788.08	28.48%
02-26-00-25190 - COMPUTER EQUIPMENT	(\$0.00)	(\$0.00)	\$7,000.00	\$7,000.00	0.00%
02-26-00-25210 - FUEL & OIL	\$1,256.49	\$17,748.16	\$25,000.00	\$7,251.84	70.99%
02-26-00-25230 - VEHICLE & EQUIPMENT REPAIR	\$510.69	\$13,950.97	\$15,000.00	\$1,049.03	93.01%
02-26-00-25400 - BUILDING UTILITIES	\$492.11	\$6,103.95	\$3,500.00	(\$2,603.95)	174.40%
02-26-00-27700 - DEPRECIATION EXPENSE	(\$0.00)	(\$0.00)	\$17,000.00	\$17,000.00	0.00%
Total EXPENSE	\$35,171.10	\$410,934.19	\$996,425.00	\$585,490.81	41.24%
Total PROTECTIVE SERVICES	\$30,354.51	\$346,341.66	\$935,425.00	\$589,083.34	37.03%
TRANSPORTATION SERVICES					
REVENUE					
01-32-00-14300 - DUST CONTROL	\$0.00	\$147,541.00	\$100,000.00	\$47,541.00	147.54%
01-32-00-14301 - SALE USED BLADES	\$75.00	\$75.00	\$50.00	\$25.00	150.00%
01-32-00-14303 - PW CAPITAL SALES	\$0.00	\$1,200.00	\$292,000.00	(\$290,800.00)	0.41%
01-32-00-14304 - PW SALES	\$352.31	\$27,236.98	\$10,000.00	\$17,236.98	272.37%
01-32-00-14305 - SIGNS REVENUE	\$0.00	\$395.00	\$1,000.00	(\$605.00)	39.50%
01-32-00-14306 - RURAL AGGREGATE LEVY	\$1,965.86	\$32,148.96	\$25,000.00	\$7,148.96	128.60%
01-32-00-15950 - CUSTOM WORK REVENUE	\$7,563.06	\$211,775.68	\$12,500.00	\$199,275.68	1694.21%
01-32-00-18410 - LGFF GRANT	\$0.00	\$0.00	\$2,597,660.00	(\$2,597,660.00)	0.00%
01-32-00-18430 - AI - BRIDGE GRANTS	\$0.00	\$0.00	\$60,750.00	(\$60,750.00)	0.00%
Total REVENUE	\$9,956.23	\$420,372.62	\$3,098,960.00	(\$2,678,587.38)	13.56%
EXPENSE					
02-32-00-21000 - SALARY & BENEFITS	\$323,574.45	\$4,070,700.00	\$4,847,000.00	\$776,300.00	83.98%

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For the month ended November 30, 2025

Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-32-00-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$725.64	\$4,000.00	\$3,274.36	18.14%
02-32-00-22140 - TRAINING & CONVENTIONS	\$3,231.03	\$63,731.04	\$72,000.00	\$8,268.96	88.52%
02-32-00-22160 - FREIGHT, POSTAGE, PHONE	\$7,924.75	\$44,623.71	\$64,900.00	\$20,276.29	68.76%
02-32-00-22210 - ADVERTISING	(\$0.00)	(\$0.00)	\$5,000.00	\$5,000.00	0.00%
02-32-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$2,134.24	\$7,175.00	\$5,040.76	29.75%
02-32-00-22340 - CONTRACT SUPPORT	\$1,627.92	\$30,544.22	\$26,200.00	(\$4,344.22)	116.58%
02-32-00-22350 - COMPUTER SERVICES	(\$0.00)	\$3,547.31	\$34,700.00	\$31,152.69	10.22%
02-32-00-22360 - OFFICE CARETAKER	\$4,669.19	\$13,795.45	(\$0.00)	(\$13,795.45)	0.00%
02-32-00-22365 - LEGAL SURVEYING & ASSESSMENT	(\$0.00)	\$3,080.85	\$10,000.00	\$6,919.15	30.81%
02-32-00-22500 - EQUIPMENT RENTALS	(\$0.00)	\$475.00	\$25,000.00	\$24,525.00	1.90%
02-32-00-22510 - HAMLETS AND PARKS	(\$0.00)	\$14,854.98	\$27,500.00	\$12,645.02	54.02%
02-32-00-22520 - BUILDING REPAIRS & MAINTENANCE	\$5,200.95	\$54,448.33	\$150,000.00	\$95,551.67	36.30%
02-32-00-22680 - PW CONTRACTED SERVICES - MISC	\$1,177.10	\$62,765.13	\$160,000.00	\$97,234.87	39.23%
02-32-00-22681 - PW CONT SERVICES - GRAVEL	(\$0.00)	(\$0.00)	\$5,000.00	\$5,000.00	0.00%
02-32-00-22682 - PW CONT SERVICES - CONTRACTORS	(\$0.00)	\$25,587.46	\$15,000.00	(\$10,587.46)	170.58%
02-32-00-22683 - PW CONT SERVICES - MAINTENANCE	(\$0.00)	\$11,111.85	\$140,000.00	\$128,888.15	7.94%
02-32-00-22700 - ROAD UPGRADES & MAINTENANCE	(\$0.00)	(\$0.00)	\$108,000.00	\$108,000.00	0.00%
02-32-00-22740 - LICENSE & INSURANCE	\$16,511.48	\$104,247.44	\$102,400.00	(\$1,847.44)	101.80%
02-32-00-22760 - NEW ROAD COST SHARING	(\$0.00)	(\$0.00)	\$10,000.00	\$10,000.00	0.00%
02-32-00-22780 - ROAD PLAN REGISTRATIONS	(\$0.00)	\$4,470.00	\$5,000.00	\$530.00	89.40%
02-32-00-22920 - GADSBY DISSOLUTION	\$332,173.58	\$488,173.04	(\$0.00)	(\$488,173.04)	0.00%
02-32-00-25000 - LAND COMPENSATION	(\$0.00)	(\$0.00)	\$5,000.00	\$5,000.00	0.00%
02-32-00-25010 - ROAD CONSTRUCTION EXPENSE	(\$0.00)	(\$0.00)	\$95,000.00	\$95,000.00	0.00%
02-32-00-25020 - GRAVEL SITE RENTAL	(\$0.00)	\$8,500.00	\$6,450.00	(\$2,050.00)	131.78%
02-32-00-25110 - OFFICE SUPPLIES	\$618.16	\$24,010.41	\$27,000.00	\$2,989.59	88.93%
02-32-00-25115 - SHOP SUPPLIES	\$3,539.93	\$31,847.27	\$40,000.00	\$8,152.73	79.62%
02-32-00-25120 - COMPASSIONATE EXPENSE	(\$0.00)	\$741.15	\$750.00	\$8.85	98.82%
02-32-00-25145 - HEALTH & SAFETY	\$53.97	\$9,352.76	\$19,000.00	\$9,647.24	49.23%
02-32-00-25160 - HIGHWAY CLEANUP PROGRAM	(\$0.00)	(\$0.00)	\$3,000.00	\$3,000.00	0.00%
02-32-00-25170 - EMPLOYEE EXPENSES	\$839.19	\$10,718.94	\$6,500.00	(\$4,218.94)	164.91%
02-32-00-25190 - COMPUTER EQUIPMENT	\$4,804.20	\$15,988.91	\$25,000.00	\$9,011.09	63.96%
02-32-00-25210 - FUEL & OIL	\$94,952.88	\$898,080.11	\$1,270,000.00	\$371,919.89	70.71%
02-32-00-25220 - COMPUTER CONSUMABLES	\$545.88	\$3,573.84	\$3,150.00	(\$423.84)	113.46%
02-32-00-25230 - VEHICLE & EQUIPMENT REPAIR	\$38,497.86	\$410,533.46	\$450,000.00	\$39,466.55	91.23%
02-32-00-25231 - REPAIRS - GROUND ENGAGE TOOLS	\$11,994.14	\$40,499.86	\$140,000.00	\$99,500.14	28.93%
02-32-00-25232 - REPAIRS - TIRES	\$9,968.21	\$93,359.90	\$100,000.00	\$6,640.10	93.36%
02-32-00-25240 - TOOLS & EQUIPMENT	\$524.27	\$8,876.00	\$12,000.00	\$3,124.00	73.97%
02-32-00-25265 - MAPPING & GIS	(\$0.00)	\$33,684.60	\$43,200.00	\$9,515.40	77.97%
02-32-00-25300 - CULVERTS	\$1,565.66	\$11,027.82	\$72,000.00	\$60,972.18	15.32%
02-32-00-25310 - DUST CONTROL PRODUCTS	\$43,613.86	\$282,116.69	\$90,000.00	(\$192,116.69)	313.46%
02-32-00-25320 - BRIDGES	(\$0.00)	\$92,403.22	\$230,000.00	\$137,596.78	40.18%
02-32-00-25329 - CONTRA CAPITAL - BRIDGES	(\$0.00)	(\$0.00)	(\$87,500.00)	(\$87,500.00)	0.00%
02-32-00-25330 - CONSTRUCTION SUPPLIES	(\$74.97)	\$4,081.57	\$10,000.00	\$5,918.43	40.82%
02-32-00-25340 - GRAVEL - COUNTY PROGRAM	(\$0.00)	\$996,375.21	\$1,200,000.00	\$203,624.79	83.03%
02-32-00-25341 - GRAVEL - DUST CONTROL	(\$0.00)	\$450.87	\$12,000.00	\$11,549.13	3.76%
02-32-00-25342 - GRAVEL - ROAD MAINTENANCE	\$5,313.02	\$89,016.49	\$75,000.00	(\$14,016.49)	118.69%
02-32-00-25344 - GRAVEL PIT EXPLORATION	(\$0.00)	(\$0.00)	\$50,000.00	\$50,000.00	0.00%

