

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLER NO. 6 HELD ON TUESDAY, JANUARY 14, 2020 AT 10:21 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA

PRESENT: Reeve Larry Clarke
Councillor Ernie Gendre
Councillor Dave Grover
Councillor Cheri Neitz
Councillor James Nibourg
Councillor Wayne Nixon
Councillor Les Stulberg
Chief Administrative Officer Yvette Cassidy
Director of Communications Niki Thorsteinsson
Director of Municipal Services Andrew Brysiuk
Executive Assistant Marlene Hanson

CALL TO ORDER

The meeting was called to order at 10:21 a.m., Tuesday, January 14, 2020 by Reeve Clarke.

AGENDA APPROVAL

01.01.14.20 Moved by Councillor Stulberg

“that the agenda for the January 14, 2020 Regular County of Stettler No. 6 Council Meeting be approved with the following additions:

1. In Camera
Section 16: Disclosure harmful to business interest of a third party
RE: Airport
2. Secondary Highway 855
RE: Correspondence
3. Bylaw 1629-20 - Borrowing Bylaw for the Purchase of Motor Graders
4. Kinettes Club
RE: Celebrating 100 Year - Proclamation and Flag Raising.”

Carried Unanimously

MINUTES APPROVAL

02.01.14.20 Moved by Councillor Nixon

“that the December 11, 2019 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

PUBLIC HEARING

None

COUNCIL'S REQUEST FOR INFORMATION

None

NEW BUSINESS

Road Cancellation (1353BM):

03.01.14.20 Moved by Councillor Stulberg

“that the County of Stettler No. 6 approve the resolution for closing public travel and cancelling a public highway, in accordance with Section 24 of the *Municipal Government Act*, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, being:

WHEREAS, the lands hereafter described are no longer required for public travel.

NOW THEREFORE be it resolved that the Council of County of Stettler No. 6 does hereby close the following described road, subject to rights of access granted by other legislation:

Road Plan 1353BM within:

- NW 10-34-18 W4M - 1.96 Acres
- SW 10-34-18 W4M - 1.56 Acres
- NW 3-34-18 W4M - 0.75 Acres
- SW 3-34-18 W4M - 0.21 Acre

Excepting Thereout All Mines and Minerals." Carried Unanimously

Strategic Plan:

04.01.14.20 Moved by Councillor Gendre

"that the County of Stettler No. 6 approve the 2020 Strategic Plan, as presented." Carried Unanimously

Budget:

05.01.14.20 Moved by Councillor Grover

"that the County of Stettler No. 6 approve the 2020 Budget, attached and forming part of these minutes." Carried Unanimously

Award Tender, Motor Graders:

06.01.14.20 Moved by Councillor Neitz

"that the County of Stettler No. 6 Council approve the purchase of 4 graders from Brandt Tractor, Red Deer, Alberta at a purchase price of \$495,000.00 plus GST per grader, for a total purchase price of \$1,980,000 plus GST."

In Favour: Councillors Nibourg, Stulberg, Nixon, Neitz
and Reeve Clarke

Opposed: Councillors Gendre and Grover
Carried

Purchase Plasma Cutter:

07.01.14.20 Moved by Councillor Nixon

"that the County of Stettler No. 6 Council approve the purchase a "Plas Mach PMX85" Cutter from Praxair, Red Deer, Alberta for \$5,240.00 plus GST." Carried Unanimously

Purchase Hydraulic Crane:

08.01.14.20 Moved by Councillor Stulberg

"that the County of Stettler No. 6 Council approve the purchase of a "Fassi Hydraulic Crane Model F65B.0.24" from Strongco, Calgary, Alberta for \$35,988.00 plus GST."

In Favour: Councillors Nibourg, Stulberg, Nixon, Neitz, Gendre
and Reeve Clarke

Opposed: Councillor Grover
Carried

Administration Contract, Village of Gadsby:

09.01.14.20 Moved by Councillor Nibourg

"that the County of Stettler No. 6 accept the Administration Services contract for the Village of Gadsby, as presented."

