

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLER NO. 6 HELD ON WEDNESDAY, MAY 13, 2020 AT 10:05 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA**

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**PRESENT:** Reeve Larry Clarke  
Councillor Ernie Gendre  
Councillor Dave Grover  
Councillor Cheri Neitz  
Councillor James Nibourg (arrived at 10:09 a.m.)  
Councillor Wayne Nixon  
Councillor Les Stulberg  
Chief Administrative Officer Yvette Cassidy  
Director of Communications Niki Thorsteinsson  
Director of Municipal Services Andrew Brysiuk  
Executive Assistant Marlene Hanson

**CALL TO ORDER**

The meeting was called to order at 10:05 a.m., Wednesday, May 13, 2020 by Reeve Clarke.

**AGENDA APPROVAL**

- 146.05.13.20 Moved by Councillor Grover**  
“that the agenda for the May 13, 2020 County of Stettler No. 6 Council Meeting be approved with the following additions:
1. Communications Plan for Tax Requisition Changes
  2. Crime Prevention Week
  3. FCSS Letter of Support
  4. Seniors' Week
  5. Health Professionals Attraction and Retention Committee
  6. Stettler Town and Country Museum.” Carried Unanimously

**MINUTES APPROVAL**

- 147.05.13.20 Moved by Councillor Stulberg**  
“that the April 22, 2020 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

- 148.05.13.20 Moved by Councillor Gendre**  
“that the April 27, 2020 Special County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

**DELEGATIONS**

None

**COUNCIL'S REQUEST FOR INFORMATION**

Communications Plan for Tax Requisition Changes:  
Councillor Nixon noted that discussion with a ratepayer brought up that taxes could be higher this year due to other (funds that the County collects and submits) government agency increases. The ratepayer requested that this information be made public by distributing a one-page newsletter, as many ratepayers do not subscribe to newspapers or use the internet.

James Nibourg joined the meeting at 10:09 a.m.

It was suggested that a newsletter be sent as an insert with tax notices.

**IN-CAMERA SESSION**

- 149.05.13.20 Moved by Councillor Neitz**  
"that the County of Stettler No. 6 enter into an in-camera session at 10:10 a.m. to discuss items exempt from disclosure in the *Freedom of Information and Protection of Privacy Act* as:  
Section 21: Disclosure harmful to intergovernmental relations  
RE: Communications Plan for Tax Requisition Changes."  
Carried Unanimously

- 150.05.13.20 Moved by Councillor Nixon**  
"that the County of Stettler No. 6 Council exit out of in-camera at 10:36 a.m."  
Carried Unanimously

**COUNCIL'S REQUEST FOR INFORMATION continued . . .**

Crime Prevention Week:

Councillor Neitz identified that the Alberta Community Crime Prevention Association sent out a notice of Crime Prevention being May 10-16, 2020 and suggested that this be recognized by County social media.

- 151.05.13.20 Moved by Councillor Neitz**  
"that the County of Stettler No. 6 recognize the Alberta Community Crime Prevention Association's Crime Prevention Week scheduled for May 10-16, 2020."  
Carried Unanimously

**NEW BUSINESS**

Christa Cornelssen joined the meeting at 10:41 a.m. to deliver the 2020 Revised Budget and left the meeting at 10:55 a.m.

2020 Revised Budget:

- 152.05.13.20 Moved by Councillor Grover**  
"that the County of Stettler No. 6 table the 2020 Revised Budget, until the May 27, 2020 County of Stettler No. Council Meeting."  
Carried Unanimously

Councillor Nibourg thanked staff and management for the time and work that they have spent on the budget.

Request for Speed Limit Change:

- 153.05.13.20 Moved by Councillor Nibourg**  
"that the County of Stettler No. 6 Council authorize the speed limit of Township Road 38-2 from Range Road 21-2 until Range Road 21-3 be prescribed as 50 km/h."  
In Favour: None  
Opposed: Councillors Nibourg, Stulberg, Nixon, Grover, Neitz, Gendre and Reeve Clarke  
Motion Defeated

Award Calcium for Gravel Road Dust Reduction Program:

- 154.05.13.20 Moved by Councillor Nixon**  
"that the County of Stettler No. 6 Council award the 2020 Supply and Apply Calcium Chloride Brine (32%) to Kortech Calcium Services,

Edmonton, Alberta as per their proposal quote submission.”

Carried Unanimously

Award Oil for Gravel Road Dust Reduction Program:

**155.05.13.20 Moved by Councillor Stulberg**

“that the County of Stettler No. 6 Council award the 2020 Supply and Apply Asphalt Emulsion Dust Suppressant to Road on Roads Inc., Okotoks, Alberta as per their proposal quote submission.”