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Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-32-00-25345 - GRAVEL PIT RECLAMATION EXP	(\$0.00)	\$5,755.42	\$20,000.00	\$14,244.58	28.78%
02-32-00-25347 - GRAVEL - ROAD CONSTRUCTION	(\$0.00)	(\$0.00)	\$40,000.00	\$40,000.00	0.00%
02-32-00-25350 - SAND & SALT	(\$0.00)	(\$0.00)	\$50,000.00	\$50,000.00	0.00%
02-32-00-25360 - FENCE POSTS & WIRE	(\$0.00)	\$3,259.47	\$10,000.00	\$6,740.53	32.59%
02-32-00-25370 - SIGNS	\$342.15	\$17,456.17	\$25,000.00	\$7,543.83	69.82%
02-32-00-25390 - RAILWAY CROSSINGS MAINT	(\$0.00)	\$7,622.38	\$12,000.00	\$4,377.62	63.52%
02-32-00-25400 - BUILDING UTILITIES	\$4,291.58	\$59,938.42	\$80,000.00	\$20,061.58	74.92%
02-32-00-25410 - UTILITIES - STREET LIGHTS	\$7,391.59	\$73,828.27	\$71,000.00	(\$2,828.27)	103.98%
02-32-00-25500 - ENGINEER EQUIPMENT & REPAIRS	(\$0.00)	(\$40.00)	\$5,000.00	\$5,040.00	-0.80%
02-32-00-25510 - ENGINEER SUPPLIES	(\$0.00)	\$3,110.00	(\$0.00)	(\$3,110.00)	0.00%
02-32-00-27700 - DEPRECIATION EXPENSE	(\$0.00)	(\$0.00)	\$2,750,000.00	\$2,750,000.00	0.00%
02-32-00-28210 - LONG TERM DEBT EXPENSE	(\$0.00)	\$228,428.40	\$287,017.00	\$58,588.60	79.59%
Total EXPENSE	\$924,872.03	\$8,463,613.30	\$13,066,442.00	\$4,602,828.70	64.77%
Total TRANSPORTATION SERVICES	\$914,915.80	\$8,043,240.68	\$9,967,482.00	\$1,924,241.32	80.69%
AIRPORT					
EXPENSE					
02-33-00-27415 - AIRPORT EXPENSE	(\$0.00)	\$4,500.00	\$4,500.00	(\$0.00)	100.00%
Total EXPENSE	(\$0.00)	\$4,500.00	\$4,500.00	(\$0.00)	100.00%
Total AIRPORT	(\$0.00)	\$4,500.00	\$4,500.00	(\$0.00)	100.00%
WATER DISTRIBUTION					
REVENUE					
01-41-00-14502 - BUFFALO VIEW UTILITY REVENUE	\$1,626.16	\$19,082.60	\$19,000.00	\$82.60	100.43%
01-41-00-14503 - BUFFALO SANDS UTILITY REVENUE	\$1,872.87	\$27,297.64	\$24,000.00	\$3,297.64	113.74%
01-41-00-14513 - WATER - SOUTHEAST	\$6,816.34	\$82,074.32	\$62,000.00	\$20,074.32	132.38%
01-41-00-14514 - WATER - CENTRAL	\$26,065.12	\$323,162.82	\$250,000.00	\$73,162.82	129.27%
01-41-00-14525 - TRUCKFILL - SOUTHEAST	\$0.00	\$15,193.74	\$15,000.00	\$193.74	101.29%
01-41-00-14526 - TRUCKFILL - CENTRAL	\$110.46	\$96,620.26	\$80,000.00	\$16,620.26	120.78%
01-41-00-14546 - SMRWSC WATER MONITORING	\$26,852.70	\$207,456.18	\$255,000.00	(\$47,543.82)	81.36%
01-41-00-18420 - REGIONAL PROJECTS	\$0.00	\$88,717.34	\$8,000.00	\$80,717.34	1108.97%
Total REVENUE	\$63,343.65	\$859,604.90	\$713,000.00	\$146,604.90	120.56%
EXPENSE					
02-41-00-21000 - SALARY & BENEFITS	\$22,896.35	\$287,836.11	\$313,200.00	\$25,363.89	91.90%
02-41-00-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$267.89	\$600.00	\$332.11	44.65%
02-41-00-22140 - TRAINING & CONVENTIONS	\$503.84	\$7,074.77	\$10,000.00	\$2,925.23	70.75%
02-41-00-22160 - FREIGHT, POSTAGE, PHONE	\$230.20	\$3,887.79	\$12,500.00	\$8,612.21	31.10%
02-41-00-22210 - ADVERTISING	(\$0.00)	\$127.50	\$600.00	\$472.50	21.25%
02-41-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$1,013.00	\$1,650.00	\$637.00	61.39%
02-41-00-22340 - CONTRACT SUPPORT	\$446.00	\$6,078.28	\$7,580.00	\$1,501.72	80.19%
02-41-00-22350 - COMPUTER SERVICES	(\$0.00)	\$575.21	\$2,300.00	\$1,724.79	25.01%
02-41-00-22360 - OFFICE CARETAKER	(\$0.00)	\$5.18	(\$0.00)	(\$5.18)	0.00%
02-41-00-22520 - BUILDING REPAIRS & MAINTENANCE	\$686.81	\$5,522.40	\$5,000.00	(\$522.40)	110.45%
02-41-00-22740 - LICENSE & INSURANCE	\$3,104.93	\$19,561.45	\$23,000.00	\$3,438.55	85.05%
02-41-00-22910 - BOTHA DISSOLUTION	(\$0.00)	\$6,400.00	(\$0.00)	(\$6,400.00)	0.00%
02-41-00-24220 - BUFFALO SANDS WATER MAINT	\$128.16	\$12,475.95	\$18,700.00	\$6,224.05	66.72%
02-41-00-24230 - BUFFALO VIEW MAINTENANCE	\$494.09	\$17,319.65	\$8,085.00	(\$9,234.65)	214.22%
02-41-00-24240 - BUFFALO VIEW WATER PURCHASE	(\$0.00)	(\$0.00)	\$3,000.00	\$3,000.00	0.00%
02-41-00-24460 - BUFFALO SANDS UTILITIES	(\$0.00)	(\$0.00)	\$5,000.00	\$5,000.00	0.00%

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Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-41-00-24470 - BUFFALO VIEW ESTATES UTILITIES	(\$0.00)	(\$0.00)	\$5,000.00	\$5,000.00	0.00%
02-41-00-24500 - WATER REQUISITIONS	(\$0.00)	\$158,916.09	\$140,000.00	(\$18,916.09)	113.51%
02-41-00-24510 - WATER MAINT - CENTRAL	\$6,970.97	\$49,072.02	\$82,405.00	\$33,332.98	59.55%
02-41-00-24512 - WATER PURCHASE - CENTRAL	\$20,908.08	\$283,580.20	\$215,000.00	(\$68,580.20)	131.90%
02-41-00-24515 - UTILITIES - CENTRAL	\$1,688.01	\$22,220.04	\$24,500.00	\$2,279.96	90.69%
02-41-00-24520 - WATER MAINT - SOUTHEAST	(\$0.00)	\$19,033.69	\$18,000.00	(\$1,033.69)	105.74%
02-41-00-24522 - WATER PURCHASE - SOUTHEAST	(\$0.00)	\$91,941.12	\$70,000.00	(\$21,941.12)	131.34%
02-41-00-24525 - UTILITIES - SOUTHEAST	\$1,282.51	\$14,818.46	\$18,500.00	\$3,681.54	80.10%
02-41-00-24550 - TRUCKFILL MAINT - CENTRAL	\$105.95	\$15,841.43	\$19,000.00	\$3,158.57	83.38%
02-41-00-24555 - TRUCKFILL MAINT - SOUTHEAST	\$68.00	\$4,564.93	\$15,000.00	\$10,435.07	30.43%
02-41-00-25110 - OFFICE SUPPLIES	\$72.18	\$1,017.72	\$3,500.00	\$2,482.28	29.08%
02-41-00-25170 - EMPLOYEE EXPENSES	\$65.00	\$165.00	\$750.00	\$585.00	22.00%
02-41-00-25190 - COMPUTER EQUIPMENT	(\$0.00)	\$5,319.42	\$7,000.00	\$1,680.58	75.99%
02-41-00-25210 - FUEL & OIL	\$3,459.57	\$39,845.70	\$40,425.00	\$579.30	98.57%
02-41-00-25230 - VEHICLE & EQUIPMENT REPAIR	\$708.27	\$9,861.05	\$13,200.00	\$3,338.95	74.70%
02-41-00-25280 - MATERIALS	\$1,110.40	\$9,080.10	\$32,000.00	\$22,919.90	28.38%
02-41-00-25400 - BUILDING UTILITIES	\$269.15	\$3,821.82	\$6,000.00	\$2,178.18	63.70%
02-41-00-27700 - DEPRECIATION EXPENSE	(\$0.00)	(\$0.00)	\$240,000.00	\$240,000.00	0.00%
Total EXPENSE	\$65,198.47	\$1,097,243.97	\$1,361,495.00	\$264,251.03	80.59%
Total WATER DISTRIBUTION	\$1,854.82	\$237,639.07	\$648,495.00	\$410,855.93	36.64%
SANITARY SERVICES					
REVENUE					
01-42-00-11260 - LAGOON DUMPING FEES	\$1,000.00	\$12,000.00	\$10,000.00	\$2,000.00	120.00%
01-42-00-14500 - BYEMOOR UTILITY REVENUE	\$522.00	\$5,742.00	\$6,700.00	(\$958.00)	85.70%
01-42-00-14501 - ENDIANG UTILITY REVENUE	\$240.00	\$2,440.00	\$2,500.00	(\$60.00)	97.60%
01-42-00-14502 - BUFFALO VIEW UTILITY REVENUE	\$2,923.97	\$39,484.26	\$28,000.00	\$11,484.26	141.02%
01-42-00-14503 - BUFFALO SANDS UTILITY REVENUE	\$3,551.99	\$53,035.95	\$40,000.00	\$13,035.95	132.59%
01-42-00-14504 - ERSKINE UTILITY REVENUE	\$3,060.00	\$34,120.00	\$33,000.00	\$1,120.00	103.39%
01-42-00-14511 - BOTHA UTILITY REVENUE	\$1,720.00	\$18,620.00	\$17,000.00	\$1,620.00	109.53%
01-42-00-14512 - GADSBY UTILITY REVENUE	\$585.84	\$8,822.52	\$3,000.00	\$5,822.52	294.08%
Total REVENUE	\$13,603.80	\$174,264.73	\$140,200.00	\$34,064.73	124.30%
EXPENSE					
02-42-00-21000 - SALARY & BENEFITS	\$22,197.52	\$276,951.80	\$313,200.00	\$36,248.20	88.43%
02-42-00-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$267.89	\$600.00	\$332.11	44.65%
02-42-00-22140 - TRAINING & CONVENTIONS	\$503.85	\$6,906.75	\$10,000.00	\$3,093.25	69.07%
02-42-00-22160 - FREIGHT, POSTAGE, PHONE	\$132.13	\$1,956.38	\$12,300.00	\$10,343.62	15.91%
02-42-00-22210 - ADVERTISING	(\$0.00)	(\$0.00)	\$600.00	\$600.00	0.00%
02-42-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$307.74	\$1,650.00	\$1,342.26	18.65%
02-42-00-22340 - CONTRACT SUPPORT	\$47.00	\$3,400.34	\$4,400.00	\$999.66	77.28%
02-42-00-22350 - COMPUTER SERVICES	(\$0.00)	\$365.83	\$2,000.00	\$1,634.17	18.29%
02-42-00-22360 - OFFICE CARETAKER	(\$0.00)	\$5.19	(\$0.00)	(\$5.19)	0.00%
02-42-00-22520 - BUILDING REPAIRS & MAINTENANCE	\$630.28	\$4,272.18	\$5,000.00	\$727.82	85.44%
02-42-00-22530 - BYEMOOR SEWER MAINTENANCE	\$127.47	\$6,095.32	\$15,000.00	\$8,904.68	40.64%
02-42-00-22690 - VILLAGE GADSBY UTILITY MAINT	(\$0.00)	(\$0.00)	\$1,000.00	\$1,000.00	0.00%
02-42-00-22740 - LICENSE & INSURANCE	\$1,853.14	\$11,220.17	\$14,500.00	\$3,279.83	77.38%
02-42-00-24600 - RED WILLOW SEWER COSTS	\$275.00	\$1,100.00	\$2,000.00	\$900.00	55.00%
02-42-00-24610 - MAINTENANCE - ERSKINE SEWER	\$22.98	\$4,233.18	\$30,000.00	\$25,766.82	14.11%

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For the month ended November 30, 2025

Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-42-00-24620 - MAINTENANCE- ENDIANG SEWE	(\$0.00)	\$4,879.46	\$8,500.00	\$3,620.54	57.41%
02-42-00-24630 - BUFFALO SANDS SEWER MAINT	\$5,266.27	\$46,046.19	\$64,800.00	\$18,753.81	71.06%
02-42-00-24650 - BUFFALO VIEW SEWER MAINT	\$4,875.00	\$41,721.50	\$55,800.00	\$14,078.50	74.77%
02-42-00-24660 - BOTHA-SEWER EXPENSES	\$510.74	\$3,897.92	\$15,000.00	\$11,102.08	25.99%
02-42-00-24670 - SEWER MAINTENANCE	\$3.93	\$14,929.76	\$20,000.00	\$5,070.24	74.65%
02-42-00-25110 - OFFICE SUPPLIES	\$72.18	\$1,309.32	\$3,500.00	\$2,190.68	37.41%
02-42-00-25170 - EMPLOYEE EXPENSES	\$64.99	\$64.99	\$750.00	\$685.01	8.67%
02-42-00-25190 - COMPUTER EQUIPMENT	(\$0.00)	\$5,976.60	\$7,000.00	\$1,023.40	85.38%
02-42-00-25210 - FUEL & OIL	\$50.09	\$7,665.36	\$40,425.00	\$32,759.64	18.96%
02-42-00-25220 - COMPUTER CONSUMABLES	(\$0.00)	(\$0.00)	\$1,000.00	\$1,000.00	0.00%
02-42-00-25230 - VEHICLE & EQUIPMENT REPAIR	\$1,335.88	\$7,939.86	\$13,200.00	\$5,260.14	60.15%
02-42-00-25280 - MATERIALS	\$137.40	\$9,207.57	\$12,000.00	\$2,792.43	76.73%
02-42-00-25400 - BUILDING UTILITIES	\$321.88	\$4,282.13	\$4,500.00	\$217.87	95.16%
02-42-00-27700 - DEPRECIATION EXPENSE	(\$0.00)	(\$0.00)	\$205,000.00	\$205,000.00	0.00%
Total EXPENSE	\$38,427.73	\$465,003.43	\$863,725.00	\$398,721.57	53.84%
Total SANITARY SERVICES	(\$24,823.93)	(\$290,738.70)	(\$723,525.00)	\$432,786.30	40.18%
GARBAGE COLLECTION & DISPOSAL					
REVENUE					
01-43-00-15930 - OTHER INCOME	\$15,952.13	\$111,664.91	\$0.00	\$111,664.91	0.00%
Total REVENUE	\$15,952.13	\$111,664.91	\$0.00	\$111,664.91	0.00%
EXPENSE					
02-43-00-25105 - GARBAGE EXPENSES(BINS ETC	(\$0.00)	\$7,957.51	\$8,000.00	\$42.49	99.47%
02-43-00-25106 - RECYCLING EXPENSE	(\$0.00)	\$121,444.91	\$79,000.00	(\$42,444.91)	153.73%
02-43-00-27450 - SWMA REQUISITION	(\$0.00)	\$331,461.00	\$441,948.00	\$110,487.00	75.00%
Total EXPENSE	(\$0.00)	\$460,863.42	\$528,948.00	\$68,084.58	87.13%
Total GARBAGE COLLECTION & DISPOSAL	\$15,952.13	(\$349,198.51)	(\$528,948.00)	\$179,749.49	66.02%
FAMILY & COMMUNITY SUPPORT SERV					
REVENUE					
01-51-00-18450 - FCSS GRANT	\$0.00	\$180,487.18	\$180,487.00	\$0.18	100.00%
Total REVENUE	\$0.00	\$180,487.18	\$180,487.00	\$0.18	100.00%
EXPENSE					
02-51-00-21000 - SALARY & BENEFITS	(\$0.00)	(\$0.00)	\$50.00	\$50.00	0.00%
02-51-00-21520 - REMUNERATION - MEMBERS	(\$0.00)	\$2,200.00	\$2,500.00	\$300.00	88.00%
02-51-00-22120 - BOARD MILEAGE & SUBSISTENCE	(\$0.00)	\$300.96	\$1,000.00	\$699.04	30.10%
02-51-00-27550 - FCSS GRANT	(\$0.00)	\$225,608.98	\$225,609.00	\$0.02	100.00%
02-51-00-27560 - HANDIBUS	\$25,000.00	\$25,000.00	\$25,000.00	(\$0.00)	100.00%
Total EXPENSE	\$25,000.00	\$253,109.94	\$254,159.00	\$1,049.06	99.59%
Total FAMILY & COMMUNITY SUPPORT SERV	(\$25,000.00)	(\$72,622.76)	(\$73,672.00)	\$1,049.24	98.58%
CEMETERIES					
EXPENSE					
02-56-00-22595 - CEMETERY EXPENSE	(\$0.00)	\$16,500.00	\$22,500.00	\$6,000.00	73.33%
Total EXPENSE	(\$0.00)	\$16,500.00	\$22,500.00	\$6,000.00	73.33%
Total CEMETERIES	(\$0.00)	\$16,500.00	\$22,500.00	\$6,000.00	73.33%
AGRICULTURE SERVICES					
REVENUE					
01-62-00-14600 - SERVICES & RENTALS	\$0.00	\$15,872.06	\$10,000.00	\$5,872.06	158.72%
01-62-00-14601 - SALE OF CHEMICAL	\$0.00	\$6,680.56	\$2,000.00	\$4,680.56	334.03%

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Account	Period Balance	YTD Balance	Budget	Variance	% Budget
01-62-00-14602 - SALE OF RODENT CONTROL	\$0.00	\$7,723.90	\$5,000.00	\$2,723.90	154.48%
01-62-00-15620 - MUNICIPAL PASTURE RENT REVENUE	\$0.00	\$72,205.00	\$62,460.00	\$9,745.00	115.60%
01-62-00-18401 - ASB GRANT	\$0.00	\$184,997.00	\$135,000.00	\$49,997.00	137.03%
Total REVENUE	\$0.00	\$287,478.52	\$214,460.00	\$73,018.52	134.05%
EXPENSE					
02-62-00-21000 - SALARY & BENEFITS	\$31,302.36	\$423,198.61	\$544,900.00	\$121,701.39	77.67%
02-62-00-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$289.00	\$2,000.00	\$1,711.00	14.45%
02-62-00-22140 - TRAINING & CONVENTIONS	(\$0.00)	\$10,405.31	\$20,000.00	\$9,594.69	52.03%
02-62-00-22160 - FREIGHT, POSTAGE, PHONE	\$184.11	\$4,270.23	\$6,000.00	\$1,729.77	71.17%
02-62-00-22190 - BOARD SEMINAR CONV/TRAINING	(\$0.00)	\$8,719.88	\$7,000.00	(\$1,719.88)	124.57%
02-62-00-22210 - ADVERTISING	\$497.45	\$2,785.51	\$6,000.00	\$3,214.49	46.43%
02-62-00-22340 - CONTRACT SUPPORT	\$141.78	\$2,737.46	\$11,050.00	\$8,312.54	24.77%
02-62-00-22350 - COMPUTER SERVICES	(\$0.00)	\$7,218.16	\$9,000.00	\$1,781.84	80.20%
02-62-00-22360 - OFFICE CARETAKER	(\$0.00)	\$10.38	(\$0.00)	(\$10.38)	0.00%
02-62-00-22500 - EQUIPMENT RENTALS	(\$0.00)	\$1,350.00	\$1,500.00	\$150.00	90.00%
02-62-00-22520 - BUILDING REPAIRS & MAINTENANCE	\$1,260.56	\$9,046.26	\$10,000.00	\$953.74	90.46%
02-62-00-22550 - WALKER WATER WELL	\$128.01	\$3,089.96	\$1,000.00	(\$2,089.96)	309.00%
02-62-00-22551 - NEVIS WATER WELL	\$144.22	\$3,260.28	\$4,000.00	\$739.72	81.51%
02-62-00-22552 - SCOLLARD WATER WELL	\$126.63	\$4,953.00	\$1,000.00	(\$3,953.00)	495.30%
02-62-00-22580 - BATTLE RIVER RESEARCH	(\$0.00)	\$10,000.00	\$10,000.00	(\$0.00)	100.00%
02-62-00-22600 - BEAVER & PREDATOR CONTROL	(\$0.00)	(\$4,552.05)	\$3,000.00	\$7,552.05	-151.74%
02-62-00-22605 - DEMOS, PLOTS & EXTENSION	(\$0.00)	\$14,075.52	\$20,000.00	\$5,924.48	70.38%
02-62-00-22606 - AESA EXPENSE	(\$0.00)	\$2,740.20	\$10,000.00	\$7,259.80	27.40%
02-62-00-22610 - RODENT CONTROL	(\$0.00)	\$8,072.50	\$10,000.00	\$1,927.50	80.73%
02-62-00-22615 - CHEMICALS ROADSIDE	(\$0.00)	\$19,624.07	\$200,000.00	\$180,375.93	9.81%
02-62-00-22616 - CHEMICALS WEED CONTROL	(\$0.00)	\$1,130.73	\$32,000.00	\$30,869.27	3.53%
02-62-00-22740 - LICENSE & INSURANCE	\$1,451.12	\$9,309.27	\$15,500.00	\$6,190.73	60.06%
02-62-00-25110 - OFFICE SUPPLIES	\$119.69	\$1,412.27	\$4,000.00	\$2,587.73	35.31%
02-62-00-25145 - HEALTH & SAFETY	\$119.99	\$11,772.55	\$67,000.00	\$55,227.45	17.57%
02-62-00-25150 - ASB EXPENSES	(\$0.00)	\$1,012.33	\$15,000.00	\$13,987.67	6.75%
02-62-00-25155 - SEED & SUPPLIES	\$706.88	\$2,706.43	\$20,000.00	\$17,293.57	13.53%
02-62-00-25165 - LEASELAND/PASTURE EXPENSE	(\$0.00)	(\$0.00)	\$3,000.00	\$3,000.00	0.00%
02-62-00-25190 - COMPUTER EQUIPMENT	(\$0.00)	\$9,387.45	\$4,500.00	(\$4,887.45)	208.61%
02-62-00-25200 - SPRAYING AND SAFETY SUPPLIES	(\$0.00)	\$4,272.32	\$3,500.00	(\$772.32)	122.07%
02-62-00-25210 - FUEL & OIL	\$465.47	\$19,158.09	\$30,000.00	\$10,841.91	63.86%
02-62-00-25230 - VEHICLE & EQUIPMENT REPAIR	\$951.04	\$74,907.87	\$70,000.00	(\$4,907.87)	107.01%
02-62-00-25240 - TOOLS & EQUIPMENT	\$493.88	\$694.20	\$1,000.00	\$305.80	69.42%
02-62-00-25400 - BUILDING UTILITIES	\$857.51	\$11,430.89	\$22,000.00	\$10,569.11	51.96%
02-62-00-27500 - COUNTY SEED CLEANING PLANT	(\$0.00)	\$315.00	\$13,000.00	\$12,685.00	2.42%
02-62-00-27700 - DEPRECIATION EXPENSE	(\$0.00)	(\$0.00)	\$35,000.00	\$35,000.00	0.00%
Total EXPENSE	\$38,950.70	\$678,803.67	\$1,211,950.00	\$533,146.33	56.01%
Total AGRICULTURE SERVICES	\$38,950.70	\$391,325.15	\$997,490.00	\$606,164.85	39.23%
PLANNING & DEVELOPMENT					
REVENUE					
01-66-00-14700 - SALE OF MAPS, PLANS, AERIALS	\$148.94	\$1,999.74	\$2,500.00	(\$500.26)	79.99%
01-66-00-14701 - SDAB FEES	\$0.00	\$0.00	\$900.00	(\$900.00)	0.00%
01-66-00-14702 - DP FEES	\$900.00	\$14,615.00	\$17,500.00	(\$2,885.00)	83.51%