Carried Unanimously

Camrose County ICF:

10.01.14.20 Moved by Councillor Nixon

"that the County of Stettler No. 6 Council adopt the Intermunicipal Collaboration Framework document, as presented and that Council agrees, as per section 631(2) of the *Municipal Government Act*, that an Intermunicipal Development Plan is not required between Camrose County and the County of Stettler No. 6." Carried Unanimously

ACP Grant Application – Town IDP and South East ASP:

11.01.14.20

Moved by Councillor Neitz

"that the County of Stettler No. 6 request funding through the Alberta Community Partnership Program to provide for updating of the Town of Stettler and County of Stettler's Intemunicipal Development Plan and completion of the South East Area Structure Plan;

and

that the County of Stettler designate the Town of Stettler as the managing partner for the Alberta Community Partnership Program."

Carried Unanimously

Special Areas IDP Exemption:

12.01.14.20

Moved by Councillor Stulberg

"that the County of Stettler No. 6 Council agrees, as per section 631(2) of the *Municipal Government Act* that an Intermunicipal Development Plan is not required between Special Areas and the County of Stettler No. 6."

Carried Unanimously

Kneehill County ICF:

13.01.14.20

Moved by Councillor Nixon

"that the County of Stettler No. 6 Council adopt the Intermunicipal Collaboration Framework document between the County of Stettler No. 6 and Kneehill County, as presented."

Carried Unanimously

Stettler Music Festival:

14.01.14.20

Moved by Councillor Grover

"that the County of Stettler No. 6 approve sponsoring the 50th Anniversary of the Stettler and District Music Festival in the amount of \$250.00, with the funds being drawn from Councillor Nixon's Councillor Grants and Donations account."

Carried Unanimously

Award Lighting Tender:

15.01.14.20

Moved by Councillor Nixon

"that the County of Stettler No. 6 award the Lighting Retrofit contract for the Administration Building to Bright Solutions, Edmonton, Alberta for a purchase price of \$38,221.43."

Carried Unanimously

Secondary HWY 855 – Correspondence:

Councillor Stulberg noted that a call was received from a ratepayer regarding the unsafe condition of Secondary Highway 855.

16.01.14.20

Moved by Councillor Stulberg

"that the County of Stettler No. 6 correspond with Alberta Transportation, noting that continued safety concerns are being expressed by residents regarding the current condition of Secondary Highway 855, realizing that no funds are available for 2020, however, request that appropriate funds for repairs be included in their 2021 Budget."

Carried Unanimously

Dave Grover left the meeting at 11:47 a.m.

17.01.14.20

Moved by Councillor Nibourg

“that the County of Stettler No. 6 Council direct Administration to investigate costs to place identification signs (contact information of the organization responsible for the road), on all Secondary Highways located in the County of Stettler.” Carried Unanimously

- 18.01.14.20** Kinettes Club RE: 100 Year Celebration - Proclamation and Flag Raising:
Moved by Councillor Nibourg
“that the County of Stettler No. 6 proclaim February 16-22, 2020 as Kin Week with Reeve Clarke attending for flag raising at 9:00 a.m. on February 20, 2020.” Carried Unanimously

Dave Grover rejoined the meeting at 11:48 a.m.

- 19.01.14.20** **IN-CAMERA SESSION**
Moved by Councillor Nibourg
“that the County of Stettler No. 6 enter into an in-camera session at 11:49 a.m. to discuss items exempt from disclosure in the *Freedom of Information and Protection of Privacy Act* as:
Section 16: Disclosure harmful to business interest of a third party
RE: Airport.” Carried Unanimously

- 20.01.14.20** **Moved by Councillor Stulberg**
“that the County of Stettler No. 6 Council exit out of in-camera at 11:58 a.m.” Carried Unanimously

The meeting recessed at 11:59 a.m.
The meeting reconvened at 1:00 p.m.