Carried Unanimously

Survey Results – Urban Chickens:

**156.05.13.20 Moved by Councillor Neitz**

“that the County of Stettler No. 6 Council direct administration to draft an amendment to the Land Use Bylaw 1443-10 to provide for the keeping of urban chickens within various land use districts.”

In Favour: Councillors Nibourg, Nixon, Neitz, Gendre and Reeve Clarke

Opposed: Councillors Stulberg and Grover

Carried

FCSS Letter of Support:

**157.05.13.20 Moved by Councillor Nibourg**

“that the County of Stettler No. 6 Council authorize Administration to send a letter of support to the Stettler and District Family and Community Support Services' (FCSS) *Community Initiatives Program Project-Based Funding Stream Application.*”

Carried Unanimously

Seniors' Week:

**158.05.13.20 Moved by Councillor Nibourg**

“that the County of Stettler No. 6 Council declare June 1-7, 2020 as Seniors' Week.”

Carried Unanimously

#### **UNFINISHED BUSINESS**

None

#### **AGENDA ITEMS**

None

#### **REPORTS**

Chief Administrative Officer's Report:

**159.05.13.20 Moved by Councillor Stulberg**

“that the April 22, 2020 Chief Administrative Officer's Report be received for information.”

Carried Unanimously

Financial Reports:

**160.05.13.20 Moved by Councillor Gendre**

“that the Payment Register for payments posted for the month of April, 2020; Village of Gadsby Cheque Register for the period February 14 until April 22, 2020; Village of Gadsby Bank Reconciliation for the periods ending February 29, March 31 and April 30, 2020; Bank Reconciliation, Reserves and the Year to Date Budget for the month ended March 31, 2020 (all attached and forming part of these minutes) Reports to be approved as presented.”

Carried Unanimously

Councillor Fee Sheet Reports:

**161.05.13.20 Moved by Councillor Neitz**

“that the Councillor Fee Sheet Reports for the month of April, 2020 be received for information.”

Carried Unanimously

Councillor Committee Reports:

1. Rural Crime Prevention Committee (Cheri Neitz)
2. Stettler Public Library: (Les Stulberg)
3. Stettler Seed Cleaning Plant No. 1: (Dave Grover)
4. Health Professionals Attraction and Retention Committee (Reeve Clarke)
5. Stettler Town and Country Museum (Wayne Nixon)

**162.05.13.20 Moved by Councillor Grover**

“that the County of Stettler No. 6 Committee Reports for the May 13, 2020 Council Meeting be received for information.”

Carried Unanimously

**CONSENT AGENDA ITEMS**

Minister of Municipal Affairs RE: Recap of Telephone Town Hall

Meetings:

**163.05.13.20 Moved by Councillor Nibourg**

“that the County of Stettler No. 6 Consent Agenda Item for the May 13, 2020 Council Meeting be received for information:

- Minister of Municipal Affairs  
RE: Recap of Telephone Town Hall Meetings.”

Carried Unanimously

**BYLAWS**

Bylaw 1636-20 – 2020 Tax Rate Bylaw:

**164.05.13.20 Moved by Councillor Nixon**

“that Bylaw 1636-20 being the County of Stettler No. 6 2020 Tax Rate Bylaw, be tabled until the May 27, 2020 County of Stettler No. Council Meeting.”

Carried Unanimously

Bylaw 1635-20 – Gadsby Repealing Bylaw:

**165.05.13.20 Moved by Councillor Nibourg**

“that Bylaw 1635-20 to repeal Village of Gadsby Bylaw 430-19 – Tax Penalty, be given first reading.”

Carried Unanimously

**166.05.13.20 Moved by Councillor Stulberg**

“that Bylaw 1635-20 to repeal Village of Gadsby Bylaw 430-19 – Tax Penalty, be given second reading.”

Carried Unanimously

**167.05.13.20 Moved by Councillor Nixon**

“that Bylaw 1635-20 to repeal Village of Gadsby Bylaw 430-19 – Tax Penalty, be presented for third reading.”

Carried (Unanimously)

**168.05.13.20 Moved by Councillor Neitz**

“that Bylaw 1635-20 to repeal Village of Gadsby Bylaw 430-19 – Tax Penalty, be given third reading.”

Carried Unanimously

The meeting recessed at 11:55 a.m.

**PUBLIC HEARING**

Call To Order:

Larry Clarke as Chairperson opened the Public Hearing for Bylaw 1634-20 at 1:01 p.m. with Director of Planning Services Jacinta Donovan joining and James Nibourg being absent.

All Councillor Members and members of the Gallery introduced themselves.

James Nibourg joined the meeting at 1:03 p.m.