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Account	Period Balance	YTD Balance	Budget	Variance	% Budget
01-66-00-14704 - LUB AMENDMENT FEES	\$0.00	\$1,500.00	\$2,100.00	(\$600.00)	71.43%
01-66-00-14706 - RURAL DEVELOPMENT FUND	\$0.00	\$42,320.00	\$10,000.00	\$32,320.00	423.20%
01-66-00-14707 - MR INCOME	\$0.00	\$5,710.66	\$3,000.00	\$2,710.66	190.36%
01-66-00-14708 - SUBDIVISION FEES	\$150.00	\$15,900.00	\$12,500.00	\$3,400.00	127.20%
01-66-00-15910 - LAND SALES	\$44,000.00	\$243,380.95	\$0.00	\$243,380.95	0.00%
01-66-00-15930 - OTHER INCOME	\$75.00	\$505.00	\$0.00	\$505.00	0.00%
Total REVENUE	\$11,896.89	\$325,931.35	\$48,500.00	\$277,431.35	672.02%
EXPENSE					
02-66-00-21000 - SALARY & BENEFITS	\$33,905.06	\$418,368.83	\$450,900.00	\$32,531.17	92.79%
02-66-00-21520 - REMUNERATION - GENERAL	(\$0.00)	\$1,000.00	\$500.00	(\$500.00)	200.00%
02-66-00-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$21.67	\$500.00	\$478.33	4.33%
02-66-00-22120 - BOARD MILEAGE & SUBSISTENCE	(\$0.00)	\$126.72	\$500.00	\$373.28	25.34%
02-66-00-22140 - TRAINING & CONVENTIONS	\$607.46	\$4,146.03	\$5,000.00	\$853.97	82.92%
02-66-00-22160 - FREIGHT, POSTAGE, PHONE	\$187.67	\$2,097.10	\$1,600.00	(\$497.10)	131.07%
02-66-00-22210 - ADVERTISING	\$1,245.37	\$23,959.45	\$22,000.00	(\$1,959.45)	108.91%
02-66-00-22220 - PUBLIC RELATIONS & PROMOTIONS	(\$0.00)	\$36.24	\$200.00	\$163.76	18.12%
02-66-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$918.06	\$1,500.00	\$581.94	61.20%
02-66-00-22315 - LAND SALE COSTS	\$3,703.10	\$20,821.75	(\$0.00)	(\$20,821.75)	0.00%
02-66-00-22320 - LEGAL FEES	(\$0.00)	\$132,763.84	\$20,000.00	(\$112,763.84)	663.82%
02-66-00-22325 - SDAB EXPENSES	(\$0.00)	\$16,966.55	\$8,000.00	(\$8,966.55)	212.08%
02-66-00-22335 - RECOVERABLE DEV AGREEMENT EXP	(\$0.00)	\$2,904.66	(\$0.00)	(\$2,904.66)	0.00%
02-66-00-22340 - CONTRACT SUPPORT	(\$0.00)	\$1,752.84	\$2,000.00	\$247.16	87.64%
02-66-00-25110 - OFFICE SUPPLIES	(\$0.00)	\$59.00	\$500.00	\$441.00	11.80%
02-66-00-25190 - COMPUTER EQUIPMENT	(\$0.00)	\$2,056.64	\$4,200.00	\$2,143.36	48.97%
02-66-00-25210 - FUEL & OIL	\$89.28	\$838.04	\$2,250.00	\$1,411.96	37.25%
02-66-00-25220 - COMPUTER CONSUMABLES	\$443.85	\$443.85	\$500.00	\$56.15	88.77%
02-66-00-25255 - RURAL DEVELOPMENT FUND EXP	(\$0.00)	\$36,734.90	\$22,500.00	(\$14,234.90)	163.27%
02-66-00-25265 - MAPPING & GIS	(\$0.00)	\$34,749.26	\$40,000.00	\$5,250.74	86.87%
02-66-00-25266 - BUFFALO LAKE MR EXPENSE	\$72,632.00	\$251,211.48	(\$0.00)	(\$251,211.48)	0.00%
02-66-00-25270 - PLANNING PROJECTS	\$5,095.62	\$70,340.10	\$205,000.00	\$134,659.90	34.31%
02-66-00-27700 - DEPRECIATION EXPENSE	(\$0.00)	(\$0.00)	\$7,500.00	\$7,500.00	0.00%
Total EXPENSE	\$117,909.41	\$1,022,317.01	\$795,150.00	(\$227,167.01)	128.57%
Total PLANNING & DEVELOPMENT	\$106,012.52	\$696,385.66	\$746,650.00	\$50,264.34	93.27%
RECREATION					
REVENUE					
01-71-00-14800 - RECREATION PROGRAM REVENUE	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	0.00%
01-71-00-14801 - COMMUNITY SERVICE AWARDS	\$0.00	\$4,715.00	\$6,000.00	(\$1,285.00)	78.58%
01-71-00-18410 - LGFF GRANT	\$0.00	\$200,000.00	\$200,000.00	(\$0.00)	100.00%
01-71-00-18550 - RECREATION - REQUISITION	\$0.00	\$13,626.00	\$13,626.00	(\$0.00)	100.00%
Total REVENUE	\$0.00	\$218,341.00	\$220,626.00	(\$2,285.00)	98.96%
EXPENSE					
02-71-00-21000 - SALARY & BENEFITS	\$2,883.84	\$25,444.45	\$35,400.00	\$9,955.55	71.88%
02-71-00-21520 - REMUNERATION - MEMBERS	(\$0.00)	\$900.00	\$2,000.00	\$1,100.00	45.00%
02-71-00-22000 - RECREATION LEADERSHIP DEV	(\$0.00)	\$300.00	\$500.00	\$200.00	60.00%
02-71-00-22110 - MILEAGE & SUBSISTENCE	(\$0.00)	\$775.90	\$2,500.00	\$1,724.10	31.04%
02-71-00-22120 - BOARD MILEAGE & SUBSISTENCE	(\$0.00)	\$558.72	\$1,500.00	\$941.28	37.25%
02-71-00-22160 - FREIGHT, POSTAGE, PHONE	\$63.95	\$687.65	\$750.00	\$62.35	91.69%

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Account	Period Balance	YTD Balance	Budget	Variance	% Budget
02-71-00-22240 - DUES, FEES, & MEMBERSHIPS	(\$0.00)	\$1,715.00	\$2,500.00	\$785.00	68.60%
02-71-00-25040 - COMMUNITY SERVICE AWARDS	(\$0.00)	\$5,072.60	\$6,000.00	\$927.40	84.54%
02-71-00-25060 - SCHOOL PERFORMING ARTS PROG	(\$0.00)	(\$0.00)	\$2,000.00	\$2,000.00	0.00%
02-71-00-25110 - OFFICE SUPPLIES	(\$0.00)	\$16.47	\$500.00	\$483.53	3.29%
02-71-00-25190 - COMPUTER EQUIPMENT	(\$0.00)	(\$0.00)	\$1,600.00	\$1,600.00	0.00%
02-71-00-27510 - COMMUNITY ASSISTANCE	(\$0.00)	\$174,954.18	\$175,000.00	\$45.82	99.97%
02-71-00-27530 - RECREATION - TOWN	\$538,096.63	\$538,096.63	\$538,777.00	\$680.37	99.87%
02-71-00-27540 - REC SPECIAL FUNDING PROJECT	\$2,365.10	\$51,233.11	\$50,000.00	(\$1,233.11)	102.47%
Total EXPENSE	\$543,409.52	\$799,754.71	\$819,027.00	\$19,272.29	97.65%
Total RECREATION	(\$543,409.52)	(\$581,413.71)	(\$598,401.00)	\$16,987.29	97.16%
CULTURE - LIBRARY, MUSEUM					
REVENUE					
01-74-00-18410 - LGFF GRANT	\$0.00	\$102,422.00	\$102,422.00	(\$0.00)	100.00%
Total REVENUE	\$0.00	\$102,422.00	\$102,422.00	(\$0.00)	100.00%
EXPENSE					
02-74-00-21000 - SALARY & BENEFITS	(\$0.00)	\$32.25	\$200.00	\$167.75	16.13%
02-74-00-21520 - REMUNERATION - MEMBERS	(\$0.00)	\$6,800.00	\$12,000.00	\$5,200.00	56.67%
02-74-00-22120 - BOARD MILEAGE & SUBSISTENCE	(\$0.00)	\$1,186.56	\$1,500.00	\$313.44	79.10%
02-74-00-27430 - MUSEUM FUNDING	(\$0.00)	\$37,700.00	\$37,700.00	(\$0.00)	100.00%
02-74-00-27431 - LIBRARY GRANT-DONALDA	(\$0.00)	\$4,000.00	\$4,000.00	(\$0.00)	100.00%
02-74-00-27432 - LIBRARY GRANT BIG VALLEY	(\$0.00)	\$4,000.00	\$4,000.00	(\$0.00)	100.00%
02-74-00-27451 - LIBRARY REQUISITION-STETTLER	(\$0.00)	\$137,649.00	\$137,649.00	(\$0.00)	100.00%
02-74-00-27452 - LIBRARY REQUISITION-PARKLAND	(\$0.00)	\$55,583.46	\$55,584.00	\$0.54	100.00%
Total EXPENSE	(\$0.00)	\$246,951.27	\$252,633.00	\$5,681.73	97.75%
Total CULTURE - LIBRARY, MUSEUM	\$0.00	(\$144,529.27)	(\$150,211.00)	\$5,681.73	96.22%
TRANSFER TO CAPITAL					
REVENUE					
01-95-32-18430 - TRANSPORTATION SERVICES CAPITAL	\$0.00	\$0.00	\$65,625.00	(\$65,625.00)	0.00%
01-95-41-18460 - WATER DISTRIBUTION CAPITAL	\$0.00	\$0.00	\$430,084.00	(\$430,084.00)	0.00%
Total REVENUE	\$0.00	\$0.00	\$495,709.00	(\$495,709.00)	0.00%
EXPENSE					
02-95-12-27620 - ADMINISTRATION CAPITAL	(\$0.00)	\$11,911.45	\$82,000.00	\$70,088.55	14.53%
02-95-23-27620 - FIRE CAPITAL	\$101,381.00	\$279,397.23	\$875,000.00	\$595,602.77	31.93%
02-95-26-27620 - PROTECTIVE SERVICES CAPITAL	(\$0.00)	\$21,172.16	\$29,873.00	\$8,700.84	70.87%
02-95-32-27620 - TRANSPORTATION SERVICES CAPITAL	\$15,480.00	\$1,377,001.82	\$1,157,024.00	(\$219,977.82)	119.01%
02-95-32-27621 - TRANSPORTATION SERVICES CAPITAL	\$125,880.78	\$579,891.03	\$87,500.00	(\$492,391.03)	662.73%
02-95-41-27620 - WATER DISTRIBUTION CAPITAL	(\$0.00)	\$14,128.50	\$15,000.00	\$871.50	94.19%
02-95-41-27621 - WATER DISTRIBUTION CAPITAL	(\$0.00)	\$29,126.89	\$205,000.00	\$175,873.11	14.21%
02-95-42-27620 - SANITARY SERVICES CAPITAL	\$23,301.39	\$82,248.86	\$50,000.00	(\$32,248.86)	164.50%
Total EXPENSE	\$266,043.17	\$2,394,877.94	\$2,501,397.00	\$106,519.06	95.74%
Total TRANSFER TO CAPITAL	(\$266,043.17)	(\$2,394,877.94)	(\$2,005,688.00)	(\$389,189.94)	119.40%
Grand Total	(\$2,167,587.69)	\$1,572,351.47	(\$4,471,609.00)	\$6,043,960.47	-35.16%

Bank Reconciliation

November 30, 2025

General Ledger Balance

	Current Year	Previous Year
PREVIOUS BALANCE	17,223,363.88	19,786,410.49
MONTH RECEIPTS	925,608.56	812,804.03
SUB TOTAL	18,148,972.44	20,599,214.52
DISBURSEMENTS	-2,039,789.03	-2,210,162.72
GENERAL BALANCE	16,109,183.41	18,389,051.80
CASH ON HAND	600.00	600.00
CCBF ACCOUNT	679,151.14	0.00
MONTH BALANCE	16,788,934.55	18,389,651.80