UNFINISHED BUSINESS (None)
AGENDA ITEMS (None)

BYLAWS

- 21.01.14.20** General Traffic Bylaw:
Moved by Councillor Neitz
“that Bylaw 1628-20, being a County of Stettler No. 6 General Traffic Bylaw, be given first reading.” Carried Unanimously
- 22.01.14.20** **Moved by Councillor Stulberg**
“that Bylaw 1628-20, being a County of Stettler No. 6 General Traffic Bylaw, be given second reading.” Carried Unanimously
- 23.01.14.20** **Moved by Councillor Nixon**
“that Bylaw 1628-20, being a County of Stettler No. 6 General Traffic Bylaw, be presented for third reading.” Carried (Unanimously)
- 24.01.14.20** **Moved by Councillor Grover**
“that Bylaw 1628-20, being a County of Stettler No. 6 General Traffic Bylaw, be given third reading.” Carried Unanimously

- Bylaw 1629-20 - Borrowing Bylaw for the Purchase of Motor Graders:
Bylaw 1629-20 was distributed.
- 25.01.14.20** **Moved by Councillor Nixon**
“that Bylaw 1629-20, being a County of Stettler No. 6 Borrowing Bylaw for the Purchase of Motor Graders, be given first reading.”
In Favour: Councillors Nibourg, Stulberg, Nixon, Neitz
and Reeve Clarke
Opposed: Councillors Gendre and Grover
Carried

26.01.14.20 Moved by Councillor Nibourg
“that Bylaw 1629-20, being a County of Stettler No. 6 Borrowing Bylaw for the Purchase of Motor Graders, be given second reading.”
In Favour: Councillors Nibourg, Stulberg, Nixon, Neitz and Reeve Clarke
Opposed: Councillors Gendre and Grover
Carried

27.01.14.20 Moved by Councillor Stulberg
“that Bylaw 1629-20, being a County of Stettler No. 6 Borrowing Bylaw for the Purchase of Motor Graders, be presented for third reading.”
Carried (Unanimously)

28.01.14.20 Moved by Councillor Neitz
“that Bylaw 1629-20, being a County of Stettler No. 6 Borrowing Bylaw for the Purchase of Motor Graders, be given third reading.”
In Favour: Councillors Nibourg, Stulberg, Nixon, Neitz and Reeve Clarke
Opposed: Councillors Gendre and Grover
Carried

REPORTS

Chief Administrative Officer’s Report:

29.01.14.20 Moved by Councillor Neitz
“that the December 11, 2019 Chief Administrative Officer’s Report be received for information.” Carried Unanimously

Financial Reports:

30.01.14.20 Moved by Councillor Nibourg
“that the Payment Register for payments posted between December 1 and 31, 2019; Bank Reconciliation, Reserves and the Year to Date Budget for the month ended November 30, 2020 (all attached and forming part of these minutes) Reports to be approved as presented.”
Carried Unanimously

Councillor Fee Sheet Reports:

31.01.14.20 Moved by Councillor Neitz
“that the Councillor Fee Sheet Reports for the month of December, 2019 be received for information, as presented.” Carried Unanimously

Councillor Committee Reports:

1. Stettler Regional Fire Advisory Committee (Councillor Neitz)
2. Stettler Public Library Board (Councillor Stulberg)
3. Family and Community Support Services (Councillor Nibourg)
4. Seniors Housing (Councillor Grover)
5. Battle River Research Group (Councillor Grover)
6. Seed Plant (Councillor Grover)

32.01.14.20 Moved by Councillor Stulberg
“that the County of Stettler No. 6 Committee Reports for the January 14, 2020 Council Meeting be received for information.”
Carried Unanimously

CONSENT AGENDA ITEMS

33.01.14.20 Moved by Councillor Grover
“that the following County of Stettler No. 6 Consent Agenda Items for the January 14, 2020 Council Meeting be received for information:
1. Alberta Municipal Affairs
RE: Shallow Gas Tax Relief Initiative 2019 Credit

2. Alberta Municipal Affairs
RE: 2020 Shallow Gas Tax Relief Initiative and Assessment Year Modifiers
3. Alberta Municipal Affairs
RE: Municipal Sustainability Initiative Alberta Municipal Affairs
4. ICF and IDP Exemptions
5. Royal Canadian Mounted Police, K Division
RE: RMA Meeting, November 2019.” Carried Unanimously

Introductions were completed

DELEGATIONS

Clearview Public Schools RE: Funding:

Clearview Public Schools Board of Trustees Chair Greg Hayden and Vice Chair Guy Neitz joined the meeting at 1:35 p.m., identifying reduced funding – 3.3% of revenue, transportation costs and retention of the School Resource Officer. The cuts will be covered by Board Reserves for the 2019-20 year.