Purpose of Public Hearing:

To hold a Public Hearing for Bylaw 1634-20 - Land Use Bylaw Amendment to amend Section 99.3 of Land Use Bylaw 1443-10 by adding Communication Antenna and Structure as a discretionary use in the Hamlet Commercial Land Use District.

Notice of Intention:

Bylaw 1634-20's notice of intention was published in the April 30 and May 7, 2020 editions of the Stettler Independent.

Jacinta Donovan read out loud the nature of the proposed amendment as advertised.

Reeve Clarke reviewed the meeting agenda and stated the Rules of Conduct to be followed during the Public Hearing.

Written Notice of Intention Responses:

In Support: None

In Opposition: None

Verbal Presentations:

In Support: None

In Opposition: None

Presentations from Resource Person(s):

Jacinta Donovan did not have any additional reports.

Reeve Clarke asked if there were any questions from Council.

**169.05.13.20 Declared by Reeve Clarke**

"that the Public Hearing for Bylaw 1634-20 - Land Use Bylaw Amendment be adjourned at 1:08 p.m."

The meeting reconvened.

**BYLAWS continued . . .**

Bylaw 1634-20 – Land Use Bylaw Amendment:

**170.05.13.20 Moved by Councillor Stulberg**

"that Bylaw 1634-20, being a Land Use Bylaw Amendment to amend Section 99.3 of Land Use Bylaw 1443-10 by adding Communication Antenna and Structure as a discretionary use in the Hamlet Commercial Land Use District, be given second reading."

In Favour: Councillors Nibourg, Stulberg, Nixon, Grover, Neitz  
and Reeve Clarke

Opposed: Councillor Gendre

Carried

**171.05.13.20 Moved by Councillor Nibourg**

"that Bylaw 1634-20, being a Land Use Bylaw Amendment to amend Section 99.3 of Land Use Bylaw 1443-10 by adding Communication Antenna and Structure as a discretionary use in the Hamlet Commercial Land Use District, be given third reading."

In Favour: Councillors Nibourg, Stulberg, Nixon, Grover  
and Reeve Clarke  
Opposed: Councillors Neitz and Gendre  
Carried

### **COUNCIL INFORMATION**

None

### **IN-CAMERA SESSION**

- 172.05.13.20 Moved by Councillor Nixon**  
“that the County of Stettler No. 6 enter into an in-camera session at 1:14 p.m. to discuss items exempt from disclosure in the *Freedom of Information and Protection of Privacy Act* as:  
Section 25: Disclosure harmful to economic and other interests of a public body RE: [Offer to Purchase Lots](#); and  
Section 23: Local Body Confidences RE: Draft Resolution – Intermunicipal Collaboration Frameworks.” Carried Unanimously
- 173.05.13.20 Moved by Councillor Grover**  
“that the County of Stettler No. 6 Council exit out of in-camera at 2:27 p.m.” Carried Unanimously
- The meeting reconvened.
- 174.05.13.20 Moved by Councillor Nibourg**  
“that the County of Stettler No. 6 Council receive Summer Village of Rochon Sands' letter RE: Agreeing to the proposed Intermunicipal Collaboration Frameworks mediation number of 325 sites, for information.” Carried Unanimously
- 175.05.13.20 Moved by Councillor Nibourg**  
“that being apprised of the costs, County of Stettler No. 6 Council authorize Administration to send a letter to the Summer Village of Rochon Sands and the Summer Village of White Sands to engage a mediator and outline equal cost sharing should the dispute remain unresolved under the Buffalo Lake South Shore IDP after June 8, 2020.”  
In Favour: Councillors Nibourg, Stulberg, Nixon, Grover, Gendre and Reeve Clarke  
Opposed: Councillor Neitz  
Carried
- 176.05.13.20 Moved by Councillor Nibourg**  
Offer to Purchase Two Lots in Hamlet of Botha:  
“that the County of Stettler No. 6 Council accept the offer of \$20,000.00 plus GST, that was received through a realtor, for Plan 0821859, Block 3, Lot 1 and 2, and advertise the sale as below market value.”  
In Favour: Councillors Nibourg, Stulberg, Nixon, Neitz, Gendre and Reeve Clarke  
Opposed: Councillor Grover  
Carried

### **NEXT MEETING**

The next regular Meeting of County of Stettler No. 6 Council will be held on Wednesday, May 27, 2020 at 10:00 a.m.

**ADJOURNMENT**

**177.05.13.20**

**Moved by Councillor Nibourg**

“that the County of Stettler No. 6 Regular Meeting of Council be  
adjourned at 2:43 p.m.”

Carried Unanimously

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Reeve

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Chief Administrative Officer