Bank Statement Balance

STATEMENT BALANCE	16,190,765.59	18,491,116.02
CCBF ACCOUNT	679,151.14	0.00
CASH ON HAND	600.00	600.00
SUB TOTAL	16,870,516.73	18,491,716.02
ADD O/S DEPOSITS	108,728.17	105,548.18
LESS O/S CHEQUES	-190,310.35	-207,612.40
MONTH BALANCE	16,788,934.55	18,389,651.80

Reserves

RESERVES	15,141,675.26	14,787,045.48
OPERATIONS	1,647,259.29	4,999,965.01
MONTH BALANCE	16,788,934.55	19,787,010.49

Prepared By: _____

Approved By: _____



County of Stettler

Box 1270
 6602 - 44 Avenue
 Stettler, Alberta T0C 2L0
 T:403.742.4441 F: 403.742.1277
 www.stettlercounty.ca

Payment Register for payments posted between 12/1/2025 and 12/31/2025

Date	Payment No.	Vendor	Amount
Cheques			
12/01/25	029930	BIG VALLEY LADIES COMMUNITY CLUB	\$300.00
12/02/25	NOV 2025 BILL PYMT	Rogers Communications Canada Inc.	\$233.40
12/09/25	029931	AAAF 2026	\$3,341.25
12/09/25	029932	CENTRAL AIR EQUIPMENT (RD) LTD.	\$822.13
12/09/25	029933	STETTLER & DISTRICT HANDIBUS SOCIETY	\$25,000.00
12/09/25	029934	RED DEER COUNTY	\$275.00
12/09/25	029935	SOBEYS	\$59.90
12/09/25	029937	STETTLER REGIONAL BOARD OF TRADE	\$15,200.00
12/09/25	029938	Y7 LAND & CATTLE LTD.	\$1,000.00
12/09/25	029939	AINSWORTH, TYLER	\$100.00
12/09/25	029940	McKAY, PAUL	\$100.00
12/09/25	029941	GRAMS, RANDY	\$1,000.00
12/11/25	029942	STETTLER CANCER SUPPORT GROUP-TOGETHER COURAGEOUS	\$300.00
12/11/25	029943	UNION HALL GOOD TIMES CENTRE	\$300.00
12/16/25	029944	DUCKS UNLIMITED CANADA	\$3,675.00
12/16/25	029945	EAST CENTRAL REGIONAL 4-H FUN DAY	\$300.00
12/16/25	029946	HENRY'S EAVESTROUGHING	\$21,105.00
12/16/25	029947	JACKIE HANDEREK & FORESTER	\$30.00
12/16/25	029948	JAMES C. LOZINSKY PROF CORP	\$30.00
12/16/25	029949	NEILSON BEEF	\$750.00
12/16/25	029950	RED WILLOW COLONY	\$3,150.00
12/16/25	029951	ROPE & TYE MECHANICAL LTD.	\$3,990.00
12/16/25	029952	STETTLER HOSPICE SOCIETY	\$600.00
12/16/25	029953	DIEGEL, STAN	\$22,748.25
12/16/25	029954	FLETCHER, BRIAN	\$3,150.00
12/16/25	029955	FARM CREDIT CANADA	\$3,675.00
12/16/25	029956	PRIMROSE, TIM AND BETTY	\$3,850.00
12/16/25	029958	BUNZL CLEANING & HYGIENE	\$6,127.53
12/16/25	029959	WEARY & CO LAW OFFICE	\$30.00
12/16/25	029960	BRUNTJEN, JEAN PHYLLIS	\$60.90
12/18/25	029961	CANADA REVENUE AGENCY	\$873.60
Total Cheques			\$122,176.96

Payment Register

for payments posted between 12/1/2025 and 12/31/2025

Date	Payment No.	Vendor	Amount
Direct Debits			
12/01/25	031-176040 '25 PYMT	MASCON BY TELUS	\$1,256.85
12/01/25	031-176041 '25 PYMT	MASCON BY TELUS	\$1,256.85
12/01/25	031-176042 '25 PYMT	MASCON BY TELUS	\$1,256.85
12/01/25	031-176043 '25 PYMT	MASCON BY TELUS	\$73.50
12/01/25	031-176044 '25 PYMT	MASCON BY TELUS	\$1,256.85
12/01/25	181770 NOV '25 PYMT	MASCON BY TELUS	\$110.25
12/01/25	NOV'25 PYMT	BELL CANADA	\$1,848.02
12/01/25	DEC. 2025 PYMT	VICTOR CANADA	\$17,963.79
12/01/25	C-1 NOV '25 PYMT	TRANSALTA ENERGY MARKETING	\$13,444.33
12/01/25	C-2 NOV'25 PYMT	TRANSALTA ENERGY MARKETING	\$7,912.22
12/01/25	DEC 2025 PYMT	EQUITABLE LIFE OF CANADA	\$45,490.11
12/03/25	NOV 2025 PYMT	WORKERS COMPENSATION BOARD - ALBERTA	\$12,060.99
12/05/25	1378611 OCT PYMT	THINKTEL	\$338.93
12/05/25	OCTOBER 2025 PYMT	TOWN OF STETTLER	\$148.57
12/05/25	NOV.2025 PYMT	DIRECT ENERGY BUSINESS	\$2,311.19
12/05/25	NOV. 2025 PYMT	SYBAN SYSTEMS	\$103.95
12/10/25	CBNCOS NOV'25 PYMT	TELUS	\$581.80
12/10/25	CBN FIRE NOV'25 PYMT	TELUS	\$180.60
12/10/25	743-0282 NOV'25 PYMT	TELUS	\$217.35
12/10/25	743-0107 NOV'25 PYMT	TELUS	\$69.70
12/10/25	743-0121 NOV'25 PYMT	TELUS	\$69.70
12/10/25	VISA DEC 25 RC	ROYAL BANK VISA PAYMENT CENTRE	\$679.96
12/10/25	VISA DEC 25 GJ	ROYAL BANK VISA PAYMENT CENTRE	\$61.60
12/10/25	VISA DEC 25 CT	ROYAL BANK VISA PAYMENT CENTRE	\$706.89
12/10/25	VISA DEC 25 RK	ROYAL BANK VISA PAYMENT CENTRE	\$542.33
12/10/25	VISA DEC 25 TA	ROYAL BANK VISA PAYMENT CENTRE	\$1,647.99
12/10/25	VISA DEC 25 SG	ROYAL BANK VISA PAYMENT CENTRE	\$5,020.02
12/10/25	VISA DEC 25 CM	ROYAL BANK VISA PAYMENT CENTRE	\$1,085.09
12/10/25	VISA DEC 25 YC	ROYAL BANK VISA PAYMENT CENTRE	\$6,368.38
12/10/25	VISA DEC 25 AB	ROYAL BANK VISA PAYMENT CENTRE	\$2,025.33
12/10/25	VISA DEC 25 JK	ROYAL BANK VISA PAYMENT CENTRE	\$1,938.09
12/10/25	VISA DEC 25 DT	ROYAL BANK VISA PAYMENT CENTRE	\$624.50
12/10/25	VISA DEC 25 R C	ROYAL BANK VISA PAYMENT CENTRE	\$2,594.58
12/10/25	VISA DEC 25 ID	ROYAL BANK VISA PAYMENT CENTRE	\$111.00
12/10/25	VISA DEC 25 NT	ROYAL BANK VISA PAYMENT CENTRE	\$80.24
12/10/25	VISA DEC 25 MH	ROYAL BANK VISA PAYMENT CENTRE	\$2,769.60
12/10/25	VISA DEC25 CS	ROYAL BANK VISA PAYMENT CENTRE	\$2,150.90
12/10/25	VISA DEC 25 TW	ROYAL BANK VISA PAYMENT CENTRE	\$1,928.28
12/10/25	RG1 DEC PYMT	RECEIVER GENERAL Payroll RP0001	\$8,237.08

Payment Register

for payments posted between 12/1/2025 and 12/31/2025

Date	Payment No.	Vendor	Amount
12/10/25	RG2 DEC PYMT	RECEIVER GENERAL Payroll RP0002	\$54,819.80
12/15/25	13114129-NOV PYMT'25	APEX UTILITIES INC.	\$57.81
12/22/25	NOV. '25 PYMT	TELUS	\$76.76
12/22/25	NOVEMBER '25 PYMT	TELUS	\$76.76
12/24/25	RG 2 DEC PYMT	RECEIVER GENERAL Payroll RP0002	\$58,958.83
12/24/25	RG1 DEC. PYMT	RECEIVER GENERAL Payroll RP0001	\$6,939.87
12/25/25	160-271 NOV PYMT	PAINTEARTH GAS CO OP LTD	\$95.52
12/25/25	160-272 NOV PYMT	PAINTEARTH GAS CO OP LTD	\$94.76
12/25/25	160-143 NOV PYMT	PAINTEARTH GAS CO OP LTD	\$157.05
12/25/25	40-193 NOV PYMT	PAINTEARTH GAS CO OP LTD	\$95.27
12/25/25	70-423 NOV PYMT	PAINTEARTH GAS CO OP LTD	\$35.70
12/25/25	70-377 NOV PYMT	PAINTEARTH GAS CO OP LTD	\$95.22
12/25/25	70-498 NOV PYMT	PAINTEARTH GAS CO OP LTD	\$35.70
12/25/25	70-510 NOV 2025 PYMT	PAINTEARTH GAS CO OP LTD	\$35.70
12/30/25	NOV PYMT 2025	HOSTEDBIZZ INC	\$738.11
12/31/25	NOV. 2025 PYMT	THINKTEL	\$302.95
12/31/25	BELL NOV PYMT	BELL CANADA	\$1,848.02
12/31/25	DECEMBER 2025 PYMT	WORKERS COMPENSATION BOARD - ALBERTA	\$12,060.99
12/31/25	NOV '25 PYMT	TOWN OF STETTLER	\$230.34
12/31/25	NOVEMBER 2025 PYMT	DIRECT ENERGY BUSINESS	\$3,730.46
12/31/25	176043 NOV PYMT	MASCON BY TELUS	\$73.50
12/31/25	181770 NOV PYMT 2025	MASCON BY TELUS	\$110.25
12/31/25	JAN 2026 PYMT	EQUITABLE LIFE OF CANADA	\$47,686.19
Total Direct Debits			\$334,879.82

EFTs

12/05/25	EFT000000011730	APEX SUPPLEMENTARY PENSION TRUST	\$1,595.75
12/05/25	EFT000000011731	LOCAL AUTHORITIES PENSION PLAN	\$40,127.68
12/09/25	EFT000000011732	ACTION PLUMBING & EXCAVATING (1998) LTD	\$121,821.21
12/09/25	EFT000000011733	AMAZON.COM.CA INC.	\$1,832.88
12/09/25	EFT000000011734	AMAZON.CA	\$409.45
12/09/25	EFT000000011735	APPLE CANADA INC.	\$4,615.86
12/09/25	EFT000000011736	BAGSHAW ELECTRIC LTD.	\$26.03
12/09/25	EFT000000011737	BARKLEY, MIKE	\$80.03
12/09/25	EFT000000011738	BEARCOM CANADA CORP	\$845.25
12/09/25	EFT000000011739	BLACK PRESS GROUP LTD.	\$6,628.06
12/09/25	EFT000000011740	BOLT SUPPLY HOUSE LTD	\$125.48
12/09/25	EFT000000011741	BROGAN FIRE & SAFETY	\$6,615.00
12/09/25	EFT000000011742	BROWNLEE LLP	\$16,342.18
12/09/25	EFT000000011743	BULL DOG DRIVER TRAINING	\$2,105.00
12/09/25	EFT000000011744	C.R. GLASS	\$1,863.75