In regard to the Running Track Project, it was noted that the County’s contribution was well received and that Councillor’s participation on the committee was appreciated. The project’s outcome was excellent with the Town of Stettler, Clearview Public Schools and County of Stettler working side by side on the project. Thank you for your support! An invitation was given to have the Reeve or a Councillor attend a January 27, 2020 Meeting to make a 3 minute presentation regarding the benefits and experiences gained during the Running Track Project - making the communities better and stronger.

Greg Hayden and Guy Neitz left the meeting at 1:59 p.m.
Introductions were completed.

JD Johnson RE: Fire Billing:

JD and Sandra Johnson joined the meeting at 2:00 p.m. to discuss a fire invoice that they received. JD Johnson explained the event situation, precautions they had taken, read statements from employees, and shared other related details. Noted that the area was seeded, then the fire was lit. JD Johnson obtained a fire permit and on June 4, 2020, called in to notify of the burn. The Fire Department attended to extinguish the fire. The Johnson’s offered to pay half the cost of the invoice, due to the confusion.

Etienne Brugman joined the meeting and explained the legislation that applies to the Fire Department and reviewed the events of the incident, particularly identifying when they respond, the condition that was not met being the wind playing a major role in this incident.

34.01.14.20 Moved by Councillor Stulberg

“that the County of Stettler No. 6 Council approve waiving half of Fire Invoice COS-003314 in the amount of \$1,020.00, to become \$510.00 payable.”

In Favour: Councillors Nibourg, Stulberg, Nixon, Grover, Gendre
and Reeve Clarke

Opposed: Councillor Neitz
Carried

JD and Sandra Johnson and Etienne Brugman left the meeting at 2:24 p.m.

CONSENT AGENDA ITEMS continued . . .

William E. Hay Stettler Secondary Campus RE: Performing Arts Centre Upgrades:

35.01.14.20 Moved by Councillor Stulberg

“that the County of Stettler No. 6 Council sponsor the Wm. E. Hay Stettler Secondary Campus Performing Arts Centre Upgrades in the amount of \$3,500.00, being drawn from the Rural Development Fund.”

In Favour: Councillors Nibourg, Stulberg, Nixon, Neitz, Gendre and Reeve Clarke

Opposed: Councillor Grover

Carried

36.01.14.20 Moved by Councillor Grover

“that the following County of Stettler No. 6 Consent Agenda Items for the January 14, 2020 Council Meeting be received for information:

1. Clearview School Division
RE: Community Resource Officer
2. County of Paintearth
RE: Municipal Development Plan and Land Use Bylaw Public Engagement
3. Red Deer River Municipal Users Group
RE: Report, Integrating Source Water Protection and Watershed Conservation into Municipal Planning
4. Battle River Watershed Alliance
RE: Annual Report
5. Rural Municipalities of Alberta
RE: Member Visit Scheduling
RMA have requested a scheduled visit on April 8, 2020 – 2:45-3:45 p.m. with Mountain View’s meeting on the same day. Suggested requesting the meeting for April 22, 2020. CAO will coordinate.”

Carried Unanimously

COUNCIL INFORMATION (None)

NEXT MEETING

The next regular Meeting of County of Stettler No. 6 Council will be held on Wednesday, February 12, 2020 at 10:00 a.m.

ADJOURNMENT

37.01.14.20 Moved by Councillor Grover

“that the County of Stettler No. 6 Regular Meeting of Council be adjourned at 2:45 p.m.”

Carried Unanimously

Reeve

Chief Administrative Officer