Payment Register

for payments posted between 12/1/2025 and 12/31/2025

Date	Payment No.	Vendor	Amount
12/09/25	EFT000000011745	Betty Campbell	\$300.00
12/09/25	EFT000000011746	Canoe Procurement Group of Canada	\$37,514.96
12/09/25	EFT000000011747	CATERING BY SARAH	\$875.00
12/09/25	EFT000000011748	CENTRALSQUARE CANADA SOFTWARE INC.	\$257.25
12/09/25	EFT000000011749	CHAPMAN RIEBEEK LLP	\$383.51
12/09/25	EFT000000011750	CLARKE, LARRY	\$100.00
12/09/25	EFT000000011751	CONTACT SAFETY SERVICE LTD.	\$139.65
12/09/25	EFT000000011752	DEAN'S MACHINE INC	\$202.13
12/09/25	EFT000000011753	ELECTROGAS MONITORS LTD.	\$106,450.05
12/09/25	EFT000000011754	EMBER GRAPHICS TRIM & SIGNS LTD.	\$110.25
12/09/25	EFT000000011755	FIVE STAR VENTURES	\$2,165.63
12/09/25	EFT000000011756	STETTLER FLOORING	\$189.00
12/09/25	EFT000000011757	FORT GARRY INDUSTRIES	\$1,472.57
12/09/25	EFT000000011758	NEW WEST TRUCK CENTRES	\$867.68
12/09/25	EFT000000011759	FUTURE AG INC.	\$2,970.54
12/09/25	EFT000000011760	Laurie Ganton	\$146.96
12/09/25	EFT000000011761	GEORGE, KURT	\$136.49
12/09/25	EFT000000011762	GITZEL & COMPANY CHARTERED PROFESSIONAL	\$6,321.00
12/09/25	EFT000000011763	GREGG DISTRIBUTORS LTD	\$91.35
12/09/25	EFT000000011764	GT HYDRAULIC AND BEARING	\$994.70
12/09/25	EFT000000011765	HANKINS, LORRAINE	\$122.65
12/09/25	EFT000000011766	HEARTLAND AUTO SUPPLY	\$393.29
12/09/25	EFT000000011767	HEARTLAND EXPRESS	\$1,229.98
12/09/25	EFT000000011768	HI-WAY 9 EXPRESS LTD	\$339.58
12/09/25	EFT000000011769	STETTLER HOME HARDWARE	\$1,680.03
12/09/25	EFT000000011770	HOMETOWN PRODUCTIONS & MEDIA	\$527.10
12/09/25	EFT000000011771	HOOVER, MICHELLE	\$173.28
12/09/25	EFT000000011772	INNOV8 DIGITAL SOLUTIONS INC.	\$1,164.82
12/09/25	EFT000000011773	INSIGHT CANADA INC.	\$5,048.80
12/09/25	EFT000000011774	JNH PRODUCTION SOLUTIONS LTD.	\$1,496.25
12/09/25	EFT000000011775	KATHY'S PRINTING SERVICE	\$3,869.25
12/09/25	EFT000000011776	KEITH'S REFRIGERATION LTD.	\$3,416.24
12/09/25	EFT000000011777	KLEARWATER	\$3,974.82
12/09/25	EFT000000011778	LINDE CANADA INC.	\$359.32
12/09/25	EFT000000011779	MCWINN AIR FILTER CLEANING SERVICES LTD.	\$833.28
12/09/25	EFT000000011780	MGM FORD LINCOLN	\$452.09
12/09/25	EFT000000011781	MPE ENGINEERING LTD.	\$30,189.05
12/09/25	EFT000000011782	MUNICIPAL INFORMATION NETWORK	\$729.75
12/09/25	EFT000000011783	N-ABLE TECHNOLOGIES LTD.	\$22.99
12/09/25	EFT000000011784	NIBOURG, JAMES	\$100.00

Payment Register

for payments posted between 12/1/2025 and 12/31/2025

Date	Payment No.	Vendor	Amount
12/09/25	EFT000000011785	NIXON, DOREEN	\$2,600.00
12/09/25	EFT000000011786	NORTH STAR TRUCKING LTD.	\$256,711.60
12/09/25	EFT000000011787	OICKLE, WILLIAM	\$115.49
12/09/25	EFT000000011788	OK TIRE STETTLER	\$511.38
12/09/25	EFT000000011789	OUELLETTE MARKETING AND DESIGN	\$105.00
12/09/25	EFT000000011790	PARKLAND COMMUNITY PLANNING SERVICES	\$5,095.62
12/09/25	EFT000000011791	PETERBILT RED DEER	\$111.32
12/09/25	EFT000000011792	PITNEYBOWES	\$242.52
12/09/25	EFT000000011793	PUROLATOR INC.	\$52.50
12/09/25	EFT000000011794	ROADATA SERVICES LTD	\$541.80
12/09/25	EFT000000011795	ROCKY MOUNTAIN PHOENIX	\$8,251.16
12/09/25	EFT000000011796	RUST, DAYLE	\$120.00
12/09/25	EFT000000011797	SCHWARTZ HOME BUILDING CENTRE	\$322.46
12/09/25	EFT000000011798	STETTLER & DISTRICT AMBULANCE ASSOCIATION	\$1,135.00
12/09/25	EFT000000011799	SECURTEK MONITORING SOLUTIONS	\$46.15
12/09/25	EFT000000011800	SHAW'S ENTERPRISES LTD.	\$1,680.00
12/09/25	EFT000000011801	SINCLAIR, SOPHIA	\$209.99
12/09/25	EFT000000011802	STANTEC CONSULTING LTD.	\$17,250.56
12/09/25	EFT000000011803	STARLAND COUNTY	\$28,162.39
12/09/25	EFT000000011804	STEVENS, JUSTIN	\$100.00
12/09/25	EFT000000011805	SUTTON SEPTIC SERVICE	\$10,526.25
12/09/25	EFT000000011806	STETTLER WASTE MANAGEMENT AUTHORITY	\$110,487.00
12/09/25	EFT000000011807	TENAQUIP LIMITED	\$170.10
12/09/25	EFT000000011808	TOWN OF STETTLER	\$562,207.68
12/09/25	EFT000000011809	TOWN TROPHY & GIFTS	\$220.50
12/09/25	EFT000000011810	ULINE	\$804.39
12/09/25	EFT000000011811	UNITED FARMERS OF ALBERTA	\$74,566.03
12/09/25	EFT000000011812	UPTOWN OFFICE SUPPLY LTD.	\$459.65
12/09/25	EFT000000011813	VILLAGE OF BIG VALLEY	\$63.50
12/09/25	EFT000000011814	VILLAGE OF DONALDA	\$111.00
12/09/25	EFT000000011815	WEARPRO EQUIPMENT & SUPPLY LTD	\$2,586.07
12/09/25	EFT000000011816	WILD ROSE ASSESSMENT	\$15,750.00
12/09/25	EFT000000011817	WOODY'S AUTOMOTIVE LTD.	\$3,146.71
12/09/25	EFT000000011818	BEARCOM Group	\$14,412.61
12/09/25	EFT000000011819	GOVERNMENT OF ALBERTA	\$36,337.41
12/16/25	EFT000000011820	ACCU-FLO METER SERVICE LTD	\$2,724.75
12/16/25	EFT000000011821	ACTION PLUMBING & EXCAVATING (1998) LTD	\$194,663.12
12/16/25	EFT000000011822	ALBERTA ASSESSORS' ASSOCIATION	\$57.75
12/16/25	EFT000000011823	AMAZON.COM.CA INC.	\$2,623.99
12/16/25	EFT000000011824	APPLE CANADA INC.	\$2,130.56

Payment Register

for payments posted between 12/1/2025 and 12/31/2025

Date	Payment No.	Vendor	Amount
12/16/25	EFT000000011825	AROMA CLEANING SERVICES	\$6,615.00
12/16/25	EFT000000011826	ASPEN FORD SALES LTD	\$194.22
12/16/25	EFT000000011827	BROWNLEE LLP	\$4,028.06
12/16/25	EFT000000011828	Cammco Mechanical	\$1,480.93
12/16/25	EFT000000011829	Canoe Procurement Group of Canada	\$2,118.00
12/16/25	EFT000000011830	CARO ANALYTICAL SERVICES	\$1,149.76
12/16/25	EFT000000011831	CATERING BY SARAH	\$1,000.00
12/16/25	EFT000000011832	CDW CANADA INC	\$26.72
12/16/25	EFT000000011833	CERTIFIED TRACKING SOLUTIONS	\$1,532.70
12/16/25	EFT000000011834	CHAPMAN, ROSE	\$57.40
12/16/25	EFT000000011835	CLARKE, LARRY	\$11,613.00
12/16/25	EFT000000011836	CONTACT SAFETY SERVICE LTD.	\$382.20
12/16/25	EFT000000011837	STETTLER DODGE LTD	\$702.03
12/16/25	EFT000000011838	ELECTROGAS MONITORS LTD.	\$2,748.59
12/16/25	EFT000000011839	EMBER GRAPHICS TRIM & SIGNS LTD.	\$433.65
12/16/25	EFT000000011840	FISHER, TERRY	\$314.98
12/16/25	EFT000000011841	FISHER, TRINITY	\$112.51
12/16/25	EFT000000011842	FOSTER, MICHELLE	\$50.00
12/16/25	EFT000000011843	FUTURE AG INC.	\$611.10
12/16/25	EFT000000011844	GEORGE, KERRY	\$238.80
12/16/25	EFT000000011845	GRABOS, STEVE	\$75.00
12/16/25	EFT000000011846	GRAMS, RANDY	\$800.00
12/16/25	EFT000000011847	GREGG DISTRIBUTORS LTD	\$88.46
12/16/25	EFT000000011848	HALL, JOEL	\$100.00
12/16/25	EFT000000011849	HEARTLAND AUTO SUPPLY	\$1,728.35
12/16/25	EFT000000011850	HEARTLAND EXPRESS	\$663.07
12/16/25	EFT000000011851	HI-WAY 9 EXPRESS LTD	\$70.70
12/16/25	EFT000000011852	HOMEWOOD HEALTH INC.	\$410.48
12/16/25	EFT000000011853	I.D. APPAREL	\$10,311.16
12/16/25	EFT000000011854	INSIGHT CANADA INC.	\$399.15
12/16/25	EFT000000011855	JEANNIE WRIGHT	\$1,134.00
12/16/25	EFT000000011856	KATHY'S PRINTING SERVICE	\$2,581.95
12/16/25	EFT000000011857	LINDE CANADA INC.	\$239.46
12/16/25	EFT000000011858	MPE ENGINEERING LTD.	\$10,500.32
12/16/25	EFT000000011859	OK TIRE STETTLER	\$5,228.94
12/16/25	EFT000000011860	OLD MACDONALD KENNELS	\$1,773.45
12/16/25	EFT000000011861	PARKLANDGEO LTD.	\$580.13
12/16/25	EFT000000011862	PARKLAND COMMUNITY PLANNING SERVICES	\$2,450.00
12/16/25	EFT000000011863	ALBERTA PRAIRIE STEAM TOURS LTD	\$2,449.77
12/16/25	EFT000000011864	PUROLATOR INC.	\$25.88

Payment Register

for payments posted between 12/1/2025 and 12/31/2025

Date	Payment No.	Vendor	Amount
12/16/25	EFT000000011865	RED DEER OVERDOOR	\$3,789.61
12/16/25	EFT000000011866	RED WILLOW AGRICULTURAL SOCIETY	\$100.00
12/16/25	EFT000000011867	RJAMES WESTERN STAR TRUCKS ALBERTA LTD.	\$96.51
12/16/25	EFT000000011868	RMA INSURANCE	\$476,182.39
12/16/25	EFT000000011869	SCHWARTZ HOME BUILDING CENTRE	\$125.69
12/16/25	EFT000000011870	STETTLER & DISTRICT AMBULANCE ASSOCIATION	\$1,101.00
12/16/25	EFT000000011871	SHAW'S ENTERPRISES LTD.	\$21,261.48
12/16/25	EFT000000011872	SIME, CLINTON	\$306.11
12/16/25	EFT000000011873	SHIRLEY MCCLELLAN REGIONAL WATER SERVICES COMMISSI	\$9,987.93
12/16/25	EFT000000011874	STANTEC CONSULTING LTD.	\$4,522.11
12/16/25	EFT000000011875	STETTLER TOOL & HARDWARE	\$4,566.27
12/16/25	EFT000000011876	SULLIVAN LAKE WEST AG SOCIETY	\$12,000.00
12/16/25	EFT000000011877	TELADOC HEALTH CANADA INC.	\$1,792.85
12/16/25	EFT000000011878	TENAQUIP LIMITED	\$330.75
12/16/25	EFT000000011879	TOWN OF STETTLER	\$4,179.77
12/16/25	EFT000000011880	TOWN TROPHY & GIFTS	\$491.40
12/16/25	EFT000000011881	UNITED FARMERS OF ALBERTA	\$30,449.90
12/16/25	EFT000000011882	UPTOWN OFFICE SUPPLY LTD.	\$2,373.32
12/16/25	EFT000000011883	VAN ELECTRIC	\$2,843.40
12/16/25	EFT000000011884	WALLY'S BACKHOE SERVICES LTD.	\$525.00
12/16/25	EFT000000011885	WESTCAN ADVANCED COMMUNICATIONS	\$98.70
12/16/25	EFT000000011886	WOODY'S AUTOMOTIVE LTD.	\$1,862.27
12/16/25	EFT000000011887	Heartland Feedlot	\$15,000.00
12/16/25	EFT000000011888	Heartland Feedlot	\$20,000.00
12/16/25	EFT000000011889	INNOCENT, WILLIAM W	\$500.00
12/18/25	EFT000000011890	2418243 Alberta Ltd.	\$9,822.07
12/19/25	EFT000000011891	LOCAL AUTHORITIES PENSION PLAN	\$39,944.51
12/19/25	EFT000000011892	APEX SUPPLEMENTARY PENSION TRUST	\$1,595.74
12/22/25	EFT000000011893	UNITED FARMERS OF ALBERTA	\$41,379.05
		Total EFTs	\$2,564,506.66

Statements

Canoe Procurement

12/04/25	AB1238065	FINNING (CANADA)	\$222.12
12/04/25	AB1238417	TITAN SUPPLY INC	\$288.75
12/05/25	AB1244739	FINNING (CANADA)	\$46.01
12/09/25	AB1265565	KAL TIRE	\$555.35
12/09/25	AB1265563	KAL TIRE	\$1,227.89

Payment Register

for payments posted between 12/1/2025 and 12/31/2025

Date	Payment No.	Vendor	Amount
RBC VISA			
12/01/25	CREDIT CARD	MISC CHARGES ON VISA	\$251.41
12/02/25	CREDIT CARD	SHELL CANADA	\$61.27
Total Statements			\$2,652.80
Grand Total			\$3,021,563.44

Name Janet Adam **Ward** Donalda - Red Willow **Month** December **Reeve** **Deputy Reeve** Reviewed by CAO

Total Quantity			5	8	1	2		416	605
Total Expense			\$ 1,375.00	\$ 1,600.00	\$ 275.00	\$ 400.00	\$ -		\$ 735.12
Total	Reeve Fee	\$ -	Deputy Fee	\$ -	Prep Days	\$ 750.00	Prior Mileage	988	Total \$ 5,135.12

Date	Type of Meeting	Destination	Full Days	Half Days	Conv. Full Days	Conv. Half Days	Meats	Taxable Mileage	Non-Taxable Mileage	Comments
November 16/25	Travel to Edmonton	Edmonton				1				Missed in last sheet
November 21/25	Watershed Webinar									
November 26/25	Reg	COS	1					52		
November 26/25	FCSS	Edmonton							201	Travel To Convention
November 27/25	FCSS				1					
November 28/25	FCSS					1			201	Return
November 29/25	Gala	Settler Comm								
December 1/25	Budget	COS	1					52		
December 3/25	MPC	COS		1				52		
December 6/25	FCSS Xmas Lunch	FSCC								
December 8/25	Amb Com	COS		1				52		
December 10/25	Reg	COS	1					52		
December 11/25	Budget	COS	1					52		
December 12/25	Budget	Zoom		1						
December 13/25	Cancer	Erskine Hall		1					74	Invited
December 15/25	FCSS	FCSS		1					46	
December 17/25	Vill of Donalda	Donalda Hall		1					31	
December 17/25	ASB	COS	1					52		
December 18/25	SREMA	COS		1				52		
December 18/25	Library	Stet Lib		1					52	
December 19/25	Xmas Lunch	Works								

Name Larry Clarke
 Ward Botha - Gadsby
 Month November
 Reeve
 Deputy Reeve
 Reviewed by CAO

Total Quantity				6	3	5	0		360	540
Total Expense				\$ 1,650.00	\$ 600.00	\$ 1,375.00	\$ -	\$ -		\$ 594.00
Total	Reeve Fee	\$ 650.00	Deputy Fee	\$ -	Prep Days	\$ 750.00	Mileage	5000	Total	\$ 5,619.00

Date	Type of Meeting	Destination	Full Days	Half Days	Conv. Full Days	Conv. Half Days	Meals	Taxable Mileage	Non-Tax Mileage	Comments
Oct/27	Orientation	Community H	1						60	
Oct/28	County Orientation	COS	1					60		
Oct/29	Organizational Meeting	COS	1					60		
Oct/30	Proclamation Signing	TOS		1					60	Family Violence
Nov/03	No Stone Left Alone	TOS								Met with Stettler Mayor for lunch meeting
Nov/06	Agenda Setting	COS		1				60		
Nov/07	Emergency Management	COS	1					60		
Nov/11	Remembrance Day	SPA								Service at Performing Arts
Nov/12	Council	COS	1					60		Also special MPC Meeting
Nov/12	Mature Assets	COS		1						Evening Meeting for presentations
Nov/13	Premier Smith Meeting	COS	1					60		Mature Asset Meeting with Premier
Nov 17-21	RMA Fall convention	Edmonton			5				420	Drove Home Friday morning

Name Wade Hunter
 Ward Big Valley
 Month Dec
 Reeve
 Deputy Reeve
 Reviewed by CAO

Total Quantity			4	1	0	0		500	0
Total Expense			\$ 1,100.00	\$ 200.00	\$ -	\$ -	\$ -		\$ 360.00
Total	Reeve Fee	\$ -	Deputy Fee	\$ -	Prep Days	\$ 750.00	Prior Mileage	1464	Total \$ 2,410.00

Date	Type of Meeting	Destination	Full Days	Half Days	Conv. Full Days	Conv. Half Days	Meals	Taxable Mileage	Non-Taxable Mileage	Comments
Nov/26	Reg council	Cos	1					100		
Nov/29	Festival of lights	Stettler hall								
Dec/01	Budget	Cos	1					100		
Dec/03	Municipal planning	Cos		1				100		
Dec/09	Annual	Seed plant								
Dev10	Reg council	Cos	1					100		
Dec/13	Pioneer dinner									
Dec/17	Asb	Cos	1					100		
Dec/19	Xmas dinner	Station 1								

Name James Nibourg
 Ward Erskine South - Warden
 Month December
 Reeve
 Deputy Reeve
 Reviewed by CAO

Total Quantity			4	5	1	1		200	488
Total Expense			\$ 1,100.00	\$ 1,000.00	\$ 275.00	\$ 200.00	\$ -		\$ 476.16
							Prior		
Total	Reeve Fee	\$ -	Deputy Fee	\$ -	Prep Days	\$ 750.00	Mileage	4632	Total \$ 3,801.16

Date	Type of Meeting	Destination	Full Days	Half Days	Conv. Full Days	Conv. Half Days	Meals	Taxable Mileage	Non-Taxable Mileage	Comments
Nov 26 ,2025	FCSSAA Conference	Edmonton				1			184	
Nov 27,2025	FCSSAA Conference	Edmonton			1				184	
Dec 1,2025	Budget workshop	C.O.S	1					40		
Dec 3,2025	MPC	C.O.S		1				40		
Dec 4,2026	Budget Committee CSHA	Willow Creek		1						40
Dec10,2025	Council	C.O.S	1					40		
Dec 11,2025	Budget workshop	C.O.S	1					40		
Dec 11,2025	Budget CSHA	Paragon Place		1						presentation/approval
Dec12,2025	Budget workshop	C.O.S	1					40		
Dec15,2025	FCSS regular meeting	Stettler		1						40
Dec 18,2025	CSHA Regular Meeting	Paragon Place		1						40

Name Justin Stevens
 Ward Erskine - Buffalo Lake
 Month December
 Reeve
 Deputy Reeve
 Reviewed by CAO

Total Quantity			4	5	0	0		154	44
Total Expense			\$ 1,100.00	\$ 1,000.00	\$ -	\$ -	\$ -		\$ 142.56
Total	Reeve Fee	\$ -	Deputy Fee	\$ -	Prep Days	\$ 750.00	Mileage	2022	Total \$ 2,992.56

Date	Type of Meeting	Destination	Full Days	Half Days	Conv. Full Days	Conv. Half Days	Meals	Taxable Mileage	Non-Taxable Mileage	Comments
Nov/24	HPA&R	BoT		1					22	
Nov/26	Council	CoS	1					22		
Nov/28	SRO	ToS		1					22	
Dec/01	Budget/Rec board	CoS	1					22		
Dec/03	MPC	CoS		1				22		
Dec/08	SDAA	CoS		1				22		
Dec/10	Council	CoS	1					22		
Dec/11	Budget	CoS	1					22		
Dec/12	Budget	CoS		1				22		

Name Clint Walker **Ward** Byemoor - Endiang **Month** December **Reeve** **Deputy Reeve** Reviewed by CAO

Total Quantity			6	7	0	0	816	408
Total Expense			\$ 1,650.00	\$ 1,400.00	\$ -	\$ -	\$ -	\$ 881.28
Prior								
Total	Reeve Fee	\$ -	Deputy Fee	Prep Days	\$ 750.00	Mileage	1220	Total \$ 4,681.28

Date	Type of Meeting	Destination	Full Days	Half Days	Conv. Full Days	Conv. Half Days	Meals	Taxable Mileage	Non-Taxable Mileage	Comments
Nov/24	Museum meeting			1					136	
Nov/26	Counsel Meeting/Housing authority		1	1				136		
Nov/27	Parkland Library meeting			1						Zoom
Dec/01	Budget Meeting		1					136		
Dec/03	Municipal planning commission			1						Zoom
Dec/05	Stettler waste authority			1					136	
Dec/10	ASP/Budget		1					136		
Dec/11	Budget/Housing authority		1	1				136		
Dec/12	Budget Meeting		1					136		
Dec/17	ASB Training Session		1					136		
Dec/18	Housing authority			1					136	

Stettler & District FCSS

December 15, 2025

- Shelley announced that FCSS has updated their framework and scope of practise. She informed of the 5 Prevention Practices and the 6 Prevention Strategies that makeup the framework and how that impacts how FCSS provides services.
- Additionally, there are further guides to determine whether the need falls under FCSS or another action is needed.
- James Nibourg brought 2-1-1 information to the group. 2-1-1 is designed that an individual looking for information or service is able to call in and the operator is able to pull up a database and provide the contact information free of charge. Previously, it was not an affordable option for FCSS to participate in, but 2-1-1 has since changed they funding model. Shelley and Diane will be in contact to take advantage of the resource for the community.
- Shelly reported that the harm reduction had fewer numbers of people coming in for that service.
- Children and Family Services has a contract with FCSS for 5 years. It comes due in March, but CFS has extended it to June.
- The Christmas Light the Night had Adult Learning Centre providing cookies and hot chocolate, Santa was there for an hour with 55 children visiting him.
- Next meeting is January 19, 2026.

Respectfully Submitted by Councillor J. Adam

Stettler Regional Emergency Management

December 18, 2025

- Logistics Plan and EMC Canada update
 - Compiling A List of Resources and Where They Are Located in The Region
 - The Region Is Leading in Signing Up and Compiling EML
 - Mark Pickford Is Holding a Class Of 'Know Your Zone'
- Upcoming Training
 - On Hold Until More 200 Level in New Year
- Tabletop Exercise
 - Brainstorm issues to respond to a specific emergency
 - Results put into actual plan and given to all the offices
 - Clint has the digital copy
 - Mapping on the computer was the issue
 - Found septic issues in the scenario and identified them for review in for real life situation
 - Next exercise in 2026
- Functional
 - Need to make clearly defined roles for council
- Central Alberta Hazard Incident Management Team (CAHIMT)
 - Clint is the Regional Manager
- Reception centre practise was done
 - FCSS participated in the event as a role in ESS
 - Practise allowed the group to see what services could be needed in a real
- Life situation
 - Moving to community/security model
 - Helps with coordination of services
- Next Meeting in 2026

Respectfully Submitted by Councillor J. Adam

Village of Donalda Council Meeting

December 23, 2025

- The meeting started around 7 pm, beginning with introductions of people in the room.
- Jacy Hengley from ACC Wastewater Management presented to the group via Zoom.
 - She was presenting on a microbiome treatment to prolong the life of a lagoon. Based on the lagoons that are similar sized to Donalda's lagoons, i.e., Ponoka and Stettler.
 - She said that on average a lagoon needs to be dredged every 10-15 years at the cost of \$200-400k. The treatment would cost \$8480/year, including sewer degreaser.
 - The microbiome optimizes the lagoon systems and as a preventative for effluent quality management and that it improves sample for environmental compliance
 - no history of the lagoons been dredged is the 80-year use. When last checked it was thick.
 - The lagoon(s) were dug for population of 500, the current village population is 230.
- Handivan Use
 - Policy review is in progress and van in use since summer: booking, insurance, license, out of town use, etc.
 - Bylaw being prepared
- Sidewalk
 - Long-term concrete repair 2026-2030.
 - Concrete is breaking down, tripping hazard, drainage issues, and accessibility
 - Need the replacement, budget as capital infrastructure.
 - The funds would be used from the community improvement fund-no extra taxes needed
 - Talk to municipal affairs-assess the maps, and grants
- Donalda Creamery
 - The museum and stewardship association has been attempting to assess grants to improve the creamery - they are unable to because they do not own the creamery the village does.
 - The association requested the creamery have a transfer of ownership
 - Council is in favour providing there is a clause that the creamery returns to the village should the association no longer be viable.
 - CAO says that creamery is not designated a historical building, only the bank is designated. Gallery disagreed; registry found that the creamery was designated as a provincial heritage building as of 2010
- STARS
 - STARS requested a donation of \$400. Previous years the village has given \$400
 - \$2/cap from the budget makes the amount requested
 - Council pledges 4-year annual donation of \$400.00.

- Financial Audit: previous CAO terminated in 2024, raised the cost in salaries
- 2026 Interim Budget
 - Operating and capital budget set for interim
 - Viability meeting in January is Municipal Affairs
- John Deere with Blade
 - The John Deere was not strong enough for the blade purchased and mounted. The blade bent the arms. A lighter blade was mounted member of the public offered \$8,000 for the used blade. Blade purchased for \$16,000.00
 - CAO said blade was purchase the previous year and only used a couple of times.
- The replacement section needs to be replaced due to wear.
 - Gallery said this information is incorrect, the date was a few years prior and used several times the first year and subsequent years. CAO said she was unable to find the receipt or date of purchase when she presented this item.
- Next meeting January 20, 2026

Respectfully Submitted by Councillor J. Adam

Stettler District Ambulance Association

December 8, 2025

- It was the annual organizational meeting. I was appointed as Chair, with Sharon Fischer appointed as Vice Chair.
- It has been slow receiving applicants for the bursary. The board decided to extend the deadline as well open it up to mature students.
- Currently, SDAA is fully staffed, which is quite an accomplishment with the shortage in the province.
- Our yearly budget is subject to change. The province negotiated a new HSAA contract that will affect the labour costs. We included a "me too" clause in the agreement with our staff. Our contract with AHS expires on Sept 30, 25. We are anxious to begin negotiations but haven't been able to yet.
- We received rave reviews from our accreditation report. This is just the preliminary report with the final to follow.
- Staff is working on updating the patient flow strategy. We have somewhat limited control given AHS controlling much of the flow. Staff will focus on the aspects that we can control such as chute times.
- The ambulance that was damaged during the moose strike is nearly complete and will be getting returned shortly.

Respectfully Submitted by Councillor Stevens

Parkland Regional Library System

November 27, 2025

- Barb Gillette was appointed as Chair.
- Informed the new Board of rules: notably, members were reminded that if they miss three meetings (in a row) without an alternate attending in your stead, you are removed from the board.
- Budget from year prior tabled and passed.
- New executives were voted in.
- Advocacy (documentation, training) for libraries.
- Protection of Privacy Act. Approve PRLS privacy, Approve PRLS Bylaw, Approve PRLS Outlet, Approve PRLS bylaw to conform.
- Marketing doing advertisement to attract more to library and boards in the way of gift bags ETC, 369 entries.
- RMA library funding increase 76% at the RMA meeting.
- Bonds and investments doing well.
- Board meeting is scheduled four times per year at 10:00 am. The May meeting will be in-person.
- Will have to purchase three staff vehicles in the upcoming year.

RMA 2026 Member Visit Scheduling

Dear Reeve/Mayor & CAO,

The Rural Municipalities of Alberta (RMA) coordinates member visits with all municipalities on a three-year rotation. We are pleased to inform you that your municipality is included in our 2026-member visit schedule, and we look forward to the opportunity to connect with you and your council.

These visits are an important initiative led by the RMA President, your District Director, and members of our administrative team. They provide a valuable opportunity to meet with members in their communities, allowing us to gain a deeper understanding of local priorities, initiatives, and challenges.

The insights shared during these visits are instrumental in informing the work of the RMA Board and staff, and we consistently find them to be mutually beneficial.

Scheduling Options

Recognizing scheduling can be a challenge, we have found the following meeting options are the most beneficial for both our members and RMA attendees:

1. A standard 1-hour meeting, either attached to a council meeting, or stand-alone separate in-person event; or
2. A more extended meeting (2 – 3 hours) where we can learn more about your operations and what makes your municipality unique.

If given a choice, the RMA appreciates the opportunity to meet outside of a regular council meeting to provide more time for discussion. Further, members have often used these stand-alone meetings as opportunities to highlight unique elements of their municipalities, often engaging in a tour of facilities or inviting department leads in to join and engage in discussion.

To make our visits cost-effective and time-effective, the RMA will attempt to meet with two municipalities on one day within a driving distance of each other (i.e. usually within the same district). As such, we have limited the longer meeting option to 3 hours or less to facilitate scheduling, and we will seek opportunities to meet with more than one member in a district daily.

Availability

To get started, we request a response regarding your general availability. Specifically:

a) Your preference of Member Visit option:

- I. Standard 1-hour meeting
- II. Longer familiarization meeting (up to 3 hours)

b) Your general council availability per month up to and including October plus any other meetings when all of council will be together. Include potential stand-alone dates separate from your meetings if possible.

c) The key contact's name, email address, and phone number to schedule the meeting.

In the table below, we have identified typical monthly dates that will prove difficult for either myself or your district director to attend so that other date options can be considered.

Please send your responses to the above-noted questions to Natalie Bartlett at Natalie@rmbalta.com or 780.886.7937 by January 31, as member visits will commence as soon as possible.

Your attention to this matter is greatly appreciated. I look forward to our upcoming visit.

Kindest regards,



Kara Westerlund
President

District 1	District 2	District 3	District 4	District 5
Warner	Acadia	Leduc	Fairview	Flagstaff
Taber	Special Areas	Westlock	Saddle Hills	Provost
Vulcan	Paintearth	Barrhead	Opportunity	Beaver
Ranchland	Mountain View	Woodlands	Smoky River	Wainwright
Foothills	Stettler		Spirit River	Strathcona
			Northern Lights	
Monthly Conflict dates for President & District 1 Director	Monthly Conflict dates for President & District 2 Director	Monthly Conflict dates for President & District 3 Director	Monthly Conflict dates for President & District 4 Director	Monthly Conflict dates for President & District 5 Director
Twice per Month (Tuesday)	Twice per Month (Tuesday)	Twice per Month (Tuesday)	Twice per Month (Tuesday)	Twice per Month (Tuesday)
1 st & 3 rd Thurs	2nd Wed every month	Every 2 weeks on a Tuesday	Twice a month on Mondays	3rd Wednesday Monthly

With great Thanks to the
County of Stettler.

The Big Valley Ladies Community
Group

would like to pass along a
huge thanks for the donation
to our Club.

The Ladies Club was thrilled
to pass along the funds
by sponsoring a school
wide hot lunch at
Christmas for all the
students at BUS.

We appreciate your support
Big Valley Ladies Group.

Rory

Harkew

Emma
Liam

Isabelle

Pats

Gratson

Rory & E

Tempy

Lyric

Sy Kohl

Liam S

Teeagan

Lincoln

Thank you
Tayer

WKE

Emergy

Lenyx



Thank you so much! - Kayler

Braelynn

Everlie

Thank you so much
Brynn Deacon

Sophia Brock
Luca

Elle
Kerrill

Adelaide
Neilson! You're awesome!

Juliet
Andria #104

Ryker

Rory
Evangeline

Wyatt

Hudson

Charleigh
Kinsie

Zane
Bartley

Brooklyn

Bowen

Addison

Thank you
Violet

Louis

January 5, 2026

County of Stettler
Box 1270
6602 – 44 Avenue
Stettler, AB T0C 2L0

Dear Reeve Clarke, Council Members, and Administration,

RE: Thank You for the Kind and Creative Christmas Boxes

On behalf of myself, Town Council, and our Senior Administration team, thank you very much for the gracious, thoughtful, and unexpected Christmas gift boxes.

The locally curated items were a wonderful surprise and a true reflection of the care and pride you have for our region. Your kindness was sincerely appreciated by all of us and did not go unnoticed.

Strong partnerships matter, and gestures like this remind us of the value of the respectful and collaborative relationship we share with you as partners.

In 2026 and in the years ahead, we look forward to continuing to enhance our communication, strengthen our partnership, and build on our combined strengths as we work together for the betterment of our entire region.

Thank you again for your generosity and thoughtfulness. We wish you all the very best in the year ahead.

Warm regards,



Gord Lawlor,
Mayor